



Agenda

Call to Order

National Anthem

1.0 Additions to the Agenda

2.0 Adoption of Agenda

3.0 Corrections or Amendments:

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3.2. October 30, 2019, Organizational Meeting of Council Minutes 8-9

4.0 Adoption of:

4.1. September 18, 2019, Regular Meeting of Council Minutes

4.2. October 30, 2019, Organizational Meeting of Council Minutes

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7.0 Decision Items Pages 12-170

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- Family and Community Support Services (FCSS) Advisory Board Member Appointment 74-87

- Early Childhood Development Centre Board (Childcare Operational Board) Member Appointment 88-96

- Drayton Valley Municipal Library Board Member Appointment 97-105

- Brazeau Foundation Board Appointment – Community Member at Large for the Town of Drayton Valley 106-112

7.6. Municipal Development Plan (MDP) Bylaw 2012/27/D, Land Use Bylaw (LUB) 2007/24/D, and Signage Bylaw 2012/16/D Review/Update 113-119

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7.10. Farm Safety Centre Inc. Funding Request 130-168

7.11. Property Tax Forgiveness and Development Permit Fee Refund Request Lots 7 and 8, Block 112, Plan 062 4280 167-170

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	8.1. Engineering and Development/Capital Project Update	Rick Wheatley
	8.2. Community Services and FCSS	Annette Driessen
	8.3. Emergency Services	Tom Thomson
	8.4. CAO/Administration	Winston Rossouw
9.0	Council Reports	
	9.1. Councillor Wheeler	
	9.2. Councillor Ballas	
	9.3. Deputy Mayor Peebles	
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	9.5. Councillor Gammana	
	9.6. Mayor Doerksen	
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	10.9. Sustainability Committee Meeting Notes – September 12, 2019	206-208
11.0	Adjournment	



Meeting Minutes

THOSE PRESENT:

Mayor Doerksen
Councillor Ballas
Councillor Dodds
Councillor Gammana
Councillor McGee
Deputy Mayor Peebles
Councillor Wheeler
Winston Rossouw, Chief Administrative Officer
Debbi Weber, Assistant CAO
Annette Driessen, General Manager of Community Services
Rick Wheatley, General Manager of Engineering
Tom Thomson, Fire Chief
Kelsey Baker, Communications Assistant
Sabine Landmark, Administrative Assistant

Erin Felker, Office Manager and Asset Management
Merlin Klassen, Manager of Safety & Protective Services & Director of Emergency Management
Matt Ellis, Senior Planner
Keith Arndt, Planning & Development Officer
Nathan Palovcik, Manager of Information Services
S/Sgt. Malcolm Callihoo
Lana Holmes, Pool Manager
Jennifer Fancey, General Manager of Finance and Corporate Services
Cathy Weetman, Western Review
Members of the Public

ABSENT:

CALL TO ORDER

Mayor Doerksen called the meeting to order at 9:01 a.m.

1.0 Additions to the Agenda

There were no additions or deletions to the Agenda.

2.0 Adoption of Agenda

RESOLUTION #140/19

Councillor Wheeler moved to adopt the Agenda for the September 18, 2019, Regular Meeting of Council, as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. August 14, 2019, Regular Meeting of Council Minutes

There were no corrections or amendments to the August 14, 2019, Regular Meeting of Council Minutes.

4.0 Adoption of:

4.1. August 14, 2019, Regular Meeting of Council Minutes

RESOLUTION #141/19

Councillor Dodds moved to adopt the Minutes of the August 14, 2019, Regular Meeting of Council, as presented.

CARRIED

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5.0 Proclamations

5.1. International Day of Older Persons

Mayor Doerksen proclaimed October 1, 2019, as International Day of Older Persons in the Town of Drayton Valley.

5.2. World Cerebral Palsy Day

Mayor Doerksen proclaimed October 6, 2019, as World Cerebral Palsy Day in the Town of Drayton Valley.

Councillor Gammama entered the meeting at 9:06 a.m.

6.0 Delegations / Administrative Updates

6.1. Drayton Valley RCMP Stats – July and August 2019 – S/Sgt. Malcolm Callihoo

S/Sgt. Callihoo presented Council with the statistics for the month of July and August 2019. He advised that the constable position will be filled at the end of October and the corporal position is currently being advertised. As past years show a trend for increased vehicle thefts at this time of the year, he further reminded public to not leave their cars running with keys in it. S/Sgt. Callihoo answered Council's questions on homelessness issues and camps.

7.0 Decision Items

7.1. ATCO Gas and Pipelines Ltd. (ATCO) Natural Gas Distribution System Franchise Agreement Bylaw 2019/08/F, Presented for Second and Third Readings

RESOLUTION #142/19

Councillor Peebles moved that Council give Second Reading to ATCO Gas and Pipelines Ltd. Natural Gas Distribution System Franchise Agreement Bylaw 2019/08/F, as presented.

CARRIED

RESOLUTION #143/19

Councillor McGee moved that Council give Third and Final Reading to ATCO Gas and Pipelines Ltd. Natural Gas Distribution System Franchise Agreement Bylaw 2019/08/F, as presented.

CARRIED

7.2. Workplace Violence and Harassment Prevention Policy A-01-19

RESOLUTION #144/19

Councillor Wheeler moved that Council approve A-01-19 Workplace Violence and Harassment Prevention Policy, as presented.

CARRIED

7.3. Development Permit Application DV19-050, Lot 15; Block 106; Plan 7622010

RESOLUTION #145/19

Councillor Gammama moved that Council approve Development Permit DV19-050 with variance for an addition/carport at 4508 - 54 Street with recommended conditions as stated in attached draft Development Permit DV19-050.

CARRIED

Councillor Gammama declared himself in pecuniary interest for item 7.4. and exited the meeting at 9:47 a.m.

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- 7.4. Road Re-Naming Request, From 57 Avenue, 58 Avenue, 59 Avenue (Mitchell Drive), 48 Street, 47 Street To Mitchell Drive

Councillor Ballas exited the meeting at 10:08 a.m.

RESOLUTION #146/19

Councillor McGee moved that Council pass a resolution to officially re-name 57 Avenue, 58 Avenue, 59 Avenue, 47 Street and 48 Street to Mitchell Drive only.

CARRIED

Councillor Gammata returned to the meeting at 10:12 a.m.

- 7.5. Yellowhead Regional Library (YRL) Membership Levies

Councillor Ballas returned to the meeting at 10:13 a.m.

RESOLUTION #147/19

Councillor Wheeler moved that Council acknowledge receipt of correspondence from Yellowhead Regional Library regarding the membership levies and acknowledge the increased rate of \$4.39 per capita in 2020 and \$4.46 per capita in 2021 in Schedule C of the Master Membership Agreement.

CARRIED

- 7.6. Signing Authorities

RESOLUTION #148/19

Councillor McGee moved that the signing authorities for the Town of Drayton Valley be as follows, effective September 18, 2019: The Municipal Corporation of the Town of Drayton Valley resolves that any one of the following – Mayor Michael Doerksen, Councillor Thomas McGee, Councillor Fayrell Wheeler, Councillor Bill Ballas, Councillor Corey Peebles, Councillor Nancy Dodds, Councillor Amila Gammata; along with any one of the following individuals with the following titles from Administration – Chief Administrative Officer; Assistant Chief Administrative Officer; General Manager of Finance & Corporate Services; or any person designated by the Chief Administrative Officer in writing – are hereby authorized for and in the name of the Corporation to draw, endorse, accept, sign and make all or any bills of exchange, cheques, promissory notes and order for the payment of money, and other instruments whether negotiable or not for deposit or collection for the credit of the Corporation only with the bankers of the Corporation, and that the Chief Administrative Officer or any person designated by the Chief Administrative Officer in writing, may arrange, settle and certify all books and accounts between the Corporation and its bankers and sign receipts for vouchers; and, with regard to documents relating to Administration, the Chief Administrative Officer or designate be authorized in writing, to sign such instruments.

CARRIED

Mayor Doerksen called a break at 10:17 a.m.

Mayor Doerksen reconvened the meeting at 10:33 a.m.

Councillor Ballas excused himself for the remainder of the meeting.

8.0 Department Reports

8.1. Engineering and Development/Capital Project Update

Mr. Wheatley provided an update on the activities of the Engineering Department and Public Works Department.

8.2. Community Services and FCSS

Ms. Driessen provided an update on the activities of the Community Services Department, FCSS and Early Childhood Development Centre.

8.3. Emergency Services

Fire Chief Thomson reviewed the Drayton Valley/Brazeau County Fire Services stats for July 2019 and advised that the preparations for October as Fire Prevention Month are underway.

8.4. CAO/Administration

Mr. Rossouw mentioned the recent restructuring of the organization and invited Ms. Debbi Weber as Assistant CAO and Ms. Jennifer Fancey as General Manager of Finance & Corporate Services to provide a report. Ms. Weber and Ms. Fancey advised of the operational and capital budget meetings of Administration and efficiencies that are being explored.

9.0 Council Reports

9.1. Councillor McGee

- Conference Call with Points West
- Upcoming Brazeau Foundation Meeting

9.2. Councillor Wheeler

- September 4 – 2020 and Beyond Capital Projects Tour
- September 5 – Joint Council Meeting
- September 6 – Energy Futures Roadshow
- September 16 – Healthy Communities Coalition – Social Innovation Workshop

9.3. Councillor Ballas

- Was not present to provide a report.

9.4. Deputy Mayor Peebles

- August 21 – EAVOR Loop Presentation
- August 22 – Hemp Alberta Northern Advantage Meeting
- August 23 – Hemp Co-op Meeting
- August 28 – Joint Exploratory Recreation and Culture Ad-Hoc Committee Meeting
- September 4 – 2020 and Beyond Capital Projects Tour

9.5. Councillor Dodds

- Zero Fee Meetings
- August 21 – EAVOR Loop Presentation
- September 4 – 2020 and Beyond Capital Projects Tour
- September 5 – Joint Council Meeting

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- September 5-6 – Energy Futures Roadshow
- September 10 – Economic Development Committee Meeting
- September 14 – TD Tree Days
- September 16 – Healthy Communities Coalition – Social Innovation Workshop

9.6. Councillor Gammana

- August 21 – EAVOR Loop Presentation
- August 26 – Zero Fee Meeting and Alumni Fundraising
- August 28 – CO-OP Ribbon Cutting
- August 29 – Rotary Club Luncheon
- September 3 – Backpack Picnic with White Bull
- September 4 – 2020 and Beyond Capital Projects Tour
- September 10 – Economic Development Committee Meeting
- September 13 – Doctor Christopher Smith at ECDC
- September 17 – Multicultural Association Meeting

9.7. Mayor Doerksen

- August 16 – Meeting with Minister of Agriculture
- September 3 – Meeting with MP Earl Dreeshen
- September 5 – Joint Council Meeting
- September 10 – Economic Development Committee Meeting
- September 13 – Doctor Christopher Smith at ECDC

10.0 Information Items

- | |
|---|
| 10.1. Economic Development Committee Meeting Notes – July 9, 2019, and August 13, 2019 |
| 10.2. Joint Exploratory Recreation and Culture Ad Hoc Committee Meeting Minutes – July 25, 2019 |
| 10.3. STAR Catholic Board Meeting Highlights – August 2019 |
| 10.4. AUMA 2019 Resolution Book |
| 10.5. Drayton Valley / Brazeau County Fire Services Stats – July 2019 |
| 10.6. Drayton Valley RCMP Stats – July and August 2019 |

RESOLUTION #149/19

Councillor Gammana moved that Council accept the above items as information.

CARRIED

11.0 Adjournment

Mayor Doerksen adjourned the meeting at 11:08 a.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Meeting Minutes

THOSE PRESENT:

Mayor Doerksen
Councillor Ballas
Councillor Dodds
Councillor Gammana
Councillor McGee
Councillor Wheeler
Winston Rossouw, Chief Administrative Officer
Debbi Weber, Assistant CAO

Annette Driessen, General Manager of Community Services
Abdulrahman Mogbonjubola, Intermediate Systems and Network Analyst
Sabine Landmark, Administrative Assistant
Cathy Weetman, Western Review

ABSENT:

Deputy Mayor Peebles

1.0 CALL TO ORDER

Mayor Doerksen called the meeting to order at 9:05 a.m.

2.0 Adoption of Agenda

RESOLUTION #150/19

Councillor Gammana moved to adopt the Agenda for the October 30, 2019, Organizational Meeting of Council, as presented.

CARRIED

3.0 Approval of 2020 Council Meeting Schedule

RESOLUTION #151/19

Councillor Dodds moved that Council approve the proposed 2020 Meeting Schedule for Council/Committee meetings, as presented.

CARRIED

4.0 Council Committee Appointments

4.1. External Council Committee Appointments

RESOLUTION #152/19

Councillor Ballas moved that Council approve the attached list of Council members and alternates being appointed to the Committees, with amendments to the Drayton Valley Municipal Library Board having Councillor Dodds as Council Member and Councillor McGee as alternate Council member, taking into consideration that the Mayor can designate any member of Council to attend any Committee meeting and vote on behalf of the Town.

CARRIED

4.2. Economic Development Committee Amending Bylaw 2019/14/C – Presented for First, Second, and Third Readings

RESOLUTION #153/19

Councillor Wheeler moved that Council give First Reading to Economic Development Committee Amending Bylaw 2019/14/C, as presented.

CARRIED

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RESOLUTION #154/19

Councillor Gammara moved that Council give Second Reading to Economic Development Committee Amending Bylaw 2019/14/C, as presented.

CARRIED

RESOLUTION #155/19

Councillor Dodds moved that Council consider giving Third and Final Reading to Economic Development Committee Amending Bylaw 2019/14/C, as presented.

CARRIED

RESOLUTION #156/19

Councillor Wheeler moved that Council give Third and Final Reading to Economic Development Committee Amending Bylaw 2019/14/C, as presented.

CARRIED

5.0 Adjournment

Mayor Doerksen adjourned the meeting at 9:19 a.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Town of Drayton Valley hereby recognizes November 20, 2019, as **Universal Children's Day**

It's more than just an age, it's a stage of life—children hold a special place in our lives.

Parenting is more than meets the eye at first glance—it consists of goals, love, hardship, perseverance and, optimally, success and pride. Raising a healthy and happy child is the greatest success any parent can hope to achieve, though the responsibility and pride should not end there.

Children are profoundly influenced by the people and environment around them. As a member of society we are all held accountable for the success of an individual child and the soaring potential they can achieve with proper nurturing.

A child's family holds the strongest influence, though without good schools and supportive communities the role is not complete.

Every component of the Town of Drayton Valley strongly encourages and supports families to share their ideas and come forward as a united front in order to grow as a community. There are countless examples of families and the community working together, which have strengthened us as a whole, such as our local Parenting Coalition Committee hosting numerous events for families to attend and the many volunteers who have come together to help our local schools put in barrier free playgrounds.

A well rounded child is a product of a well-rounded community, with the proper surroundings, exceptional support and under the right care, children can learn and thrive. In addition, with a community that promotes education from infancy through adolescence, in child-care settings and a wide variety of clubs and extra curricular activities, we can all do our part in assisting the parents of the community in raising a whole child.

We must agree that children have the right to: be safe, be loved, be heard, and to belong.

Therefore, I Michael Doerksen, Mayor of the Town of Drayton Valley, proclaim November 20, 2019, as Universal Children's Day in the Town of Drayton Valley, a day which is also recognized by the United Nations.

Furthermore, in honor of our children, I, Michael Doerksen, Mayor of the Town of Drayton Valley, pledge to spend one hour on Universal Children's Day valuing a child by listening to what they have to say and/or doing what they want to do. I also challenge every adult in Drayton Valley to pledge the same.

Municipality

Signed

Date

Name and Position



Town of Drayton Valley

Delegation Request Form

Name(s): _____

Organization: _____

Contact Number: _____ Contact E-mail: _____

Mailing Address: _____

Meeting you would like to attend as a Delegation (please check all that apply)*:

Council Meeting

Governance & Priorities Committee Meeting

Special Meeting/Presentation

Administration Meeting

* Request must be received a minimum of TWO WEEKS prior to the meeting being requested for; please refer to the Meeting Schedule for dates

Reason for Requesting Delegation:

(information only, request for funding, concern, etc)

Additional Information Provided

Please list the information you attached or included with your delegation request:

Please indicate any preference you have for meeting:

Please submit your request by:

Fax: 780.542.5753

E-mail:

admin-support@draytonvalley.ca

In person: 5120-52 ST

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION



SUBJECT:	Historical Society By-Law Resolution
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Annette Driessen, General Manager of Community Services

1. PROPOSAL AND BACKGROUND:

The Town of Drayton Valley received a request from the Drayton Valley and District Historical Society regarding a change to the Society's By-Law. The Society is applying to Alberta Gaming and Liquor Commission (AGLC) for licensing to hold raffles and work casinos in an effort to raise funds for the Museum operation. In order for the Society's By-Law to meet the AGLC requirements, a dissolution clause must be included. Such a clause provides for the disposition of the assets of a society should it be disbanded or cease to be operational.

The Historical Society passed the attached resolution, whereby all assets upon dissolution of the Society shall become the property of the Town of Drayton Valley and Brazeau County as equal partners.

Administration is bringing the matter to Town Council for its consideration and direction.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

The Town identifies in its yearly administration budget an operating contribution of \$25,000 that is allocated to the Drayton Valley and District Historical Society. Brazeau County contributes an equal amount.

Should the Historical Society dissolve and dedicate its assets to the Town of Drayton Valley and Brazeau County, the municipalities will be responsible for the maintenance and upkeep of the facilities, thereby placing a financial burden on the municipalities.

The Museum grounds are currently owned solely by the Town of Drayton Valley. Joint ownership of the buildings would require a joint agreement between the two municipalities.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	N/A	
Municipal Bylaws	N/A	
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	Yes	Under Education and Volunteerism: <ul style="list-style-type: none"> Ongoing relationship with the Drayton Valley Museum
Town of Drayton Valley Strategic Plan 2019-2021	Yes	Under Community Engagement: <ul style="list-style-type: none"> Council and Administration will enhance efforts to work with residents, businesses, visitors, and community groups to exchange ideas and become involved with them.

Other Plans or Policies	Yes	<p>The Community Sustainability Plan, through its objectives, sets out to achieve the following goals</p> <ul style="list-style-type: none"> • work collaboratively with all sectors (municipalities, agencies, businesses and organizations) to achieve mutual goals; • Expand the museum and historical village; • Continue to work with the Historical Society to identify buildings with historical significance and find ways to preserve them, either on-site or on a relocation site; and • Create a "heritage site" bylaw. <p>The Social Development Plan, through its objectives sets out to:</p> <ul style="list-style-type: none"> • Encourage the Drayton Valley and District Historical Society to establish a 10 year Strategic Plan to preserve and expand the museum and historical village.
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4. POTENTIAL MOTIONS:



- A. That Council approve in principle the Historical Society By-Law Resolution as attached, whereby all assets upon dissolution of the Society shall become the property of the Town of Drayton Valley and Brazeau County, and that this matter be discussed with Brazeau County.
- B. That Council not approve the Historical Society By-Law Resolution as attached, whereby all assets upon dissolution of the Society shall become the property of the Town of Drayton Valley and Brazeau County as equal partners.
- C. That Council direct Administration in the following manner: to approach the historical society to rewrite their bylaw to state whereby all assets upon dissolution of the society become the property of DV.

5. RECOMMENDATION

That Council approve in principle the Historical Society By-Law Resolution as attached, whereby all assets upon dissolution of the Society shall become the property of the Town of Drayton Valley and Brazeau County, and that this matter be discussed with Brazeau County.

6. ATTACHMENTS:

1. Drayton Valley and District Historical Society By-Law Item No. 17 - Dissolution of Society

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			

DRAYTON VALLEY & DISTRICT HISTORICAL SOCIETY
P. O. Box 5099, Drayton Valley, AB T7A 1R3

Attachment to the Minutes of the Regular Meeting as held on Wednesday, July 31st., 2019

Re: Addition to the By-Laws

The following “Special Resolution” was proposed, moved and passed.

Item #17 Dissolution of the Society: In the event of dissolution of the Society, **all assets** of the Society, also known as The Drayton Valley Museum, shall become the property of the Town of Drayton Valley and Brazeau County as equal owners. These assets shall include but are not limited to, All Buildings; Antique Farm Machinery and Other Equipment; All Artifacts and Historical Records; Office Equipment, Computers and Digital Records; All Cash, Bank Accounts and any other Financial Instruments.

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION

DRAYTON VALLEY



SUBJECT:	Community Grants, Fourth Quarter Allocation
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Annette Driessen Director of Community Services

1. PROPOSAL AND BACKGROUND:

Community Events Grant

The Town of Drayton Valley recognizes there are non-profit organizations that host community events to raise funds or require donations for worthwhile projects, programs, or services. In an effort to support these organizations, the Town may provide grants to assist with the hosting of community events and initiatives. Funding applications are to be reviewed on a quarterly basis. The fourth quarter deadline was October 1, 2019.

A total of two (2) eligible applications under Council's purview were received for the Community Events Grant fourth quarter.

Organization	Event	Date(s)	Request
DV Alumni Event Committee - Fun with Funds	Edmonton Oilers & Calgary Flames Alumni Hockey Game	March 28, 2020	\$12,500
Pembina Crisis Connection Society	Anti-Bullying Campaign in the Schools	November 4 - 8, 2019	\$4,000

There is a total of \$5,225 in the fourth quarter allocation of the Community Events Grant for the two (2) applications under Council's purview.

The two (2) eligible applications are being submitted for Council consideration.

Roger Coles Memorial Youth Sport Grant

The Town of Drayton Valley recognizes the importance of sport and recreation in our community and has established the Roger Coles Memorial Youth Sport Grant to recognize the dedication of our young individuals to their sport. Funding applications are to be reviewed on a quarterly basis. The fourth quarter deadline was October 1, 2019, and \$2,500 is available for distribution in this quarter. A total of \$2,500 is budgeted for the Roger Coles Memorial Youth Sports Grant for 2019.

A total of two (2) eligible applications under Council's purview were received for the Roger Coles Memorial Youth Sport Grant fourth quarter.

Name	Event	Date(s)	Request
Brianne Vig	National Junior High Finals Rodeo	June 23 - 29, 2019	
Emma Brooks	Canada Cup - Volleyball Alberta	July 2 - 16, 2019 & July 16 - 22, 2019	

The two (2) eligible applications are being submitted for Council consideration.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

The Town identifies in its yearly administration budget a set amount of funding available for grants. The Community Events Grant was allocated \$20,000 for the 2019 Final Budget, which is \$5,000 per quarter. The Roger Coles Memorial Youth Sport Grant was allocated \$2,500 for the 2019 Interim Budget, which is \$625 per quarter.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	N/A	
Municipal Bylaws	N/A	
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	N/A	
Town of Drayton Valley Strategic Plan 2019-2021	N/A	
Other Plans or Policies	Yes	<p>The Community Sustainability Plan, through its objectives, sets out to achieve the following goals:</p> <ul style="list-style-type: none"> • diversity is embraced and all residents are welcomed and involved, and participate in community activities; • arts are celebrated and opportunities to get involved are available for all ages; • Drayton Valley is host to a diversity of talent and creativity; and • all levels of public engagement within Drayton Valley are high. <p>The Community Events Grant helps organizations and individuals achieve some of the community goals set out in the Social Development Plan, Community Sustainability Plan, and all applications are reviewed under the guidelines contained within Policy No. A-01-01 Support Grants for Community Events.</p> <p>The Social Development Plan, through its objectives, sets out to:</p> <ul style="list-style-type: none"> • support individual abilities by encouraging citizen engagement; • use the power of local organizations, including service clubs and private enterprises; • make the most of non-traditional assets such as parks, green spaces, and community pride; • build resilience in the community; and • improve the community's quality of life.

4. POTENTIAL MOTIONS:**OPTIONS FOR THE APPLICATION FROM THE DV ALUMNI EVENT COMMITTEE:**

- 1) That Council award the DV Alumni Event Committee \$ from the Community Events Grant to help cover costs associated with hosting and promoting the Edmonton Oilers and Calgary Flames Alumni Hockey Game - March 28, 2020.
- 2) That Council decline the funding request from the DV Alumni Event Committee from the Community Events Grant to help cover costs associated with hosting and promoting the Edmonton Oilers and Calgary Flames Alumni Hockey Game - March 28, 2020.
- 3) That Council defer the funding request from the DV Alumni Event Committee from the 2019 Community Events Grants fourth quarter to the 2020 Community Events Grants first quarter.

OPTIONS FOR THE APPLICATION FROM THE PEMBINA CRISIS CONNECTION SOCIETY:

- 1) That Council award the Pembina Crisis Connection Society \$ from the Community Events Grant to help cover costs associated with hosting an Anti-Bullying Campaign in the schools - November 4-8, 2019.
- 2) That Council decline the funding request from the Pembina Crisis Connection Society to help cover costs associated with hosting an Anti-Bullying Campaign in the schools - November 4-8, 2019.

OPTIONS FOR THE APPLICATION FROM BRIANNE VIG:




- 1) That Council award Brianne Vig \$ from the Roger Coles Memorial Youth Sport Grant to assist with the costs associated with participating in the National Junior High Finals Rodeo on June 23 - 29, 2019.
- 2) That Council decline the funding request from Brianne Vig to assist with the costs associated with participating in the National Junior High Finals Rodeo on June 23 - 29, 2019.

OPTIONS FOR THE APPLICATION FROM EMMA BROOKS:

- 1) That Council award Emma Brooks \$ from the Roger Coles Memorial Youth Sport Grant to assist with the costs associated with participating in the Canada Cup - Volleyball Alberta on July 2 - 16, 2019, and 16 - 22, 2019.
- 2) That Council decline the funding request from Emma Brooks to assist with the costs associated with participating in the Canada Cup - Volleyball Alberta on July 2 - 16, 2019, and 16 - 22, 2019.

5. RECOMMENDATION**6. ATTACHMENTS:**

1. 4th Quarter Grant Applications

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			



TOWN OF DRAYTON VALLEY

COMMUNITY EVENT GRANT CHECKLIST

OFFICE USE ONLY

Name of Applicant: DV Alumni Event Committee - Fun with Funds

Name of Event: Edmonton Oilers and Calgary Flames Alumni Hockey Game - March 28, 2020

CRITERIA	
Policy Requirements:	Notes:
application (complete, signed and accompanied by supporting documents) received by deadline	Yes
benefit the community as a whole or a specific major group within the community	Benefits community as a whole
not duplicate past or present local services (unless a need can be demonstrated)	Similar event in 2018 and 2019
provide equal access to the service without discrimination	Yes
not already be receiving direct or indirect support from the Town for the stated service	No other direct support
address an identified need in the community or contribute to the common good of the community	Contributes to the good of the community
recognize the Town's contribution to the event or service sponsored	Logos on posters/newspaper ads/promotional items. Also at event
other revenue sources have been sought or obtained	Yes - several targeted, but no funds confirmed

Additional Information	Notes:
Has the Town directly sponsored this event before?	2017 - \$1,356 2018 - \$1,500 (Toronto Maple Leafs Alumni) 2018 - \$1,500 2019 - \$1,000 (Montreal Canadiens Alumni)
Does the organization work to achieve some of the community goals set out in statutory plans (Social Development Plan, Community Sustainability Plan, etc.)?	Broadly meets goals of the Community Sustainability Plan for recreation events and services

Comments:

Requesting up to \$12,500 to support expenses.

Recommendation to Council:

For consideration by Council.

DRAYTON VALLEY



REQD/RECEIVED

26-09-2019

TOWN OF DRAYTON VALLEY

COMMUNITY EVENT GRANT APPLICATION FORM

Date: September 26, 2019Event Date: March 28, 2020Organization Name: DV Alumni Event CommitteeMailing Address: 5447 - 43 Ave., Drayton Valley, AB T7A 1K4Contact Name: Brian NoadTitle: Committee ChairEmail: brian@funwithfunds.caTelephone: 780-260-0058

ORGANIZATION MANDATE

Description of the organization's mandate:

To be a dynamic and proactive committee, dedicated to building on the support and character of being a Drayton Valley community member, through personal or business donations. This will be accomplished by:

- Giving back to the community by hosting a fun, family event;
- Providing funds for local charities and organizations to continue to support the needs of our community;
- Enhance the partnership of business and personal relationships.

STATED SERVICE

Details of the stated service or initiative (including date(s), time(s), location(s) and activities):

March 28, 2020, 5:00 pm @ Drayton Valley Omniplex 1 & 7:00 @ CETC.

Hockey players from the Edmonton Oilers and Calgary Flames Alumni are coming to Drayton Valley to play with community members. Autograph sessions will occur between periods at the arena and during a dinner reception at the Clean Energy Technology Centre where participants can casually meet the players and even bid to have a player dine at their table. A silent auction will also be on site, as well as a cash bar.

Number of individuals and/or organizations (please specify) that will benefit from the stated service:

Proceeds will be directed by five major sponsors to go towards a local charity or organization. The Zero Fee Tuition program will be encouraged this year. Volunteer groups, such as the Drayton Valley Thunder and FMHS Blue & Gold Society will also volunteer and benefit. Local Atom and novice hockey teams will compete via ticket sales to scrimmage with the NHLers after the first period of the main game, which itself is a family-friendly event for the whole community.

Manner in which those individuals and/or organizations will benefit:

Financially speaking, six major corporate sponsors each chose a local charity or organization, and profits from this event will be divided among them as well as the Zero Fee Tuition program. Intangibles include the opportunity for a wide variety of local individuals, organizations and businesses to share and interact in a fun event as volunteers, spectators and participants.

SPONSORSHIP REQUEST

Reason for request from the Town:

This event is being hosted in the town of Drayton Valley with all proceeds going towards local community organizations and charities, including the Zero Fee Tuition program. In order to assist in the many costs associated with putting on such a major event and hence maximize the amount of proceeds to be disbursed, we are asking that the Town contribute a combination of funds and in-kind sponsorship.

Nature of the request and/or amount requested:

The costs associated with bringing-in the alumni players is significant, and expected to be nearly \$25,000. Therefore we are hoping to partner with the Town on sharing this cost, and kindly request a contribution of up to \$12,500 to support these expenses.

Please attach:

a budget or business plan (showing anticipated revenue sources and expenditures) for the specific service/function requiring sponsorship

a list of other organizations that have been or will be approached for sponsorship

How will sponsoring organizations be recognized?

The 5 major sponsors will have their logos included on poster and newspaper advertisements, as well as promotional items sold at the event. Anyone can advertise in the game program and all sponsors and volunteer businesses and organizations will be recognized at the game as well as at the dinner reception afterwards via signs, banners, slide show and announcements. As a follow-up, all sponsors will be further acknowledged in the Drayton Valley Western Review and/or DV Free Press.

BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization requesting sponsorship.
3. I understand and agree that this application for municipal sponsorship, or any information related there to, is not confidential information and may be released by the Town of Drayton Valley.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature:

Date: 26/09/2019

Glen Saunders for Brian Noad

MAIL TO:

Town of Drayton Valley
Community Event Grant
Box 6837
Drayton Valley, AB T7A 1A1

DELIVER TO:

Town of Drayton Valley
Community Event Grant
5102 - 52 Street
Drayton Valley, AB

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT

The personal information on the Community Event Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780) 514-2200.

SUMMARY

Total Income
Total Expenses
Difference

BUDGET

\$ 99,750.00
\$ 55,640.00
\$ 44,110.00

REVENUE

		BUDGET
Sponsorship		
Major Sponsors	5 @ \$5,500	\$ 27,500.00
Jersey & Sock Sponsor		\$ 3,500.00
Program Sponsor		\$ 2,000.00
Hotel Sponsor		\$ 2,000.00
Merchandise Sponsor		\$ 2,000.00
Event Sponsors	6 @ \$1,500	\$ 9,000.00
Players	14 @ \$1,000	\$ 14,000.00
Game only tickets	150 @ \$20 (18+); 50 @ \$10 (7-17); 25 @ \$50 (Family)	\$ 4,750.00
Dinner reception only	20 @ \$60	\$ 1,200.00
Game and dinner tickets	150 @ 75	\$ 11,250.00
Alumni player raffle	5 @ \$50, 10 @ \$100, 10 @ \$200	\$ 3,250.00
Bar		\$ 3,500.00
Silect Auction		\$ 4,000.00
50/50 Draw	\$10 each / 3 for \$20	\$ 1,500.00
Merchandise	100 @ \$20	\$ 2,000.00
Program sales	150 @ \$2	\$ 300.00
Program ads	\$600/\$350/\$200	\$ 8,000.00
TOTAL		\$ 99,750.00

EXPENSES

		BUDGET
Alumni Players		
Hotel		\$ 1,500.00
Ice Arena		\$ 900.00
Hall - CETC		\$ 1,500.00
Reception Food	270 @ \$22	\$ 6,500.00
Programs		\$ 1,800.00
Posters and tickets		\$ 5,000.00
Bartenders, Drive Home		\$ 1,500.00
Facebook advertising		\$ 300.00
General advertising		\$ 1,000.00
Bar		\$ 1,500.00
Sponsor jerseys		\$ 800.00
Player jerseys		\$ 2,500.00
T-shirts	120 @ \$12	\$ 1,440.00
Raffle/auction items		\$ 2,000.00
Insurance/Licenses		\$ 600.00
Flower Farm - Red Carpet, bar, decorations, etc.		\$ 650.00
Decorations		\$ 200.00
Newspaper thank you		\$ 350.00
Visa and bank fees		\$ 200.00
Miscellaneous other		\$ 400.00
TOTAL		\$ 55,640.00

DV Alumni Event Committee
FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Brian Noad, Chair

Bill Ballis

Mae Chow

Mardi Dancey

Moe Hamdon

Glen Saunders

Clayton Seely

Chris Walsh

Organizations that have been or will be approached

Sponsors and donations:

- Advantage Manufacturing
- Alberta Tourism
- All Choice Rentals (ACR)
- Anytime Fitness
- Apex Distribution
- Arc Resources
- Associated Aggregates
- ATB
- Bailey's Welding
- Bald Eagle Plumbing
- Bellatrix
- Best Western
- Big West Dodge
- BMO
- Bod Dale Oilfield Services
- Brandette Well Servicing
- Canadian Tire
- Canvac
- Carlson Roberts Sealy Chartered Accountants
- Cause for Critters
- Century 21 Hi-Point Realty
- Chopko Environmental
- Co-operators Insurance
- Country Style Mobile Park
- Cream Compression
- Distribution Now
- Drayton Sand and Gravel
- Drayton Valley Toyota / Go Auto
- Drayton Valley Ford
- Drayton Valley Insurance Agency

- Drayton Valley Western Review
- Duncan Craig LLP
- DV Oilfield Services
- DV Rentals
- Earth and Iron
- Entwistle Concrete
- Ferry Group Holdings
- Gen7 Environmental Solutions
- Hayduk Picker Service
- Hodgson Contracting
- Home Hardware
- Hubb International
- Husky
- Investors Group
- i-Well Oilfield Services
- Jocelyn's Your Independent Grocer
- Kandrea Insulation
- Kenspen Energy Services
- Keyera Energy
- LaFarge
- Lakeview Homes
- Lewcam Holdings
- Lincoln County Oilfield Services
- Lydell Group
- Nelson Bros
- Newforce Energy Services
- Norette Oilfield Services
- North Folk Oilfield Services
- NTL Pipelines
- Option Industries
- Parkway Enterprises
- Pembina Pipeline
- Petro Canada North
- Pile Base
- Popular Ridge Grocery Store
- RBC
- Reid Law Office
- ReMax
- Sabine Webb LLP
- Scotiabank
- Sekura Auctions
- Servus Credit Union
- Str8-Up-Inc
- Summit Safety
- Sun Life
- TD Canada Trust

- Techmation Electric and Controls
- Telus
- Total Oilfield
- Trestle Creek
- Valley Concrete
- Value Drug Mart
- Vermillion Energy
- Westbrick Energy
- Western Solutions
- Weyerhaeuser
- Willows Construction
- Witten LLP
- Zelmac Enterprises
- Zinger Rentals

Possible Volunteers:

- Cause For Critters
- Drayton Valley Blue and Gold Society
- Drayton Valley Community Bus Association
- Drayton Valley Community Foundation
- Drayton Valley Riggers Rugby Club
- Drayton Valley Thunder
- FMHS Blue and Gold Society
- TD Canada Trust

Dinner reception Food Vendor:

- TBD



TOWN OF DRAYTON VALLEY

COMMUNITY EVENT GRANT CHECKLIST

OFFICE USE ONLY

Name of Applicant: Pembina Crisis Connection Society

Name of Event: Anti-Bullying Campaign in the Schools - November 4th - 8th

CRITERIA	
Policy Requirements:	Notes:
application (complete, signed and accompanied by supporting documents) received by deadline	Yes
benefit the community as a whole or a specific major group within the community	Benefits community as a whole - specifically, students
not duplicate past or present local services (unless a need can be demonstrated)	Does not duplicate local initiatives
provide equal access to the service without discrimination	Yes
not already receiving direct or indirect support from the Town for the stated service	No other support is provided by the municipality
address an identified need in the community or contribute to the common good of the community	Targets anti-bullying, which is a major issue in our community
recognize the Town's contribution to the event or service sponsored	Will be recognized on the letter of invitation sent to the schools and at the beginning of each session. It will also be in the PCCS annual report as well as in the Western Review.
other revenue sources have been sought or obtained	Submitted Grants to Keyera and Vermilion Energy and are awaiting a response.

Additional Information	Notes:
Has the Town directly sponsored this event before?	No
Does the organization work to achieve some of the community goals set out in statutory plans (Social Development Plan, Community Sustainability Plan, etc.)?	Meets goals of the Social Development Plan for preventative social services

Comments:

Requesting \$4,000 to help cover the costs for the storyteller as follows, speakers fee, hotel accommodation, speaker meals and mileage.

Recommendation to Council:

For Council Consideration



TOWN OF DRAYTON VALLEY

COMMUNITY EVENT GRANT APPLICATION FORM

Date: September 22, 2019 Event Date: November 4-8, 2019

Organization Name: Pembina Crisis Connection Society

Mailing Address: P.O. Box 6296 Drayton Valley, AB T7A 1R7

Contact Name: Dianne Nikiforuk Title: Chairperson

Email: pembinacrisisconnectionsociety@gmail.com Telephone: 780.621.2363

ORGANIZATION MANDATE

Description of the organization's mandate:

Vision: We envision a peaceful, respectful, caring community free from the harms caused by all forms of violence directed at either self or others.

Mission: To collaborate with community partners to provide violence prevention and support services using evidence based best practices.

Pembina Crisis connection Society has served Drayton Valley and the surrounding district since 1990

STATED SERVICE

Details of the stated service or initiative (including date(s), time(s), location(s) and activities):

From November 4-8, 2019, students from Aurora Elementary, Drayton Christian School, Eldorado Elementary School, HW Pickup School, St. Anthony Separate School and the Drayton Valley Home Schoolers will be offered the opportunity to participate in Anti-bullying Month through the medium of story telling. Led by an experienced, professional story teller, students and staff will engage in age appropriate, oral, interactive, sensory filled stories. The focus of the stories is positive relationships with an underlying message of anti-bullying. View credentials of storyteller: www.yabs.ab.ca/artistprofile.php?id=40

Number of individuals and/or organizations (please specify) that will benefit from the stated service:

Number of students and staff participating is estimated to be one thousand, four hundred (1,400). In 2018, 1443 students/staff were engaged and in 2017, 1,4450 students/staff participated. Each school decides which grades/ages will participate. Each school has the storyteller for one full day. Home schoolers gathers for an evening session at the Drayton Valley Public Library and this session is open to anyone who might wish to participate. In 2018, sixteen (16) different stories were shared by Ms. Lippiatt..

Manner in which those individuals and/or organizations will benefit:

Story telling is an ancient, time proven means of transmitting important messages/life lessons from age to age. Staff can reinforce the teachings in the classroom and/or on the playground. Stories can be re-told innumerable times and require no technology or audiovisual aids. Stories can be adapted to a particular situation. Oral story telling invites participants to use all their senses and their imaginations.

SPONSORSHIP REQUEST

Reason for request from the Town:

This event is a favorite of both students and staff. PCCS attempts to promote relevant, positive, evidence based strategies for all ages in our communities. All PCCS initiatives depend on grant funding support as we are not a government funded organization. This is a gentle and engaging approach that has potential for long term, positive results. Every year, Ms. Lippiatt is approached by students who not only remember her but also recall one or more of the particular stories they heard the previous year. Teachers and librarians report that this is one of the most anticipated events of the year.

Nature of the request and/or amount requested:

The cost of this initiative is approximately \$4,000.00 This includes the speaker fee, hotel accommodation for one week, meals and mileage. We will be seeking funding for the partner initiative, Books not Bullies Since 2012, PCS has contributed one hundred fifty three (153) titles and 1,378 books to two local libraries and the following schools: Tomahawk, Breton Elementary, Breton High, Winfield Elementary, Alder Flats Elementary, Buck Mountain Central High, Aurora Elementary, Eldorado Elementary, HW Pickup, Drayton Christian, Frank Maddock High, Drayton Community Outreach, St. Anthony and Holy Trinity Academy.

Please attach:

a budget or business plan (showing anticipated revenue sources and expenditures) for the specific service/function requiring sponsorship

a list of other organizations that have been or will be approached for sponsorship

How will sponsoring organizations be recognized?

Sponsoring organizations will be recognized in the letter of invitation sent to each school and at the beginning of each session, in our 2019 Annual Report and a thank you submitted to the Western Review.

BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization requesting sponsorship.
3. I understand and agree that this application for municipal sponsorship, or any information related there to, is not confidential information and may be released by the Town of Drayton Valley.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature

Date: September 25/19

MAIL TO:

Town of Drayton Valley
Community Event Grant
Box 6837
Drayton Valley, AB T7A 1A1

DELIVER TO:

Town of Drayton Valley
Community Event Grant
5102 - 52 Street
Drayton Valley, AB

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT

The personal information on the Community Event Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780) 514-2200.

Storyteller Initiative 2019 – Town of Drayton Valley Grant Funding

Projected cost of initiative:

5 days of storytelling at \$600.00/day	\$3,000.00
1 evening session at \$275.00	\$ 275.00
Mileage at \$0.50/km for 280kms	\$ 140.00
Meals per diem at \$35.00/day	\$ 175.00
Room at Super 8 at \$96.67/night	\$ 483.35
Total	\$ 4,073.35

PCCS has applied for grants through Keyera and Vermilion Energy – no response at time of writing.



TOWN OF DRAYTON VALLEY
ROGER COLES MEMORIAL YOUTH SPORT
GRANT CHECKLIST
OFFICE USE ONLY

Name of Applicant/Organization: Brianne Vig

Name of Event: National Junior High Finals Rodeo - June 23 - 29, 2019

CRITERIA	
Guideline Requirements:	Notes:
Applicant is 18 years of age or younger.	Yes
Applicant is participating or competing in events as shown in official letter from the appropriate organization.	Supported by letter from the National Junior High Finals Rodeo
How the applicant will recognize the Town's contribution to the event or service sponsored.	Not noted as event has already occurred

Additional Information	Notes:
Receipts and/or quotes submitted by applicant or "with application" as below.	Yes
Budget for attendance at the event.	Yes
List of sponsorship or funding requests from other sources.	Submission to Brazeau County for 50% or request
Poster or brochure of the event submitted with application.	Yes
Has the applicant previously received funding from the Town in the Past?	No

Comments:

Requesting \$2,917.64 in grant support to cover competition fees and expenses.

Recommendation to Council

For Council Consideration



TOWN OF DRAYTON VALLEY

ROGER COLES MEMORIAL YOUTH SPORT GRANT APPLICATION FORM

Date: Sept 9, 2019

Type of Sporting Event/Program: National Junior High Finals Rodeo

Name: Brianne Vig

Mailing Address: FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Contact Name: Shawna Vig Title: Mother

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Email: _____ Telephone: _____

Name to be printed on the cheque if different than above and relationship to the applicant:

Name: Shawna Vig Relationship with Applicant: mother

What is the name of the affiliated, if any, organization related to this application?

Brazeeau Junior Rodeo Association, Alberta Junior High Rodeo Association

Describe the competition, event or training program you wish to participate in?

I qualified to attend the National Junior High Finals Rodeo in Huron, South Dakota. I competed in District Rodeos during the 2018-2019 season and was leading the standings in Barrel Racing and Pole Bending with my horse Wilson. This qualified us to attend Provincials that were held in Nanton, AB in May. We had a great weekend in Barrel Racing and ended up 2nd in the province, and we now qualified to attend Nationals in Huron, SD, June 23rd-29th. We had a great week, and enjoyed an amazing experience competing against 3 other countries! What an honor to be able to travel to another country to compete in the sport that I love.

EVENT INFORMATION

Name of Event: Nation Junior High Finals Rodeo Event Date: June 23rd-June 29th, 2019

Event Location: Huron, south Dakota, USA

Name of Hosting Organization and Community: South Dakota State Fair

Host Contact Name: Lyn Ankeny

Mailing Address: 12011 Tejon Street, Suite 900 Denver, CO

Email: lankeny@nhsra.org Telephone: 303-452-0820

Organization/Event Website Address: www.nhsra.com

REQUIRED ATTACHMENTS

PRE-EVENT APPLICATIONS must submit the following information.

1. An official letter from the appropriate organization, which verifies the date(s) and location of the event and acknowledges the Applicant as a registered participant or competitor. This letter should also contain the organization's address, phone number, fax number, and name of the contact person.
2. Total travel cost (quotations indicating the name of payee) as provided by commercial airline, train or bus company, being used as a means of transportation to the event, and mileage from town centre to event location.
3. Budget of all expected expenses for attendance at the event (including travel, lodging, meals, registration fees, and other incurred expenses).
4. Budget of all expected revenues to secure funding to attend/participate in the event (including a list of all personal contributions, sponsorship, or funding requested and obtained from other sources).
5. Poster or brochure of event/activity/program if available.
6. In what ways would you acknowledge the Town of Drayton Valley's financial contribution? (List promotional material on which the Town's logo would be included)

--

POST-EVENT APPLICATIONS (within 90 days of the event) must submit the following information.

1. An official letter from the appropriate organization, which verifies the date(s) and location of the event, and acknowledges the Applicant as a participant or competitor. This letter should also contain the organization's address, phone number, fax number, and name of the contact person.
2. Proof of participation in the event.
3. Proof of travel costs (receipts indicating the name of payee) as provided by commercial airline, train or bus company, or fuel receipts, being used as a means of transportation to the event, and mileage from town centre to event location.
4. Present a report of all expenses associated with attending the event (including travel, lodging, meals, registration fees, and other incurred expenses).
5. Present a report of all revenues secured in order to attend the event (including a list of all personal contributions, sponsorship, or funding requested and obtained from other sources).
6. Poster or brochure of event/activity/program if available.

FINANCIAL INFORMATION**REVENUES**

Monies contributed by Applicant/Organization: \$ 0

Monies earned through sponsorships, donations and/or fundraising (excluding all government support funding): \$ 0

Monetary value of gifts in kind received: \$ _____

Specify all Federal, Provincial and/or Municipal Government support received:

\$ 0 Grant/Program Name: _____

\$ 0 Grant/Program Name: _____

\$ 0 Grant/Program Name: _____

Specify the monetary amount from all other funding sources: \$ _____

Total Revenues: \$ 0

EXPENSES

Travel by air*: \$ _____

Oversized Baggage (only if required for participation in event): \$ _____

Travel by bus or train*: \$ _____

Travel by personal vehicle**: \$ 1467.49

Specify all other expenses:

\$ 366.55 Description: meals, food expense

\$ 455.00 + \$240.00 Description: Camping and Horse stalling

\$ 145.00 Description: Rodeo Fees and Insurance

\$ 243.60 Description: Vet fees/testing for US travel

* Travel expenses must be supported by attachment of quotes.

** Please verify the distance from town centre to your travel destination event location with the Alberta Motor Association or Travel Alberta. Maximum grant amounts also apply to mileage.

Amount of Grant Requested: \$ 2917.64

BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization or athlete, parent or guardian (for an athlete under the age of 18) receiving sponsorship.
3. I understand and agree that this application for municipal sponsorship or any information related thereto is not confidential information and may be released by the Town of Drayton Valley.
4. Applicant is 18 years of age or younger.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature

Date: Sept 9, 2019

Dependent Name (if applicable): Brianne Vig

MAIL TO:

Town of Drayton Valley
Roger Coles Memorial Youth Sport Grant
Box 6837
Drayton Valley, AB T7A 1A1

DELIVER TO:

Town of Drayton Valley
Roger Coles Memorial Youth Sport Grant
5102 - 52 Street
Drayton Valley, AB

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT

The personal information on the Roger Coles Memorial Youth Sport Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780)514-2200.



August 13, 2019

National High School Rodeo Association
High School Division
12011 Tejon Street
Suite 900
Denver, CO 80234

To Whom It May Concern:

I am writing this letter to serve as notice that contestants from 43 states, 5 Canadian Provinces, Australia and Mexico were invited to and competed in the National Junior High Finals Rodeo held in Huron, South Dakota. There were 1190 contestants in total including Contestant # 893, Brianne Vig. The dates of competition were June 23rd thru June 29th this year. Ms. Vig competed in Barrel Racing at the NJHFR. Attached is her official sign in sheet (entry) for the rodeo. Brianne finished in 20th place in the first go round of this rodeo and 27th in the 2nd go round. She placed 137th, out of 179 contestants overall. The NJHFR is one of the largest Youth Rodeos in the nation; 2nd only to the National High School Finals Rodeo that was held in July of this year.

Thank you for your consideration,

Lyn Ankeny
National High School Rodeo
National Shooting Sports Coordinator
Junior High & Special Events Coordinator

lankenynhsra.org

303-452-0820 or 1-800-466-4772

Fax: 303-482-0912

IMPORTANT READ THIS FIRST!!

Note: all \$ amounts are in US funds & a conversion sheet attached to pay all fees.

- *Congrat's you are on your way to the national jr finals as part of TEAM ALBERTA.* There are a few very important details we need TODAY!
- When you register today everything we ask for today needs to be paid for today.
- Completely fill out the Official contestant's entry form, (all 3 pages) get it commissioned. **READ CAREFULLY** so you don't miss anything. Note: the jackpot on the entry form is not the jackpots/practice pens on site. The jackpot on the entry form is to jackpot the rounds in the rodeo with added money! If you're a team roper or ribbon roper, both ends must enter the jackpot. THE JACKPOT IS OPTIONAL. Hand this form back into the registration table.
- Fill in the attached bio form and hand this back in to the registration table with your package. Make sure you include a cell number and an email that we can send updates to as we build the team.
- There is a housing/camping form that **MUST** be filled in even if you are not camping. We need to be able to find you in case of emergencies. If you are camping all the details MUST be included on your form in order to fit everyone in. Larger spots may not be with your province.
- If you need stalls you must fill in the stall form and hand it back into the registration table.
- Felt back numbers will be ordered as a group and you will pay for that today.
- We will be needing 4 student delegates to represent Alberta at the NHSRA student meetings. If your interested in this please let the registration table know. You will have to go to 2 short student meetings to vote on the new national junior executive and elect the event directors for the finals.

CONVERSION FEES FOR NATIONAL FINALS Pay the following amounts in CDN funds:

Back Number:	\$15.00
Stall	Regular stall \$220.00, Extra Stall \$345.00 Stud \$245
Insurance	\$25.00
Camping	\$455.00
Jackpot	\$105.00

The fees on the forms are in US \$\$, above in the conversion.

See reverse for more information!!



Dear NJHFR Contestant:

Congratulations! You have qualified to compete for a National Championship at the NHSRA Junior High Finals Rodeo. I look forward to seeing you at the South Dakota State Fairgrounds in Huron, SD for the 15th Annual NJHFR June 23rd thru June 29th, 2019.

Stock Requirements for bringing horses and goats into the state of South Dakota (from the South Dakota Animal Industry Board):

All livestock entering South Dakota must have an official Certificate of Veterinary Inspection (CVI) stating:

1. Name, address, and phone number of consignor; name and address of point of origination if different from consignor; name, physical address, and phone number of consignee; name and physical address of destination if different than consignee information.
2. Species of animal, age, sex, breed, number, purpose of movement, test results, etc.
3. Signature, address, and phone number of inspecting licensed accredited veterinarian.
4. Individual official identification listed as required.
5. Import shipping permit number for livestock. (As listed by species below.)
6. Must be free of signs of infectious or contagious diseases.

Call 605.773.3321 Monday-Friday (8a.m. to 5p.m. CDT) for these requirements and permits.

After hours permits are handled by an answering machine at 605.773.3321.

Leave the information requested and a permit number will be issued.

After hours regulatory questions should be directed to:

Dr. Dustin Oedekoven – 605.280.6448 or 605.224.1616

Dr. Mendel Miller – 605.280.8190 or 605.310.8729

Dr. Susan Reenders – 605.295.1066 or 605.962.6458

Horses:

1. Certificate of Veterinary Inspection
2. Negative Coggins or ELISA EIA test within 12 months prior to entry.
 - a. EXCEPTION: Native horses from North Dakota.
 - b. EXCEPTION: Suckling colts traveling with the mare; can travel on mare's negative test.
 - c. EXCEPTION: Colts traveling without the mare **MUST** have a negative test, regardless of age.
3. Horses imported from Canada must have an entry permit number. Please call 605.773.3321.



“Being in the NHSRA Junior High Division was an amazing experience! The Jr. High Division is all about family, friends and good competition. I was able to compete at the highest level against amazing cowboys and cowgirls from around the country, but once the performance was over, we were roping theSmarty together and getting to know about where we each came from and who our families were. Because of the friendships I made at the NHSRA JR High Finals, I now have friendships for a lifetime.”

2016-17 JUNIOR HIGH STUDENT VICE PRESIDENT
—DANIEL MIRANDA

BECOME A MEMBER. To join the National High School Rodeo Association, please contact your state or province secretary. Visit www.NHSRA.com to find contact information for your local state secretary.

CONNECT WITH US

Facebook: @NHSRA
Instagram: @NHSRA
Twitter: @NHSRA
Snapchat: @NHSRA
YouTube: @OfficialNHSRA
Website: www.nhsra.com



National High School Rodeo Association, Inc.
12011 Tejon Street, Suite 900, Denver, CO 80234
NHSRA.com | Toll Free Phone: 1.800.466.4772
Phone: 1.303.452.0820 | Fax: 1.303.452.0912



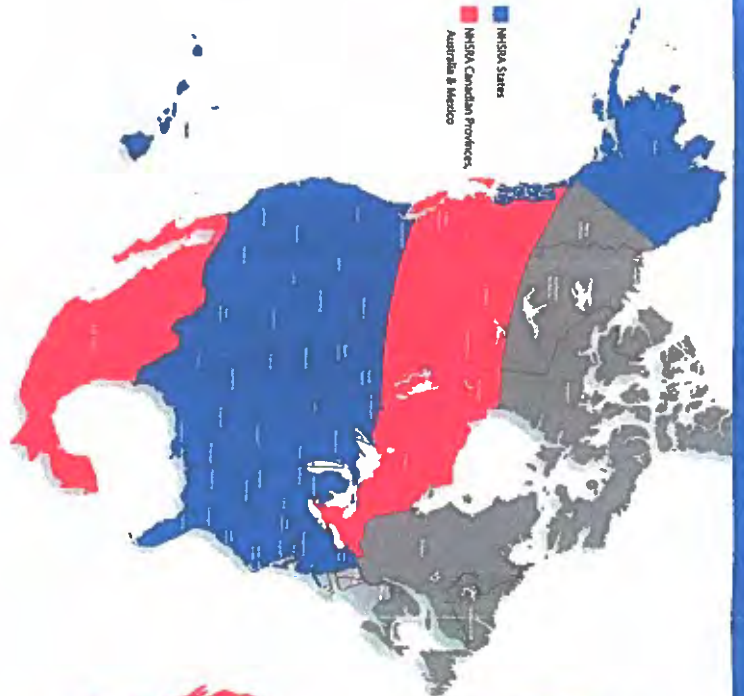
**National High School
Rodeo Association
Junior High Division**

THE JUNIOR HIGH DIVISION

The Junior High Division of the National High School Rodeo Association was created in 2004 for junior high students who are under the age of 16 and in 6th, 7th or 8th grade. The first Junior High Finals Rodeo was held in Gallup, New Mexico in the summer of 2005. Since then the event has grown into one of the largest rodeos in the country welcoming 1,100+ competitors each year.

JUNIOR HIGH EVENTS

- | Cowboys | Cowgirls |
|-----------------------------|--------------------|
| * Bull Riding | * Barrel Racing |
| * Tie-Down Roping | * Breakaway Roping |
| * Breakaway Roping | * Pole Bending |
| * Chute Dogging | * Goat Tying |
| * Goat Tying | * Team Roping |
| * Team Roping | * Ribbon Roping |
| * Ribbon Roping | * Light Rifle |
| * Saddle Bronc Steer Riding | Shooting Sports |
| * Bareback Steer Riding | |
| * Light Rifle | |
| Shooting Sports | |



JOIN NHSRA

Why should you join the Junior High Division of the NHSRA?

- * Chances to compete for College Scholarships
- * Chances to claim awards from Junior High Division and National Sponsors of the events
- * Time for family bonding
- * See how you stack up against the best of the best!
- * Gain valuable experience and an opportunity to compete on an international level
- * Have fun doing it!



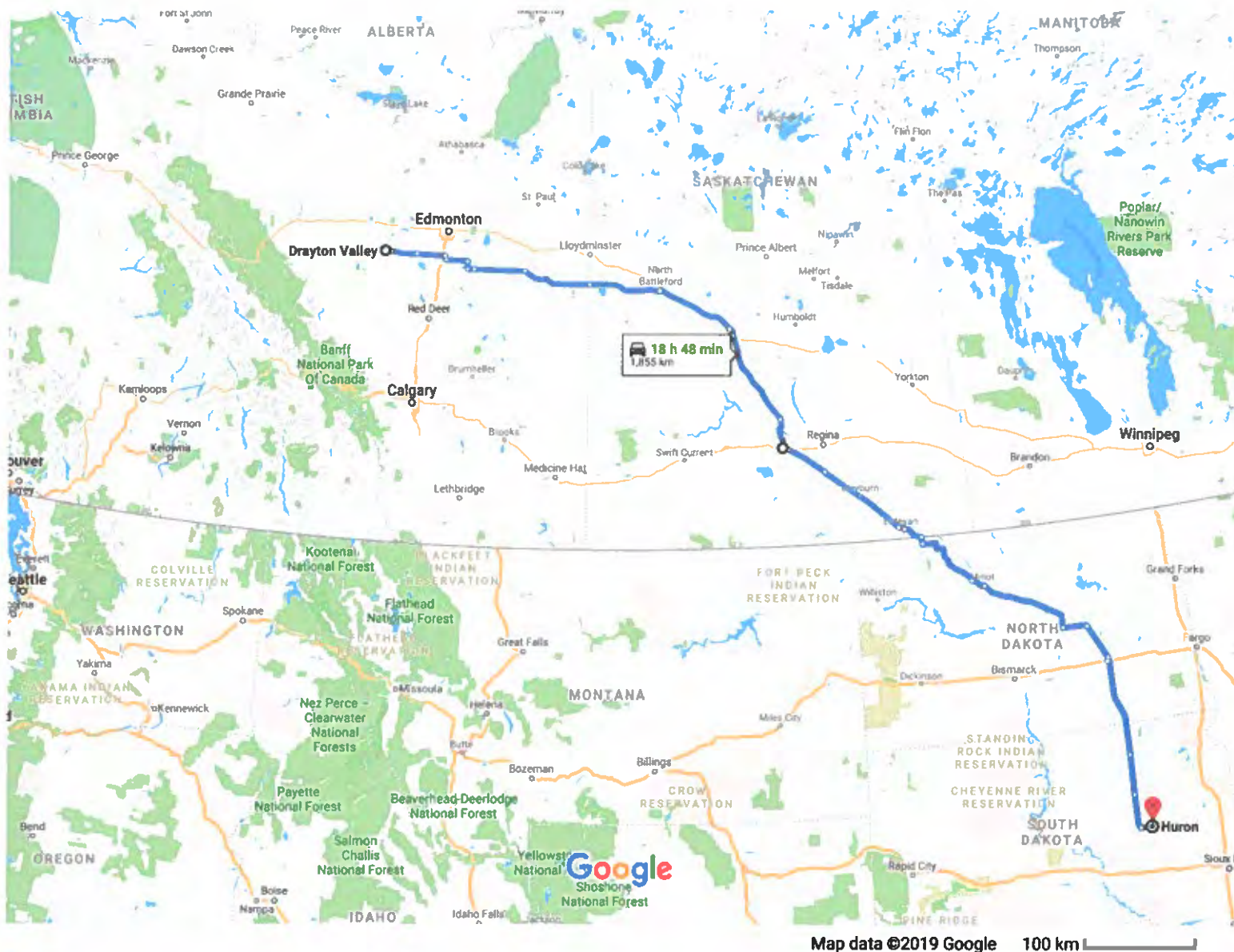
NHSRA INVOLVEMENT

The National High School Rodeo Association has members in 43 states, 5 Canadian provinces and the countries of Australia and Mexico.



Table 1

National Junior High Finals Rodeo - Expenses for Competitor Brienne Vig					
Travel Costs - fuel	168.22		Camping/Lodging	\$455.00	
	9.53				
	109.58		Stalling- horse		
	102.76		Estevan, SK	\$20.00	
	101.53		Huron, SD	\$220.00	
	255.81			\$240.00	
	124.97				
	142.40		Rodeo Fees & Insurance		
	128.84		Back Number	\$15.00	
	93.85		Insurance	\$25.00	
Meals - food expense	230.00		Jackpot fees	\$105.00	
	\$1467.49			\$145.00	
			Vet Fees/Testing for Horse to cross US border		
	16.82		Coggins Shipping	\$32.00	
	22.18		Coggins Test	\$75.00	
	20.06		Health Certificate	\$75.00	
	23.91		Health Certificate to and from CFIA	\$50.00	
	116.95		with gst	\$243.60	
	166.63				
	\$366.55				



via US-281 S

18 h 48 min

17 h 47 min without traffic

1,855 km

⚠ This route crosses a country border.

⚠ Your destination is in a different time zone.

Explore Huron

	Invoice Date June 30, 2019
Invoice List Number 111989827	

017523

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Customer Fuel Permit No. FOIP Act; RSA 2000; Chapter F-25; section 17(1) &

Date	Time	Location	Product	Quantity	Unit	Price	Total
Card No.: 0868237							
06/16/2019	09:00:03	DRAYTON VLLY	EBG GAS MK	48.100	L15	0.9089	43.71
Reference No: 486904598 / 000040 Invoice Line GST Amount:				2.19			
06/16/2019	09:02:18	DRAYTON VLLY	DIESEL MK	194.270	L15	0.8659	168.22
Reference No: 486904598 / 000070 Invoice Line GST Amount:				8.41			
06/16/2019	09:05:40	DRAYTON VLLY	DIESEL MK	11.000	L15	0.8659	9.53
Reference No: 486904598 / 000071 Invoice Line GST Amount:				0.48			
06/20/2019	09:55:16	LLOYDMINSTER	DIESEL MK	130.000	L15	0.8429	109.58
Reference No: 486983687 / 000070 Invoice Line GST Amount:				5.48			
06/30/2019	15:06:11	LLOYDMINSTER	DIESEL MK	118.000	L15	0.8709	102.76
Reference No: 487149131 / 000070 Invoice Line GST Amount:				5.14			
06/30/2019	19:38:25	DRAYTON VLLY	DIESEL MK	116.580	L15	0.8709	101.53
Reference No: 487151726 / 000070 Invoice Line GST Amount:							



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: DUPLICATE RECEIPT :

DATE: 06-28-19	10:35
TRADE: 150000	
PRICE: 15	
SOURCE: 1411, 1411	
PHONE: 1411, 1411	
TIME: 1411	83 8:40
PRICE: 15	8 7:19
TIME: 1411	94 00
PHONE: 1411	83 00

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 2010年12月31日

Local Store Discount
 Limit 100¢ off
 10¢ off 1¢ towards
 fill a 1¢ bottle of 10¢
 and get 1¢ towards
 the 10¢ fill 10¢
 10¢ towards 10¢ gold
 10¢ 10¢ 10¢ 10¢

11-11-61

Description	Qty	Amount
GIESEL 2 CA #13	56.7256	105.00
SELF @ 2.859/ G		
Subtotal		105.00
Tax		0.00
TOTAL		105.00
CREDIT \$		105.00

SALE

ENTRY METHOD USED : Insert
VISA A Acct: 7352 \$105.00
AUTH: 00 092771
Batch: 74 Seq: 022
INVOICE: 163633
EMV STAN #: 06001438364
APP LABEL : VISA CREDIT
APP IDENTIFIER : A0000000031010
APP CRYPTOGRAM : TC FB35F814B084F51C

PIN USED
NO SIGNATURE NEEDED 142-0
CAB

learn how to earn 50 cents/gallon in fuel statement credits. Go to drivesavvy.com or see details at the pump. Restrictions apply. Offer expires 9/30/19. 9198

DEALER: 10141828 Term ID: 21
Your opinion counts! Enter to Win
1 of 60 \$25 gas gift cards!!!
Provide feedback at www.gasvisit.com

THANK YOU

ST# 251TC TILL XXXX DR# 1 TRAN# 1023860
CSH: 19 06/21/19 16:36:47

Rate Us Highly Satisfied and Earn A
Buy One Get One Free Quarter Pounder
w/Cheese or Egg McMuffin
Go To www.mcdvoice.com
and tell us about your visit.

Validation Code:
1400 24th Ave SW Minot ND 58701
TEL# 701-852-2389 Store #10339
Survey Code:
10339-02820-62919-19521-00140-6

McDonald's Restaurant #10339
1400 24TH AVE SW
MINOT, ND 58701-6903
TEL# 701 852 2389

KSH 2 06/29/2019 07:52 PM
Store# Order 02

Choose 2 for \$2
1 McChicken 1.00
1 McChicken 1.00
1 Qtr Cheese Meal 7.69
1 M Coke 2.39
1 M French Fries 1.00
1 M Coke

Subtotal 13.08
Tax 0.98
Take-Out Total 14.06
Cash Tendered 20.06
Change 6.00
Total Savings 1.38

Apply In Person Today!!
Thank You For Your Business

See back of receipt for your chance
to win \$1000 ID # 7869H1BQJ8J

Walmart

605-353-0891 HGR:KELLI HICKINNEY
2791 DAKOTA AVE S
HURON SD 57350

SF# 03053 0PR 003001 IL# 03 TR# 05308
80 FRESH 0 060530018708 F 2.22 X
KEESE PLAIN 0603400040551 F 1.96 X
SOCKETS 060113124006 F 6.92 X
ROLL 020090150190 F 1.98 X
DORITOS 002840006555 F 2.50 X
TACO SH MIX 005210003491 F 0.88 X
TACO SH MIX 005210003491 F 0.88 X
STORAGES 001200001672 F 2.78 X
TOMATO 05 00000004799KF
0.77 lb 8 1 lb / 1.98
ANTISH PUTATO 007874213731 F 1.52 X
IN 3 LITER 008304633413 F 3.46 X
IN 3 LITER 008304633413 F 1.26 X
FLAVOR TONI 00733100415 F 2.28 X
THE UPSI DVD 019132909902 F 17.96 X
SHOKED ORATS 007778202592 F 2.98 X
FOREST HAR 004450020148 F 4.98 X
USH DRK SB 007778202592 F 2.98 X
MAPLE DRK SB 007778202592 F 2.98 X
SOUTH LARSH 007342000006 F 1.44 X
CHERRIES 00000004045KF
2.20 lb 8 1 lb / 3.98
TAX 1 6.500 F
TAX 1 1.600 F
SUBTOTAL 95.99
CASH TEND 100.00
CHANGE DUE 4.01
ITEMS SOLD 21
128 0194 0132 0074 9989 4405 116.95
LOW PRICES You Can Trust. Every Day.
06/25/19 16:44:08

See back of receipt for your chance
to win \$1000 ID # 7869H1BQJ8J

Walmart

605-353-0891 HGR:KELLI HICKINNEY
2791 DAKOTA AVE S
HURON SD 57350

SF# 03053 0PR 003000 IEN 04 TR# 05308
01 R MOS 1.3 000210013076 17.98
SLEEP PARI 064561914345 6.27 X
DINNER ROLLS 079933400321 F 0.98 X
HIKES HARD 06359526881 9.96 X
008718017910 3.24 X
008718017910 15.98 X
008718017910 8.27 X
008718017910 2.54 X
008718017910 1.78 X
008718017910 4.24 X
008718017910 7.92 X
008718017910 0.77 X
008718017910 4.90 X
008718017910 3.90 X
008718017910 1.96 X
008718017910 2.50 X
008718017910 3.83 X
008718017910 11.94 X
008718017910 4.28 X
008718017910 8.61 X
008718017910 3.87 X
008718017910 3.87 X
008718017910 4.02 X
008718017910 4.94 X
TAX 1 6.500 F
TAX 1 1.000 F
TAX 1 1.000 F
TOTAL 163.41
CASH TEND 163.41
CHANGE DUE 0.00
ITEMS SOLD 25
128 0194 0132 0074 9989 4405 128.18 USD
116.95
LOW PRICES You Can Trust. Every Day.
06/21/19 21:54:43
CUSTOMER COPY

USA CREDIT ***+*** 7303 1 3

APPROVAL # 057015
REF # 91730000700
TRANS ID - 309173104741422
VALIDATION - PHX6
PAYMENT SERVICE - E
RID 0000000031010
15 002460E4009E2A4
TERMINAL # SL040001
*Pin Verified

06/21/19 21:54:43
CHANGE DUE 0.00
ITEMS SOLD 25
128 0194 0132 0074 9989 4405 128.18 USD
116.95

LOW PRICES You Can Trust. Every Day.
06/21/19 21:54:43
CUSTOMER COPY

BURGER KING #9915
2314 Highway 281 South
Jamestown, ND 58401
(701) 251-1217

ORDER 81

TAKE OUT

1 *RDEO KING
1 *MD FRY
1 *MD COKE
1 *GRILL CHKN SAND
1 *MD Honey Mustard
1 *MD FRY
1 *MD COKE

SUBTOTAL 16.48
6% TAX 0.99
TAX 0.16
TOTAL 17.63
CREDIT CARD 17.63
CHANGE 0.00

TOTAL CHARGE 17.63

ISA
ACCTNUM: *****7303
Auth: 054596
Type: CREDIT
CTroutd: 1092
Merchant Id: 456203423995

OBTAIN THIS COPY FOR YOUR RECORDS
CUSTOMER COPY

Survey Code: 21896-41001-51927-090501

Fri Jun 21 2019 12:54 PM T=00L I=4 C=206

Subway#42330-0 Phone 306-514 7827
3815 Thatcher Avenue Unit #10
Saskatoon, SK, S7R 1A3
Served by: 038 6/30/2019 12:05:38 pm
Term ID-Trans# 1/A-223623

Customer Receipt
GSF# 804 954 709

Qty	Size	Item	Price
2	12"	Chicken Ben Ranch Sub	\$19.98
Sub Total			\$19.98
GST (5%)			\$1.00
PST (6%)			\$1.20
Total (Eat In)			\$22.18
Credit Card			\$22.18
Change			\$0.00

MID: 810000031755
TID: 701
Approval No: 061268
Reference No: 918118336759
Card Issuer: Visa
Account No: ****+****+7303
ACCT: 0000000000000000
Amount: \$22.18
Application: VISA CREDIT
AID: A0000000031010
TVR: 0000000000
PST: 0000

Estevan
1310 6th Street
Estevan SK S4A 1B3
Tel#: 306-634-7000

Store#: 18873
TRANS#: 1LN8HKLKDM

TRY OUR CHOCOLATE WAFFLE CONE FOR 2\$

282

KS#	2	06/30/2019	06:37:39 AM
QTY	ITEM	TOTAL	
3	Bacon Egg McMuffin	11.37	
1	XL Coffee	2.09	
	Triple Triple		
1	M Coffee	1.69	
	Double Double		
Subtotal		15.15	
GST		0.76	
PST		0.91	
Take-Out Total		16.82	
DEBIT CARD		16.82	
Change		0.00	

Estevan Ent. Ass.

TAX REG. NO. _____

ORDER NO. _____ DATE *June 29/19*

SOLD TO *SHAWN* *VIC*

ADDRESS _____

SHIP TO _____

ADDRESS _____

Estevan, SK
1stall - 1night,
1horse.

SHIPPING DATE	VIA	TERMS	BUYER	SALESPERSON
<i>1 night 1 pen rent</i>				
<i>\$20.00</i>				
<i>Cheque # 527</i>				
<i>Paid</i>				
				TOTAL

452668

SIGNATURE _____



Westhills Equine Veterinary Services
53110 RR 25
Parkland County, AB T7Y 2M1
Phone: (780) 898-9267
Fax: (780) 669-7035

Invoice #24181

Page 1 of 1

Printed: 2019-05-31 11:52 AM

Account: 392

Served by: Dr. Rimmer

Shawna Vig

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Name Wilson

<u>Date</u>	<u>Description</u>	<u>Provider</u>	<u>Qty</u>	<u>Price</u>	<u>Amount</u>
2019-05-31	Salix - 50ml	Dr. Rimmer	1	\$71.50	\$71.50 *
2019-05-31	Farnier's Formula - 5kg	Dr. Rimmer	1	\$81.00	\$81.00 *
2019-05-31	Coggins shipping	Dr. Rimmer	1	\$32.00	\$32.00 *
2019-05-31	Coggins Test per horse	Dr. Rimmer	1	\$75.00	\$75.00 *
2019-05-31	Health Certificate (1-4 horses)	Dr. Rimmer	1	\$75.00	\$75.00 *
2019-05-31	Health Certificate to & from CFIA	Dr. Rimmer	1	\$50.00	\$50.00 *

Coggins test
 ↓ health
 cert. to
 travel
 to U.S.

*Taxable Item

TOTAL WITHOUT TAX:

GST

TOTAL THIS VISIT:

BALANCE NOW DUE:

\$384.50

\$19.23

\$403.73

\$403.73

232.00
 gst 11.00

\$243.60

Note: Payment due at time of service.

3% Interest will be charged after 30 days on outstanding account balances.

Email: office@westhillsevs.com

GST# 808641450RT0001

KEVIN AND OR SHAWNA VIG
SITE 405 BOX 1 COMP 7 RR3
DRAYTON VALLEY, AB, T7A 2A3

863

DATE 20190526
Y Y Y Y M M D D

PAY TO THE
ORDER OF

AHSRA

\$ 819.00

Eight hundred nineteen dollars

100 DOLLARS

Security features
include:
Details on back.

ATB Financial

5017 - 81 AVENUE
DRAYTON VALLEY, ALTA. T7A 1S2

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

MEMO

Nationals

⑈863⑈ ⑆08169⑈219⑆ 1064045⑈ 41⑈

Virtual Endorsement

DSPACC: 1000660

DSPTR: 03089-003

CSID: 9191485485248808049

TXNID: 1

SCANSES: 104,375,373

ITMSEQ: 4

CHANID: 003

Deposit to the Credit of

APPCD: S900

TRANSIT: 08049

DSPCUR: CAD

TEFDT: 28/05/19

OPID: 790112387

Endorsement - Signature or Stamp

BACK/VERSO

- Back number

Stall

Insurance

Camping

Jackpot. Ride fees



TOWN OF DRAYTON VALLEY

ROGER COLES MEMORIAL YOUTH SPORT GRANT CHECKLIST OFFICE USE ONLY

Name of Applicant/Organization: Emma Brooks

Name of Event: Canada Cup - Volleyball Alberta - Jul. 16-22/19 and Training in Calgary Jul. 2-16/19

CRITERIA	
Guideline Requirements:	Notes:
Applicant is 18 years of age or younger.	Yes
Applicant is participating or competing in events as shown in official letter from the appropriate organization.	Letter supplied by Volleyball Alberta
How the applicant will recognize the Town's contribution to the event or service sponsored.	Not noted as event has already occurred

Additional Information	Notes:
Receipts and/or quotes submitted by applicant or "with application" as below.	Yes
Budget for attendance at the event.	Yes
List of sponsorship or funding requests from other sources.	Submission to Brazeau County. \$4,000 provided by Volleyball Alberta \$700 received through fundraising
Poster or brochure of the event submitted with application.	Not provided
Has the applicant previously received funding from the Town in the Past?	No

Comments:

Requesting up to \$3,839 to cover competition fees and expenses

Recommendation to Council

For Council Consideration



TOWN OF DRAYTON VALLEY

ROGER COLES MEMORIAL YOUTH SPORT GRANT

APPLICATION FORM

Date: Sept 11/19

Type of Sporting Event/Program: Volleyball Alberta

Name: Emma Brooks

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Mailing Address:

Contact Name: 'Carrie' Brooks Title: Miss

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Email:

Telephone:

Name to be printed on the cheque if different than above and relationship to the applicant:

Name: Carrie Brooks Relationship with Applicant: Mom

What is the name of the affiliated, if any, organization related to this application?

Describe the competition, event or training program you wish to participate in?

Canada up for volleyball alberta. July 16-22/19
Training in Calgary July 2-16/19

EVENT INFORMATION

Name of Event: Canada Cup Event Date: July 2-16-July 16-22

Event Location: Calgary - Halifax

Name of Hosting Organization and Community: Volleyball Alberta

Host Contact Name: Diare Bulgar

Mailing Address: 11759 Groat Rd Edmonton, AB T5M-3K6

Email: dbugler@volleyballalberta.ca Telephone: 403-202-6540

Organization/Event Website Address: www.volleyballalberta.ca

REQUIRED ATTACHMENTS

PRE-EVENT APPLICATIONS must submit the following information.

1. An official letter from the appropriate organization, which verifies the date(s) and location of the event and acknowledges the Applicant as a registered participant or competitor. This letter should also contain the organization's address, phone number, fax number, and name of the contact person.
2. Total travel cost (quotations indicating the name of payee) as provided by commercial airline, train or bus company, being used as a means of transportation to the event, and mileage from town centre to event location.
3. Budget of all expected expenses for attendance at the event (including travel, lodging, meals, registration fees, and other incurred expenses).
4. Budget of all expected revenues to secure funding to attend/participate in the event (including a list of all personal contributions, sponsorship, or funding requested and obtained from other sources).
5. Poster or brochure of event/activity/program if available.
6. In what ways would you acknowledge the Town of Drayton Valley's financial contribution? (List promotional material on which the Town's logo would be included)

Not sure sorry.

POST-EVENT APPLICATIONS (within 90 days of the event) must submit the following information.

1. An official letter from the appropriate organization, which verifies the date(s) and location of the event, and acknowledges the Applicant as a participant or competitor. This letter should also contain the organization's address, phone number, fax number, and name of the contact person.
2. Proof of participation in the event.
3. Proof of travel costs (receipts indicating the name of payee) as provided by commercial airline, train or bus company, or fuel receipts, being used as a means of transportation to the event, and mileage from town centre to event location.
4. Present a report of all expenses associated with attending the event (including travel, lodging, meals, registration fees, and other incurred expenses).
5. Present a report of all revenues secured in order to attend the event (including a list of all personal contributions, sponsorship, or funding requested and obtained from other sources).
6. Poster or brochure of event/activity/program if available.

BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization or athlete, parent or guardian (for an athlete under the age of 18) receiving sponsorship.
3. I understand and agree that this application for municipal sponsorship or any information related thereto is not confidential information and may be released by the Town of Drayton Valley.
4. Applicant is 18 years of age or younger.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature:

Date: Sept 11/19

Dependent Name (if applicable):

Emma Brooks

MAIL TO:

Town of Drayton Valley
Roger Coles Memorial Youth Sport Grant
Box 6837
Drayton Valley, AB T7A 1A1

DELIVER TO:

Town of Drayton Valley
Roger Coles Memorial Youth Sport Grant
5102 - 52 Street
Drayton Valley, AB

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT

The personal information on the Roger Coles Memorial Youth Sport Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780)514-2200.

FINANCIAL INFORMATION**REVENUES**

Monies contributed by Applicant/Organization: \$ Volleyball Alberta Grant \$100.00

Monies earned through sponsorships, donations and/or fundraising (excluding all government support funding): \$ \$700 Emma sold chocolates to pay for training.

Monetary value of gifts in kind received: \$ NONE

Specify all Federal, Provincial and/or Municipal Government support received:

\$ / Grant/Program Name: /

\$ / Grant/Program Name: /

\$ / Grant/Program Name: /

Specify the monetary amount from all other funding sources: \$ /

Total Revenues: \$ \$1100

EXPENSES

Travel by air*: \$ /

Oversized Baggage (only if required for participation in event): \$ /

Travel by bus or train*: \$ /

Travel by personal vehicle**: \$ Gas to and from Calgary \$322.96

Specify all other expenses:

\$ \$3200 + GST Description: Training Fee / competition Fee

\$ \$88.00 Description: parking @ Saint

\$ \$600.00 Description: Food for Emma and myself

\$ \$1051 Description: Hotel during training camp

* Travel expenses must be supported by attachment of quotes.

** Please verify the distance from town centre to your travel destination event location with the Alberta Motor Association or Travel Alberta. Maximum grant amounts also apply to mileage.

Amount of Grant Requested: \$ Anything will help.



Brazeau County Sport Grant Application
Box 77 – 7401 Twp Rd 494
Drayton Valley, AB T7A 1R1

AND

Town of Drayton Valley - Rogers Coles Memorial Youth Sport Grant
Box 6837, Drayton Valley, AB T7A 1A1

August 23, 2019

RE: Emma Brooks – Participation Verification

Please accept this letter as verification that Emma Brooks was a member of our provincial team in July 2019. Emma, and the 16U Team Alberta Blue program, trained in Calgary from July 2-16 prior to travelling to Halifax to attend the Canada Cup event from July 17-21. The team returned to Alberta on July 22. For additional support of Emma's selection, please refer to our roster posted on our website at: <http://www.volleyballalberta.ca/team-ab-16U-girls>

The Canada Cup event (<https://volleyball.ca/en/competitions/2019-canada-cup-indoor>) brought together Canada's next generation of high-performance athletes to compete for their home province/territory in a true national championship. The event featured over 40 teams, including both male and female athletes, in two divisions (18U & 16U) and represented 9 provinces and territories. The Canada Cup tournament was hosted by Volleyball Canada in Halifax, Nova Scotia at Dalhousie University. Team Alberta Blue (Emma's team) won the Division 2 category. Results may be found at: <http://iset.net/tournament/2306#/schedule/4704/7561>

The program cost included \$700 + GST for the Training Centre from July 2-7, and \$2500 plus GST for the competition team fees (includes residence from July 7-16). Emma was awarded a \$400 Hugh Holyes Scholarship from Volleyball Alberta to offset some of her fees. Emma's family was set-up on a payment plan to cover some of the costs – the final payment (from her father) should be received in 11 days.

Should you require any additional information, please do not hesitate to ask.

Sincerely,

Diane Bugler | Program Director | 403-202-6540 | dbugler@volleyballalberta.ca



Volleyball Alberta Association Unit #6, 135 Commercial Drive

CALGARY, AB T3Z2A7 Canada | 780-415-1703

info@volleyballalberta.ca | www.volleyballalberta.ca

GST/HST: 106694656RT0001

Invoice #000057

2019 Team AB 16U Girls Blue Team Fees + Residence for Emma Brooks (50%)

We appreciate your business.

Bill To	Invoice Details	Deposit	Balance
Carrie Brooks	PDF created September 30, 2019	Due Aug 6, 2019	Due September 3, 2019
Section 17(1) of the Freedom of Information and Protection of Privacy Act	\$1,312.50	\$656.25	\$656.25
Item	Quantity	Price	Amount
50% of Team AB 16U Girls Blue - Team Fees + Residence 5-1160	1	\$1,250.00	\$1,250.00
Subtotal			\$1,250.00
Tax			\$62.50
Total Paid			\$1,312.50
Deposit			\$656.25
Paid • Due on Aug 6, 2019			
Balance			\$656.25
Paid • Due on Sep 3, 2019			
Payments			
Sep 1, 2019	Section 17(1) of the Freedom of Information and Protection of Privacy Act		\$656.25
Aug 2, 2019			\$656.25



Volleyball Alberta Association Unit #6, 135 Commercial Drive
 CALGARY, AB T3Z2A7 Canada | 780-415-1703
 info@volleyballalberta.ca | www.volleyballalberta.ca
 GST/HST: 106694656RT0001

Invoice #000056

2019 Team Ab 16U Girls Blue Team Fees + Residence for Emma Brooks (50%)

We appreciate your business.

Bill To

Carrie Brooks

Section 17(1) of the
Freedom of Information and
Protection of Privacy Act

Invoice Details

PDF created September 27, 2019
 \$892.50

Payment

Due July 9, 2019
 \$892.50

Item	Quantity	Price	Amount
50% of Team AB 16U Girls Blue - Team Fees + Residence 5-1160	1	\$1,250.00	\$1,250.00
Discount			-\$400.00
Subtotal			\$850.00
Tax			\$42.50

Total Paid

\$892.50

Payments

Jul 9, 2019

Section 17(1) of the
Freedom of Information and
Protection of Privacy Act

\$892.50



INVITATION PACKAGE

15U/16U Girls

(Version 1.0 April 9, 2019)

Dear Athletes and Parents,

Congratulations you have been identified as one of the top volleyball players in your age category and are invited to attend the Team Alberta Training Centre. This letter will provide you with information on the Training Centre and Team Alberta Program.

Athletes have been identified by their performances in physical testing, the Premier Tournament Season, and the Team Alberta ID Camp. Volleyball Alberta believes in providing athletes with quality training and athlete education opportunities. Our training model involves approximately 70 girls training with Provincial Team Coaches and other High-Performance Coaches.

Team Alberta Training Camp @ SAIT (1301 – 16 Ave NW, Calgary)

The purpose of the Team Alberta Training Centre is to expose a larger number of athletes to advanced instruction in volleyball specific skills, fitness, mental, and physical preparation. The focus will be on technical and tactical training in all aspects of the game by both Provincial Team Coaches and guest coaches from around the province.

At the conclusion of the Training Camps, three competition teams will be selected to attend the Canada Cup tournament. Athletes will be selected from the three competition teams to form the WCSG team. All team selections will be done on July 7th; Athletes not selected to the competition teams will be released on the afternoon of July 7th.

- 15U/16U Women's Provincial teams (3 teams, 1 will be a 15U only team) = 36 athletes
 - 16U Western Canada Summer Games team = 12 athletes.
- Note: Training athletes may be selected for each team.

Provincial Team Program/Commitment

The information below outlines the commitment to the Team Alberta program:

- July 2 - 7: Training Camp - SAIT. Competition Team Selection take place on July 7/ Non-selected athletes are released.
- July 8 - 16: Competition Team Training (Calgary)
- July 16: Depart for Canada Cup (Halifax, NS)
- July 17: Canada Cup Practice day
- July 18-21: Canada Cup (Halifax, NS).
- July 22: Athletes return to Alberta and released.
- August 6 - 13: WCSG athletes (1 team) will be re-called for training (Calgary)
- August 13: Teams will travel to Swift Current for WCSG.
- August 13- 18: Western Canada Summer Games.
- Athletes will be released upon their return from the WCSG.

Athletes are expected to commit to the entire Provincial Team Program; however, any athletes that have conflicts with any of the times must email a list of conflicting dates to Volleyball Alberta prior to registering for the program. Please note that due to a limited number of athlete spots available, priority may be given to athletes who can commit to the entire training period. Volleyball Alberta will review each request on a case-by-case basis.

Cost of Team Alberta Training Camp

Team Alberta Training Camp:	\$700.00 + GST
Residence for July 2-7	\$400.00 + GST (optional)

Please note that out-of-town athletes are NOT required to stay in residence. If they have other accommodation options in the Calgary area, they are welcome to stay there. Dinner is only offered to athletes staying in residence (and is included in the residence fee for July 2-6).

Residence athletes will be responsible for providing their own breakfast.

The Training Camp fees contribute to the following expenses:

- Team Alberta Gear- 3 Training Shirts
- Training Costs: Facility Rentals, Sport Science Services, Coach Honorariums, Mentor Coach compensation, Athletic Therapy Services, Medical Supplies, and equipment
- Lunches are included for all athletes (**Allergies/intolerances should be submitted to Diane at dbugler@volleyballalberta.ca prior to June 10**)

Team Alberta Training Camp Schedule

All athletes attending the Team Alberta Training Camp check-in on Tuesday, July 2nd.

The Training Centre schedule is a dynamic schedule with many moving parts. We will continuously update the schedule as more details fall into place. This link is a Google Sheets documents and will always be the most up-to-date version of the schedule.

<https://docs.google.com/spreadsheets/d/1jq8yA2DTubUpoUDxWs8G9UlhKaSBNR895i230aqqzw/edit?usp=sharing>

Team Alberta Training Camp Accommodations

Athletes will be supervised at the residence but are responsible for their own behavior and may be asked to leave the camp at any time if their behavior is not appropriate. A curfew will be set and enforced by the coaches and supervisors staying with the athletes.

SAIT Residence:

Athletes will be housed in two-bedroom suites. Each **suite** has a private bathroom with shower. All SAIT Residence units are fully furnished with double beds, linens, and complimentary toiletries. Linens and towels are cleaned every seven days. The bedrooms are private and lockable within the suite. Rooms feature a local telephone line and wireless internet access. There is **NO air conditioning**. There are small kitchenettes in the dorm rooms that contain a range, microwave, and refrigerator (however there are NO dishes or cooking utensils provided). There is a laundry room available if needed; the machines are tied into an app (to see when clothes are done, peak usage times, etc.) with smart cards that have to be purchased for \$5.00 from the machine in the laundry room. Residence will have complimentary laundry products (soap) available. **Allergies/intolerances & any roommate preferences should be submitted to Diane at dbugler@volleyballalberta.ca prior to June 10**). SAIT is on the C-Train line and there is a grocery store & mall within walking distance - Breakfast and any other food or snacks will be the responsibility of the athletes.

Cost of Team Alberta Competition Team

For those that are selected, the fees for Provincial Team participation are below. Volleyball Alberta covers \$17,000 of the costs associated with each 15U/16U team

Team Alberta Competition Team Fee	\$2000.00 + GST
Team Alberta Training Only Athlete Fee	\$500.00
July Residence for Out-of-town athletes (July 7-16). This fee includes dinners July 7-15.	\$500.00 + GST (optional)
WCSG Athletes: We are still looking into accommodations options for August. Out-of-town athletes may be subject to another accommodation fee in August but there will not be additional Team Fees.	Possibly \$350/athlete

Please note that out-of-town athletes are NOT required to stay in residence. If they have other accommodation options in Calgary, they are welcome to stay there. **Residence athletes will be responsible for providing their own breakfast.**

These fees contribute to the following expenses:

- Team Alberta Gear- 2 Uniforms, a Long-sleeve Warm-up, and a bag.
- Competition Expenses: Accommodation, Travel costs (airfare), meals at competition (snacks are the athletes responsibility), Tournament Entry Fee, and some Team building activities.
- Training Costs: Facility Rentals, Sport Science Services, Coach Honorariums, Mentor Coach compensation. Lunches during training will be provided.

Athletes in financial need can apply to Volleyball Alberta for assistance via the Hugh Hoyles Scholarship Fund. Volleyball Alberta is also open to arranging payment plans on a case-by-case basis- please email dbugler@volleyballalberta.ca if you would like to set up a payment plan. A list of other scholarships, grants, and programs that athletes may apply to offset the cost of Provincial Team participation is found on our website at: <http://www.volleyballalberta.ca/node/59>

Note to parents who may consider attending the competition: You are responsible for arranging your own travel/accommodations. Volleyball Alberta will NOT have any hotel rooms blocked for parents. While athletes are not selected for competition teams until July 7th, parents may want to consider reserving a hotel now as prices spike in July. Please double check the cancellation policy before booking and note the terms.

Western Canada Summer Games

Over 1,700 athletes, coaches, officials and mission staff from Alberta, Saskatchewan, Manitoba, Northwest Territories, Yukon and Nunavut will be attending the 10 days of competition at the Western Canada Summer Games in Swift Current, SK. These athletes, ages 13 – 20 years old, are our country's next generation of national, international, Olympic and Paralympic champions.

How to Register

If you wish to attend the Team Alberta Training Camp and Provincial Team Selection, please register online **no later than Monday, May 27, 2019**. If you do not wish to attend the Team Alberta Training Centre, please indicate so in an email to Diane Bugler at dbugler@volleyballalberta.ca at your earliest possible convenience. By sending an early decline of this invitation, you allow other athletes the opportunity to participate.

Please note that camp fees, less a \$35 administration fee, will be refunded if withdrawing from the camp prior to the registration deadline. No refunds will be given after the registration deadline*.

- * Consideration may be given for athletes with documented (doctor's note) injuries.
- * Athletes selected to Team Canada will be offered refunds

15U/16U Women Team Alberta Training Centre Registration link:
https://site2704.goalline.ca/register.php?reg_form_id=30340

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION



SUBJECT:	Clean Energy Technology Centre (CETC) Ground Mount Solar Proposal
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Aishah Mohd Isa Energy Program Coordinator

1. PROPOSAL AND BACKGROUND:

In 2016, a small 29 kW rooftop solar photovoltaic was installed at the Clean Energy Technology Centre (CETC) that consistently reduced consumption from electrical utility by 8% each year.

Dandelion Renewables submitted a proposal to enable CETC to offset 100% of its annual historical electricity consumption. This can be achieved by adding 210 kW ground-mount solar to CETC, which can produce on average of 270 MWh annually. The annual emissions reduction would be 145 tonnes of carbon dioxide equivalent, which is equivalent to planting 6,942 trees or taking 32 vehicles off the road.

This proposal has been presented at the Economic Development Committee meeting on October 8, 2019.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

The project will be a turnkey system covered by an operation and maintenance contract with Dandelion Renewables for ten years. The total cost of the project is \$467,299 (excluding GST).

An Expression of Interest (EOI) has already been submitted to the MCCAC Alberta Municipal Solar Program (AMSP) for this project and the Town of Drayton Valley has been invited to proceed to the next stage of the program. This project is eligible to receive a financial rebate of \$0.6/watt, or 30% of the project costs, equivalent to \$126,144. In order to apply for the AMSP funding, the Town of Drayton Valley is required to sign a contract with the Contractor for the project, in this case Dandelion Renewables.

With this solar installation, the savings from not paying electricity bills can instead be channeled towards financing the rest of the project cost. Assuming financing of \$341,156 at annual interest rate of 2.4% for 15 years, the project could achieve positive net cash flow by Year 10 of operations. Savings are expected to increase each year due to generation revenues exceeding the debt services and due to the ability of the Town of Drayton Valley to avoid annual increase in delivery charges on the portion of energy produced by the solar panels. These calculations also consider the earnings from selling excess electricity produced in the summer months back to the grid.

Under these assumptions, the project has a levered IRR of 16.4%. After Year 15, all savings will be realized by the Town of Drayton Valley, amounting to over \$30,000 each year.

Description	Amount
Total Project Cost (excluding GST)	\$467,299
AMSP Financial Rebate (30% of project cost)	\$126,144
Financing Required (70% of project cost)	\$341,156

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	N/A	
Municipal Bylaws	N/A	
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	Yes	Stewardship - Living Lightly (improve resiliency and reducing cost by reducing energy consumption from the grid)
Town of Drayton Valley Strategic Plan 2019-2021	Yes	Commitment to environmental stewardship and climate Building Municipal Economic Resilience - dedicate resources to infrastructure as an investment, not an afterthought
Other Plans or Policies	N/A	

4. POTENTIAL MOTIONS:

- A. That Council direct Administration to pursue an agreement with Dandelion Renewables for the Clean Energy Technology Centre (CETC) Ground Mount Solar proposal in the amount of up to \$467,299; AND to proceed with the second stage application process for MCCAC Alberta Municipal Solar Program (AMSP) funding.
- B. That Council defer this item back to Administration for _____, acknowledging that the Council accepts that there is a risk of AMSP funding becoming fully subscribed and the Town of Drayton Valley missing out on this opportunity.
- C. That Council decline to pursue an agreement with Dandelion Renewables for the Clean Energy Technology Centre (CETC) Ground Mount Solar proposal in the amount of up to \$377,591 and a required initial payment of \$9,450; AND will not proceed with the second stage application process for MCCAC Alberta Municipal Solar Program (AMSP) funding.

5. RECOMMENDATION

Administration recommends that Council authorizes Administration to:

- proceed with the contract signing with Dandelion Renewables;
- proceed with the second stage application process for AMSP funding; and
- initiate application process for project financing.

6. ATTACHMENTS:

1. HelioScope Simulation
2. Draft Agreement with Dandelion Renewables

REPORT PREPARED BY:		REVIEWED BY:	Manny Deol
APPROVED BY:			

Bifacial LONGi 365W with Huawei (max) at 35 CETC, 5400 22 Ave, Drayton Valley

Report

Project Name	CETC
Project Address	5400 22 Ave, Drayton Valley
Prepared By	Mikhail Ivanchikov mi@dandelionrenewables.com



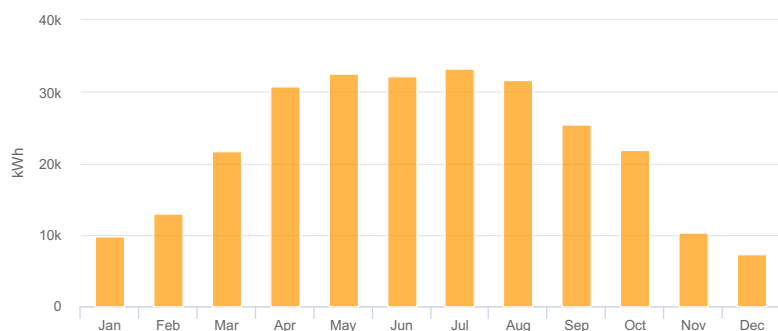
System Metrics

Design	Bifacial LONGi 365W with Huawei (max) at 35
Module DC Nameplate	210.2 kW
Inverter AC Nameplate	180.0 kW Load Ratio: 1.17
Annual Production	269.7 MWh
Performance Ratio	76.1%
kWh/kWp	1,282.8
Weather Dataset	TMY, 10km Grid, meteonorm (meteonorm)
Simulator Version	5e4a244735-36092cbad7-62c82faa36-3c79819361

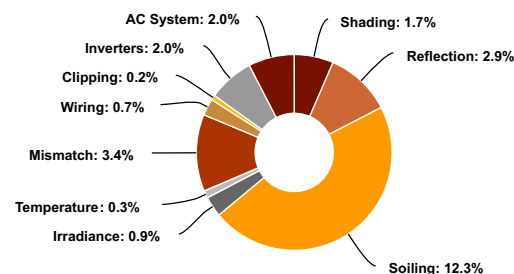
Project Location



Monthly Production



Sources of System Loss

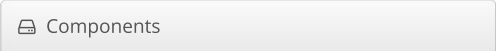


Annual Production

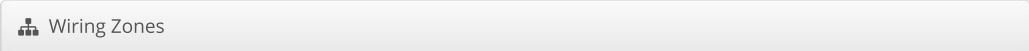
	Description	Output	% Delta
Irradiance (kWh/m ²)	Annual Global Horizontal Irradiance	1,277.3	
	POA Irradiance	1,686.2	32.0%
	Shaded Irradiance	1,657.3	-1.7%
	Irradiance after Reflection	1,609.4	-2.9%
	Irradiance after Soiling	1,411.2	-12.3%
	Total Collector Irradiance	1,411.2	0.0%
Energy (kWh)	Nameplate	296,979.4	
	Output at Irradiance Levels	294,319.0	-0.9%
	Output at Cell Temperature Derate	293,369.2	-0.3%
	Output After Mismatch	283,498.7	-3.4%
	Optimal DC Output	281,429.1	-0.7%
	Constrained DC Output	280,830.6	-0.2%
	Inverter Output	275,203.0	-2.0%
	Energy to Grid	269,699.0	-2.0%
Temperature Metrics			
	Avg. Operating Ambient Temp		7.3 °C
	Avg. Operating Cell Temp		15.1 °C
Simulation Metrics			
	Operating Hours	4598	
	Solved Hours	4598	

Condition Set


Description	Condition Set 1											
Weather Dataset	TMY, 10km Grid, meteonorm (meteonorm)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a	b	Temperature Delta								
	Fixed Tilt	-3.56	-0.075	3°C								
	Flush Mount	-2.81	-0.0455	0°C								
Soiling (%)	J	F	M	A	M	J	J	A	S	O	N	D
	40	40	30	5	2	2	2	2	2	2	30	45
Irradiation Variance	5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	2.00%											
Module Characterizations	Module	Uploaded By		Characterization								
	LR6-72BP-365M (Longi Solar)	Folsom Labs		Spec Sheet Characterization, PAN								
Component Characterizations	Device	Uploaded By		Characterization								
	SUN2000-45KTL-US (Huawei)	Folsom Labs		Spec Sheet								

Components

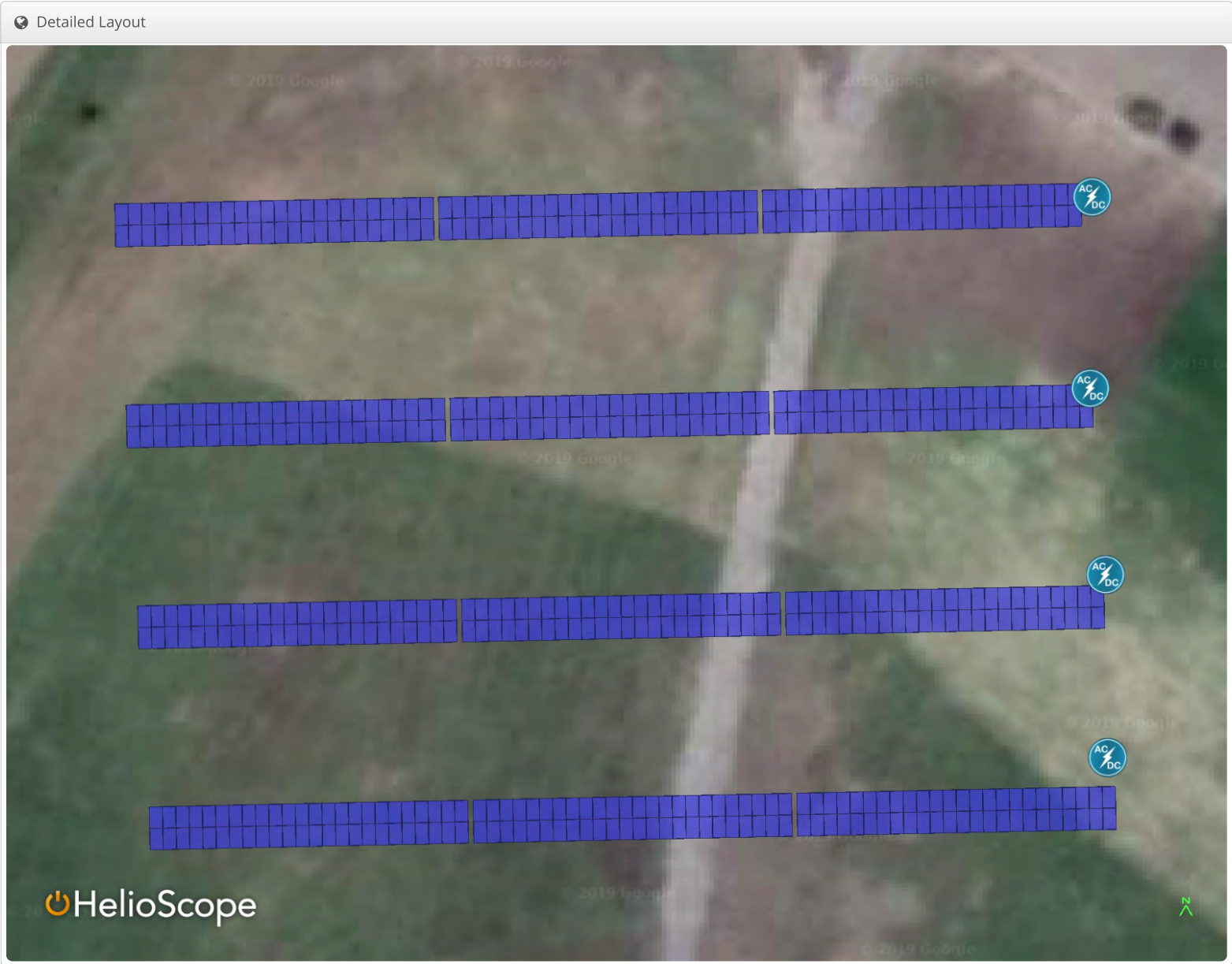
Component	Name	Count
Inverters	SUN2000-45KTL-US (Huawei)	4 (180.0 kW)
Home Runs	10 AWG (Copper)	16 (903.2 m)
Combiners	2 input Combiner	12
Combiners	3 input Combiner	4
Strings	10 AWG (Copper)	24 (756.8 m)
Module	Longi Solar, LR6-72BP-365M (365W)	576 (210.2 kW)

Wiring Zones

Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	2	24-24	Along Racking

Field Segments

Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 2	Fixed Tilt	Portrait (Vertical)	35°	178.785°	12.0 m	2x24	12	576	210.2 kW





Supply and Installation Agreement

DRAFT

Dandelion Renewables

&

Owner

SUPPLY AND INSTALLATION AGREEMENT

Contract Item	Description
Supplier	Bask Canada Inc o/a Dandelion Renewables
Owners	Town of Drayton Valley
Properties	CETC, 5400 22 Ave, Drayton Valley, AB
Solar Assets	210.2KW Solar Ground-Mounted: 576 x Longi 365W, 4 x Huawei 45KW, Zimmermann racking w helical piles, 6' chain-link fence
Supply and Install (excl GST)	\$467,299
GST	\$23,365
Total Purchase Price (inc GST)	\$490,663
Annual Operation & Maintenance	(yes/no) - choose one – quoted at \$2,800/year
Project Progress Payment Schedule	As set out in Schedule 1 (TBD)
Terms and Conditions	You agree to accept the Terms & Conditions applicable to this Agreement and specified in Schedule 2
Financing	This contract is subject to Financing
Funding	This contract is subject to Council Approval and AMSP Funding
Foundation design	The contract price is subject to completing pile testing and foundation design.
Acceptance	You agree to be bound to Agreement by signing it.

EXECUTION

Signed By the Owner on _____:

Signature

Print Name

Signature

Print Name

Signed by Dandelion Renewables on _____:

Signature of Authorized Representative

Print Name

Signed at 8539 Coronet Rd, Edmonton

SCHEDULE 1: Project Progress and Schedule

Milestone	Completion Date	Completion Progress	Payment with GST
Contract Sign	October 25, 2019	Contract Signed	-
AMSP Submission	October 29, 2019	Stage 2 application submitted	-
AMSP Funds approval and Council approval	November 6, 2019	Town notifies about approvals	\$24,896.45
Pile Testing and Foundation Design	November 13, 2019	Completed	\$9,450.00
Remaining Engineering and Permitting	December 20, 2019	IFC Engineering package is provided to the Town	\$24,533.18(5%)
Racking and Piling Order	January 15, 2020	Placed Order with manufacturer	\$73,599.54 (15%)
PV Modules Order	January 28, 2020	Placed Order with manufacturer	\$171,732.25(35%)
Inverter Order	January 28, 2020	Placed Order with manufacturer	\$39,253.09(8%)
Piles/fencing surveying, piles Installation	May 10, 2020	Pins staked, piles Installed	\$24,533.18(5%)
Fencing Installation and trenching	May 25, 2020	Fence is installed, trenches closed	\$24,533.18(5%)
Racking Installation	June 10, 2020	Racking installed	\$24,533.18(5%)
PV Modules Installation	June 20, 2020	PV Modules installed	\$24,533.18(5%)
AC Gear and Inverters Installation	June 28, 2020	AC Connections are terminated	\$24,533.18(5%)
System Commission	June 30, 2020	System is energized and commissioned	\$24,533.18(5%)

SCHEDULE 2: Terms and Conditions

1. Solar Assets

- 1.1 The Owner agrees to buy the Solar Assets from Dandelion Renewables and arrange for Dandelion Renewables to install the Solar Assets at the Owner's Property on the terms of this Agreement and agrees to be bound by this Agreement on and from Acceptance.
- 1.2 Dandelion Renewables agrees to install the Solar Assets on the Property in a good and tradesmanship manner and be bound by this Agreement on and from Acceptance. All Dandelion Renewables employees and contractors who are installing Solar Assets will have WCB coverage.
- 1.3 Dandelion Renewables reserves its right to terminate this Agreement for any reason within 5 business days of Acceptance.

2. Purchase Price and Amount Payable

- 2.1 The Owner will pay the Initial Deposit to Dandelion Renewables on or forthwith after Acceptance.
- 2.2 The Deposit is forfeited to Dandelion Renewables if this Agreement is terminated as a result of the Owner default.
- 2.3 The Progress Payment must be paid to Dandelion Renewables on or before the day of supply and installation of the Solar Assets at the Property.
- 2.4. The Final Payment must be paid to Dandelion Renewables within 5 business days of the completion certificate receipt.
- 2.5 The Parties acknowledge that the Purchase Price was based on information and details (Information) supplied by the Owner to Dandelion Renewables. If either party ascertains that the Information was inaccurate then the Owner agrees that the Purchase Price may be adjusted up to an amount of 5% to allow for such variation without the parties agreeing to a new Agreement. If the Information was inaccurate to such an extent that the Purchase Price should be adjusted by more than 5% then the parties will need to agree to such a change and in the absence of such agreement either party may terminate this Agreement by giving 5 days written notice to the other party.

3. Authority to Install

- 3.1 The Owner authorizes Dandelion Renewables:
- (a) to install the Solar Assets at the Property; and
 - (b) to connect the Solar PV to the electricity grid (or to arrange for, or authorize, the connection of the Solar PV to the grid); and
 - (c) to use pictures or video of the solar assets installed at the Property.
- 3.2 The Owner warrants that he/she owns the Property and that he/she has full authority to accept this Agreement. The Owner must ensure that Dandelion Renewables has sufficient access to the Property at the times it may reasonably require in order to install or remove the Solar Assets. Dandelion Renewables may terminate the contract if access was requested but not provided over 30 days. If, during the process of installation, some or all of the Solar Assets are affixed, attached or secured to land or premises at the Property, the goods are deemed not to be a fixture and may be removed by Dandelion Renewables at any time in accordance with this Agreement.

4. Authority to Remove on Termination and Costs Payable on Termination

- 4.1 If this Agreement is terminated because of Owner's default, Dandelion Renewables may remove the Solar Assets from the Property if any amount remains due and payable to the Dandelion Renewables under this Agreement 15 days after the date of termination.
- 4.2 The proceeds from any sale of Solar Assets (net of the cost of their removal and sale) may be set off against any amount due from the Owner to Dandelion Renewables under this Agreement.
- 4.3 If the Owner lists or sell the Property after Acceptance and there is money payable by the Owner to Dandelion Renewables, then the Owner agrees that such money outstanding is secured over the Property and Dandelion Renewables is entitled to lodge a caveat over the title of the Property.

5. Ownership and Risk

- 5.1 Ownership of Solar Assets on the Property passes to the Owner after the Owner has:
- (a) paid the Amount Payable in full to Dandelion Renewables; and
 - (b) completed any documents, or taken any action, Dandelion Renewables requires under this Agreement.
- 5.2 Risk in respect of the Solar Assets passes to the Owner when they are installed at the Property.

6. Government Rebates, Finance and Environmental Rights

- 6.1 Dandelion Renewables does not warrant that the Owner will receive any grant, rebate, credit, other benefit or be entitled to create the environmental rights which the Owner requests for the Property.
- 6.2 The Owner authorizes Dandelion Renewables to sign and apply for any grant, rebate, credit or other benefit in the Owner name with the Owner being a beneficiary.
- 6.3 If the Owner does not receive the grants, initial deposit less cost incurred by Dandelion Renewables will be refunded.
- 6.4 Dandelion Renewables has no responsibility if the Owner is ever required to repay the grant, rebate, credit or other benefit to a government authority.
- 6.5 Any emission credits, offsets, renewable energy certificates or other environmental attributes related to the installation will be solely owned by the Owner.
- 6.6 If this Agreement is subject to finance including but not limited to a loan from the government then the following provisions will apply:
- (a) the Owner must notify and provide all relevant documentation to Dandelion Renewables of the details of the Owner application for Finance;
 - (b) the Owner and Dandelion Renewables agree to use all reasonable endeavors to obtain the approval of the Finance as soon as possible;
 - (c) the Owner and Dandelion Renewables must keep each other fully informed of the progress of the Finance application;
 - (d) if the Finance is approved, then this Agreement will be unconditional;
 - (e) if the Finance is rejected, then the Owner agree to allow Dandelion Renewables to appeal the decision. If the decision to reject Finance is not reversed within 30 days of notification, then this Agreement is voidable at

the Owner option and initial deposit less costs incurred by Dandelion Renewables is returned to the Owner.

7. Termination

7.1 Dandelion Renewables may terminate this Agreement if the Owner fails to comply with its terms.
7.2 The Owner may elect not to buy the Solar Assets if they are not installed at the Property within 120 days after the date of this Agreement and Dandelion Renewables caused the delay in the installation. In this case the full Deposit will be returned to the Owner.
7.3 If the Owner cease to own the Property before the installation of the Solar Assets is complete, Dandelion Renewables may terminate this Agreement. If so, the Owner will forfeit the Deposit to Dandelion Renewables.

8. Failure to Pay

8.1 If the Owner fails to pay any amount that is due and payable under this Agreement, interest accrues at the 5% per month rate on the amount outstanding until paid.
8.2 The Owner will also have to pay Dandelion Renewables any costs associated with recovery of the unpaid amount (including, but not limited to, legal costs).

9. Dandelion Renewables Warranties

9.1 Dandelion Renewables warrants that once the Solar Assets are installed, the installation will comply with all relevant Canadian standards or, where they do not exist, with the relevant international standard and with all relevant codes of practice, building codes, local government and legislative requirements in place at the time of installation. Dandelion Renewables provides 3-year workmanship warranty with respect to Solar Assets to be installed according to the above standards.
9.2 Dandelion Renewables will repair at its cost any damage to the Property that is caused in installing the Solar Assets provided that the Owner notifies Dandelion Renewables of that damage within 3 months after installation.
9.3 If the annual O&M option is selected and timely paid on each anniversary from the commissioning date, then Dandelion Renewables will regularly maintain and check that the system operates normally. The annual O&M fee will also cover service calls, our time to claim manufacturers warranties and labor required to replace the defected equipment.
9.4 The Owner has an option to have Dandelion Renewables to act on the Owner behalf to satisfy manufacture's warranty claims in relation to the Solar Assets. However, if the annual O&M option is not selected, the Owner is responsible for all expenses related to shipping and replacing of the defected equipment.

10. No Guarantee of Performance

10.1 The performance of the Solar Assets is subject to a number of variable factors including but not limited to the number of hours of sunlight, cloud cover and weather patterns, the location of the Solar Assets and the location of surrounding structures and flora.
10.2 Dandelion Renewables will use its best endeavors to install the Solar Assets in a position that is likely to maximize the performance of the Solar Assets.
10.3 Dandelion Renewables does not guarantee the performance of any Solar Assets and accepts no responsibility if the performance of any Solar Assets is lower than anticipated. This clause does not affect or

diminish the manufacturer's warranties in relation to the Solar Assets.

11. Exclusion of Warranties and Liability

11.1 Dandelion Renewables does not make any representations or warranties to the Owner in connection with any Solar Assets or their installation, except for those warranties set out in this Agreement and those warranties, which cannot be excluded from this Agreement.
11.2 To the extent permitted by law, Dandelion Renewables liability for breach of any express or implied condition or warranty is limited to the repair or replacement of the relevant Solar Assets.
11.3 To the maximum extent permitted by law, Dandelion Renewables has no liability to the Owner for breach of this Agreement other than as is set out in the preceding paragraph and, in particular, Dandelion Renewables has no liability to pay any damages or compensation for breach of this Agreement.

12. GST

12.1 The Purchase Price includes applicable GST. If a Supply under this Agreement is a Taxable Supply, then at or before the time the consideration for the Supply is payable the Owner must pay all applicable GST as part of the consideration, and Dandelion Renewables must give the Owner a Tax Invoice for the Supply.

13. Information, Privacy & Government Legislation

13.1 The Owner will provide Dandelion Renewables with all information necessary to apply for any grant, rebate, credit or other benefit, which the Owner may be entitled to receive from any Government authority.
13.2 The information collected by Dandelion Renewables may include "personal information" within the meaning of the Privacy Act.
13.3 Dandelion Renewables will collect information from the Owner for the purposes of applying for the grant, rebate, credit or other benefit on the Owner behalf. Accordingly, Dandelion Renewables may disclose that information to or with:
(a) the relevant Government authorities;
(b) Dandelion Renewables related bodies corporate, agents and contractors (such as mail houses, data processing analysts and debt collection agencies); and
(c) where relevant, distributor, where required to fulfill its obligations under this Agreement and also for any other purpose the Owner consents to or as authorized by law.
13.4 By accepting this Agreement, the Owner consents to Dandelion Renewables collecting, using and disclosing the Owner's information as set out in this Agreement.

14. Miscellaneous

14.1 This Agreement sets out the entire agreement between the Owner and Dandelion Renewables.
14.2 In this Agreement, a reference to any legislation is a reference to that legislation, and any legislation that repeals or replaces it, as in force from time to time.
14.3 The laws of Alberta govern this document.
14.4 A reference to Dandelion Renewables includes a reference to its employees, servants, agents, installers, contractors and sub-contractors where the context so requires.
14.5 Clauses 3.2, 4.1, 4.2 and 4.3 shall survive any termination of this agreement.

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION



SUBJECT:	Appointment of Financial Auditors
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Jennifer Fancey General Manager of Finance & Corporate Services

1. PROPOSAL AND BACKGROUND:

A Request for Proposal (RFP) for financial auditing services for the Town of Drayton Valley was conducted in 2016 seeking services for a three-year fiscal period, representing the calendar years 2016 through and including 2018.

During the Regular Meeting of Council held on November 23, 2016, Town Council awarded Hawkings Epp Dumont LLP the contract for services:

RESOLUTION #203/16

Councillor Fredrickson moved that Council approve retaining the services of Hawkings Epp Dumont LLP as financial auditor for the Town of Drayton Valley for a three-year (3) fiscal period for the calendar years 2016 through and including 2018.

CARRIED

Administration is seeking to retain the services of Metrix Group LLP, formerly Hawkings Epp Dumont LLP, for the 2019 fiscal period with an RFP being issued in 2020 to gather bids for Council's consideration for the upcoming fiscal year(s).

Following the RFP process in 2016, the accounting firm of Hawkings Epp Dumont LLP was found having submitted the strongest bid, both quantitatively and qualitatively, and it is Administration's recommendation that Metrix Group LLP be awarded the contract for services again for the 2019 fiscal year.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

The Town of Drayton Valley will be required to pay Metrix Group LLP for their services for the 2019 fiscal year.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	Yes	<i>Municipal Government Act</i> Section 280(1) Each council must appoint one or more auditors for the municipality
Municipal Bylaws	N/A	
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	N/A	
Town of Drayton Valley Strategic Plan 2019-2021	N/A	
Other Plans or Policies	N/A	

4. POTENTIAL MOTIONS:

- A. That Council approve retaining the services of Metrix Group LLP as the financial auditor for the Town of Drayton Valley for the 2019 fiscal year.
- B. That Council direct Administration to seek the services of another firm to serve as the financial auditor for the Town of Drayton Valley for the 2019 fiscal year.
- C. That Council table the retention of financial audit services to a future Council meeting.

5. RECOMMENDATION

Administration recommends that Council approve retaining the services of Metrix Group LLP as financial auditor for the Town of Drayton Valley for the 2019 fiscal year.

6. ATTACHMENTS:

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION

DRAYTON VALLEY



SUBJECT:	Drayton Valley and District Family and Community Support Services (FCSS) Board Member Appointment
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Annette Driessen Director of Community Services

1. PROPOSAL AND BACKGROUND:

Town Bylaw 2018/14/B requires that the Drayton Valley and District Family and Community Support Services (FCSS) Board consist of seven (7) members who shall be appointed by Resolution of Town Council for either a one, two or three-year term.

When vacancies occur, applicants for FCSS Board membership must meet the criteria stated in the Bylaw including place of residence and age group category. As per the FCSS By-Law, Board members are then selected on the basis of an active interest in FCSS activities and community development as a whole.

The membership for Youth Representative expires on October 31, 2019. The position was advertised and the following one (1) eligible application was received:

- Hannah Luckwell

The membership for Wendell Smith, Senior Representative expires on October 31, 2019. The position was advertised and the following two (2) eligible applications were received:

- Wendell Smith
- Sandra Blades

The membership for Kaden Diwisch, Community Representative for the Town of Drayton Valley expires on October 31, 2019. The position was advertised and the following three (3) eligible applications were received:

- Wendell Smith
- Sandra Blades
- Kaden Diwisch

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

The honorariums paid to Board members are considered within the departmental budget for FCSS. Accordingly, there are no additional budgetary implications.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations		
Municipal Bylaws	yes	Town Bylaw 2018/14/B
Municipal Development Plan		reference section
Sustainability Vision 2019-2021		reference section/project
Town of Drayton Valley Strategic Plan 2019-2021		reference section/project
Other Plans or Policies		reference section of plan/policy and state policy/plan




4. POTENTIAL MOTIONS:

- A. That Council appoints Hannah Luckwell as the Youth Representative for the FCSS Board for a two year term expiring October 31, 2021.
- B. That Council appoint Wendall Smith as the Senior Representative for the FCSS Board for a two year term expiring on October 31, 2021.
- C. That Council appoint Sandra Blades as the Town Representative for the FCSS Board for a two year term expiring on October 31, 2021.
- D. That Council direct Administration to continue to advertise the position(s) of Representative for the FCSS Board.

5. RECOMMENDATION

6. ATTACHMENTS:

- 1. Hannah Luckwell Application for Board/Committee Membership
- 2. Wendell Smith Application for Board/Committee Membership
- 3. Sandra Blades Application for Board/Committee Membership
- 4. Kaden Diwisch Application for Board/Committee Membership

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			



TOWN OF DRAYTON VALLEY

Application for Board/Committee Membership

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

NAME: Hannah Luckwell

PHONE: _____

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

MAILING ADDRESS: _____

STREET ADDRESS: _____

E-MAIL ADDRESS: _____

OCCUPATION: Student, early learning and child development

I AM INTERESTED IN (SELECT ONE):

☐

1 Year Term

☒

2 Year Term

3 Year Term

☐

No Preference

Please note that eventually the length of the term is depending on the Board's or Committee's Bylaw, Terms of Reference or similar.

SOME BOARDS/COMMITTEES HAVE SPECIFIC POSITIONS FOR CERTAIN DEMOGRAPHICS, PLEASE ANSWER THE FOLLOWING:

AGE:

☒

Under 21

☐

21-35

☐

35-55

☐

Over 55

MUNICIPALITY OF RESIDENCE:

☐

Town of Drayton Valley

☒

Brazeau County

☐

Other(Please State): _____

BOARD/COMMITTEE MEMBERSHIP APPLIED FOR: (Please Choose)

☐
☐
☒
☐

Aquatic Facility Committee

Early Childhood Development Centre (Childcare Operational) Board

Family and Community Support Services (FCSS) Advisory Board

Subdivision and Development Appeal Board

☐
☐
☐
☐

Brazeau Foundation

Drayton Valley Municipal Library Board

Mayor's Advisory Committee

Other: (Please state) _____

☒

I hereby give permission to have my name stand for other vacant positions on Town of Drayton Valley Boards or Committees, should I not be selected to serve on this Board or Committee.

Please note any preferred Boards or Committees: _____

**RELATED EXPERIENCE AND QUALIFICATIONS:**

I'm involved in the youth centre and the Ryse projects. I'm also involved with River Valley Players and their youth drama class and productions.

BRIEFLY STATE YOUR REASONS FOR APPLYING FOR MEMBERSHIP:

I'm involved in two committees and think I'd be a good fit. Plus I'd like to be more involved in the community and help however I can.

OTHER PERTINENT INFORMATION:

I've been involved with Ryse and FCSS for about a year now working to make the youth centre.

Will you be able to attend all regular meetings and attend to matters which may require allocation of personal time?



YES



NO

PLEASE PROVIDE TWO (2) LETTERS OF REFERENCE ATTACHED WITH THIS APPLICATION.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

SIGNATURE:

DATE: Thursday, August 22/19

Please return the completed form marked

ATTENTION: Administration Department

In Person 5120-52 Street, Drayton Valley

Mail Box 6837, Drayton Valley, AB, T7A 1A1

E-mail admin-support@draytonvalley.ca

The personal information requested on this form is being collected for the purpose of assessing suitability for appointment to a Board or Committee constituted or formed by the Town of Drayton Valley. It is collected under the authority of Section 33 of the *Freedom of Information and Protection of Privacy Act*, RSA 2000, Chapter F-25, and is used exclusively and expressly for the purpose mentioned above. If you have any questions on disclosure or the use of information, please contact the FOIPP Coordinator at (780) 514-2200.

Dear FCSS Board,

August 23, 2019

My name is Leah Crowell and I have been the Drayton Valley RYSE Project Site Lead / Research Associate for the past ten months. I am writing to endorse Hannah Luckwell as a new / future member of the FCSS board as I feel she would be an asset as the voice of young people in Drayton Valley. I have been working with Hannah for the past six months on the RYSE project and I have been very impressed with her engagement with the project and her interest and dedication to contributing to her community. She has been the youth representative for Drayton Valley on the RYSE Project Steering Committee for the last six months and she has attended all meetings, including meetings with Town Council and school administration personnel. Despite Hannah's quiet and reserved nature when we have engaged her in discussions, she has been forthcoming in providing a youth perspective at all these meetings. As a scholar of children and youth I believe the voice of our young people is far too often overlooked and considering this I advocate to include youth perspectives in all aspects of community and social services planning. In summary I think that Hannah takes the responsibility of representing Drayton Valley youth seriously, she is dependable, and she would be a great addition to any board or planning committee.

Sincerely,

Leah Crowell

Drayton Valley RYSE Project Site Lead

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Joan Ginson

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

To Whom It May Concern:

This letter is my personal character reference for Hannah Luckwell. I have known Hannah her whole life. I am a family friend, and Hannah has turned out not only to be my friends daughter, but a person I trust my children with.

Hannah has been watching my children for years. My youngest, who is now 11, is Autistic. So, needless to say, I am limited and cautious to who cares for my boys.

Hannah has an amazing way with my children, but especially the understanding and love she has for my youngest. She has been confronted with situations not everyone could handle, but she stays calm and organized and gets the situation under control with ease.

I have left Hannah with my boys overnight while I was out of town, and felt completely confident that they were in as good of hands as my own.

I am truly blessed to have her as a part of my team, as anyone who encounters this lovely young lady will be.

If you require more information, please do not hesitate to contact me.

Yours truly,

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Joan Ginson



TOWN OF DRAYTON VALLEY

Application for Board/Committee Membership

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

NAME: WENDELL SMITH

PHONE:

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

MAILING ADDRESS:

STREET ADDRESS:

E-MAIL ADDRESS:

OCCUPATION: RETIRED

I AM INTERESTED IN (SELECT ONE):

☐

1 Year Term

☒

2 Year Term

3 Year Term

☐

No Preference

Please note that eventually the length of the term is depending on the Board's or Committee's Bylaw, Terms of Reference or similar.

SOME BOARDS/COMMITTEES HAVE SPECIFIC POSITIONS FOR CERTAIN DEMOGRAPHICS, PLEASE ANSWER THE FOLLOWING:

AGE:

☐

Under 21

☐

21-35

☐

35-55

☒

Over 55

MUNICIPALITY OF RESIDENCE:

☒

Town of Drayton Valley

☐

Brazeau County

☐

Other(Please State):

BOARD/COMMITTEE MEMBERSHIP APPLIED FOR: (Please Choose)

☐
☐
☒
☐

Aquatic Facility Committee

Early Childhood Development Centre (Childcare Operational) Board

Family and Community Support Services (FCSS) Advisory Board

Subdivision and Development Appeal Board

☐
☐
☐

Brazeau Foundation

Drayton Valley Municipal Library Board

Other: (Please state)

☐

I hereby give permission to have my name stand for other vacant positions on Town of Drayton Valley Boards or Committees, should I not be selected to serve on this Board or Committee.

Please note any preferred Boards or Committees: _____

**RELATED EXPERIENCE AND QUALIFICATIONS:**

HAVE SERVED ON FCSS BOARD FOR 2 YEARS
 HAVE WORKED IN BANKING INDUSTRY FOR 32 YEARS
 HAVE LIVED IN DRAYTON VALLEY OVER 25 YEARS

BRIEFLY STATE YOUR REASONS FOR APPLYING FOR MEMBERSHIP:

I FEEL THAT I CAN STILL CONTRIBUTE
 TO THE TOWN & COUNTY THROUGH DONATING
 TIME TO FCSS

OTHER PERTINENT INFORMATION:

Will you be able to attend all regular meetings and attend to matters which may require allocation of personal time?



YES



NO

PLEASE PROVIDE TWO (2) LETTERS OF REFERENCE ATTACHED WITH THIS APPLICATION.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

SIGNATURE

DATE: Aug. 16, 2019

Please return the completed form marked

ATTENTION: Administration Department

In Person 5120-52 Street, Drayton Valley
 Mail Box 6837, Drayton Valley, AB, T7A 1A1
 E-mail admin-support@draytonvalley.ca

The personal information requested on this form is being collected for the purpose of assessing suitability for appointment to a Board or Committee constituted or formed by the Town of Drayton Valley. It is collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act, RSA 2000, Chapter F-25, and is used exclusively and expressly for the purpose mentioned above. If you have any questions on disclosure or the use of information, please contact the FOIPP Coordinator at (780) 514-2200.

DRAYTON VALLEY



TOWN OF DRAYTON VALLEY

Application for Board/Committee Membership

NAME: Sandra Blades

PHONE: _____

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

MAILING ADDRESS: _____

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

STREET ADDRESS: _____

E-MAIL ADDRESS: _____

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

OCCUPATION: & Not working / Retired

I AM INTERESTED IN (SELECT ONE):

☐

1 Year Term

☐

2 Year Term

☐

3 Year Term

☒

No Preference

Please note that eventually the length of the term is depending on the Board's or Committee's Bylaw, Terms of Reference or similar.

SOME BOARDS/COMMITTEES HAVE SPECIFIC POSITIONS FOR CERTAIN DEMOGRAPHICS, PLEASE ANSWER THE FOLLOWING:

AGE:

☐

Under 21

☐

21-35

☐

35-55

☒

Over 55

MUNICIPALITY OF RESIDENCE:

☒

Town of Drayton Valley

☐

Brazeau County

☐

Other(Please State):

BOARD/COMMITTEE MEMBERSHIP APPLIED FOR: (Please Choose)

☐
☒
☒
☐

Aquatic Facility Committee

Early Childhood Development Centre (Childcare Operational) Board

Family and Community Support Services (FCSS) Advisory Board

Subdivision and Development Appeal Board

☐
☒
☐

Brazeau Foundation

Drayton Valley Municipal Library Board

Other: (Please state)

☒

I hereby give permission to have my name stand for other vacant positions on Town of Drayton Valley Boards or Committees, should I not be selected to serve on this Board or Committee.

Please note any preferred Boards or Committees: Library ; ECDC

The personal information requested on this form is being collected for the purpose of assessing suitability for appointment to a Board or Committee constituted or formed by the Town of Drayton Valley. It is collected under the authority of Section 33 of the *Freedom of Information and Protection of Privacy Act*, RSA 2000, Chapter F-25, and is used exclusively and expressly for the purpose mentioned above. If you have any questions on disclosure or the use of information, please contact the FOIPP Coordinator at (780) 514-2200.

DRAYTON VALLEY

**RELATED EXPERIENCE AND QUALIFICATIONS:**

I have been a Drayton Valley resident for over 24 years; Have past and present experience with volunteer committees & Boards, non-profit/charity organizations, & school councils; Experience with policy & program development and fundraising. Currently on DV Multicultural Board and an active member of DV Museum. Past 3 years on Town July 1 Celebration committee

BRIEFLY STATE YOUR REASONS FOR APPLYING FOR MEMBERSHIP:

I feel it is important for each of us to give back to the community in which we live. I would like to be part of a team that helps develop and implement programs/services that will enhance the quality of life for all members of the community. By being afforded the opportunity to provide feedback & recommendations on matters within the community is one of the main reasons I am applying for committee membership.

OTHER PERTINENT INFORMATION:

I am fairly organized and energetic individual; University Graduate, have master gardener Cert from U of A Botanic Garden; Very familiar with many of the other organizations in town; have experience speaking in front of groups.

Will you be able to attend all regular meetings and attend to matters which may require allocation of personal time?

☒

YES

☐

NO

PLEASE PROVIDE TWO (2) LETTERS OF REFERENCE ATTACHED WITH THIS APPLICATION.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

SIGNATURE:

DATE: Oct 11/2019

Please return the completed form marked

ATTENTION: Administration Department

In Person 5120-52 Street, Drayton Valley
 Mail Box 6837, Drayton Valley, AB, T7A 1A1
 E-mail admin-support@draytonvalley.ca

The personal information requested on this form is being collected for the purpose of assessing suitability for appointment to a Board or Committee constituted or formed by the Town of Drayton Valley. It is collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act, RSA 2000, Chapter F-25, and is used exclusively and expressly for the purpose mentioned above. If you have any questions on disclosure or the use of information, please contact the FOIPP Coordinator at (780) 514-2200.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

October 8, 2019

**Town of Drayton Valley Civic Centre Office
5120 – 52 Street, Box 6837
Drayton Valley, Alberta
T7A 1A1**

To Whom It May Concern,

I have the privilege of knowing Sandra Blades for the past 24 years. I first met Sandra at a Community Tot's Time Out where our daughters became good friends, as did Sandra and I. Sandra was very energetic in organizing and leading the various activities planned for the children.

Sandra is enthusiastic, community oriented and hospitable. She has been instrumental in welcoming new immigrants to Drayton Valley. She has helped them adjust to life in Canada by helping them set up their home, taking them to appointments, looking after their children and encouraging them. Sandra has an excellent rapport with people of all ages.

Sandra is efficient, and extremely competent. She can successfully take a task from start to finish.

Sandra has shown commitment to the town of Drayton Valley as an active participant in many community endeavors and would be a great asset as a representative on any committee for Drayton Valley.

Sincerely,

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Melody Sommers

October 7, 2019

To whom it may concern at Town of Drayton Valley

**RE: REFERENCE FOR SANDRA BLADES
APPLICATION TO BE ON DRAYTON VALLEY TOWN COMMITTEE(S)**

It is my pleasure to provide a letter of reference for Sandra Blades.

- I have known Sandra for 20+ years, both personally and through various community organizations.
- She is a conscientious and passionate individual that is willing to tackle tough issues and hard work. She is honest and forthright.
- I have worked with her on volunteer programs and she is always the first to take on a task and always completes it effectively, efficiently and accurately.
- In taking on any project, Sandra maintains the "good of the group", but will always be looking for ways to improve processes and find the best way for a group to move forward.
- She is an excellent communicator; seeking to understand various perspectives and ensure everyone is heard.
- Sandra be a positive, eager and passionate additional on any board or committee in which she participates.

If you require further information on Sandra Blades, please do not hesitate to contact me at FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Rita Stagman



TOWN OF DRAYTON VALLEY

Application for Board/Committee Membership

NAME: Kaden Dwisch PHONE: _____
 MAILING ADDRESS _____
 STREET ADDRESS: _____
 E-MAIL ADDRESS: _____
 OCCUPATION: Apprentice Carpenter

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

I AM INTERESTED IN (SELECT ONE):

☒ 1 Year Term ☐ 2 Year Term
☐ 3 Year Term ☐ No Preference

Please note that eventually the length of the term is depending on the Board's or Committee's Bylaw, Terms of Reference or similar.

SOME BOARDS/COMMITTEES HAVE SPECIFIC POSITIONS FOR CERTAIN DEMOGRAPHICS, PLEASE ANSWER THE FOLLOWING:

AGE: ☐ Under 21 ☒ 21-35 ☐ 35-55 ☐ Over 55

MUNICIPALITY OF RESIDENCE:

☒ Town of Drayton Valley ☐ Brazeau County ☐ Other(Please State): _____

BOARD/COMMITTEE MEMBERSHIP APPLIED FOR: (Please Choose)

<input type="checkbox"/> Aquatic Facility Committee	<input type="checkbox"/> Brazeau Foundation
<input type="checkbox"/> Early Childhood Development Centre (Childcare Operational) Board	<input type="checkbox"/> Drayton Valley Municipal Library Board
<input checked="" type="checkbox"/> Family and Community Support Services (FCSS) Advisory Board	<input type="checkbox"/> Other: (Please state) _____
<input type="checkbox"/> Subdivision and Development Appeal Board	

☒ I hereby give permission to have my name stand for other vacant positions on Town of Drayton Valley Boards or Committees, should I not be selected to serve on this Board or Committee.

Please note any preferred Boards or Committees: _____



DRAYTON VALLEY

RELATED EXPERIENCE AND QUALIFICATIONS:

- FLSS board (Past)
 - Mayor's advisory board.
-
-
-

BRIEFLY STATE YOUR REASONS FOR APPLYING FOR MEMBERSHIP:

I believe that it is an opportunity to be more active and engaged in the town in which I currently live in and support.

OTHER PERTINENT INFORMATION:

Will you be able to attend all regular meetings and attend to matters which may require allocation of personal time?

☒

YES

☐

NO

PLEASE PROVIDE TWO (2) LETTERS OF REFERENCE ATTACHED WITH THIS APPLICATION.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

SIGNATURE

DATE: Oct. 17, 2019

Please return the completed form marked

ATTENTION: Administration Department

In Person

5120-52 Street, Drayton Valley

Mail

Box 6837, Drayton Valley, AB, T7A 1A1

E-mail

admin-support@draytonvalley.ca

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TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION



SUBJECT:	Early Childhood Development Centre Board (Childcare Operational Board) Member Appointment
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Annette Driessen General Manager of Community Services

1. PROPOSAL AND BACKGROUND:

Town Bylaw 2008/01/C requires that the Drayton Valley Early Childhood Development Centre Board (Childcare Operational Board) consist of three (3) Community-at-Large members who shall be appointed by Resolution of Town Council for either a two (2) or three (3) year term. There is currently one (1) vacant three (3) year term position on the Board. The vacancy was advertised in the Drayton Valley Western Review and on the Town's website and social media. Two (2) applications were received, one from Sharon MacLellan who is wishing to renew a three (3) year term and one from Sandra Blades who is a new applicant.

No other applications were received for the one (1) open position.

The applications from both Sharon MacLellan and Sandra Blades are being presented to Council for its consideration.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

The honorariums paid to Board Members are considered within the department budget for the Early Childhood Development Centre (ECDC). Accordingly, there are no additional budgetary implications.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	N/A	
Municipal Bylaws	Yes	Town Bylaw 2008/01/C
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	N/A	
Town of Drayton Valley Strategic Plan 2019-2021	N/A	
Other Plans or Policies		<p>The Community Sustainability Plan and the Social Development Plan set out to achieve the following goals:</p> <ul style="list-style-type: none"> Families are able to access high quality child development services; and Increase the opportunities for positive, interactive and culturally relevant early childhood experiences.




4. POTENTIAL MOTIONS:

- 1) That Council appoint Sharon MacLellan_____ as a Community-at-Large member for the Early Childhood Development Centre Board (Childcare Operational Board) for a three (3) year term, expiring October 31, 2022.
- 2) That Council direct Administration to re-advertise for a Community-at-Large member for the Early Childhood Development Centre Board (Childcare Operational Board) for a three (3) year term, expiring October 31, 2022.

5. RECOMMENDATION

6. ATTACHMENTS:

1. Sharon MacLellan 2019-2020 Board Committee Application with reference letters.
2. Sandra Blades 2019-2020 Board Committee Application with reference letters.

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			



TOWN OF DRAYTON VALLEY

Application for Board/Committee Membership

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

NAME: Sharon MacLellan PHONE:

MAILING ADDRESS: **FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)**

STREET ADDRESS:

E-MAIL ADDRESS:

OCCUPATION: retired

I AM INTERESTED IN (SELECT ONE):

☐ 1 Year Term ☐ 2 Year Term
☐ 3 Year Term ☒ No Preference

Please note that eventually the length of the term is depending on the Board's or Committee's Bylaw, Terms of Reference or similar.

SOME BOARDS/COMMITTEES HAVE SPECIFIC POSITIONS FOR CERTAIN DEMOGRAPHICS, PLEASE ANSWER THE FOLLOWING:

AGE: ☐ Under 21 ☐ 21-35 ☐ 35-55 ☒ Over 55

MUNICIPALITY OF RESIDENCE:

☒ Town of Drayton Valley ☐ Brazeau County ☐ Other(Please State):

BOARD/COMMITTEE MEMBERSHIP APPLIED FOR: (Please Choose)

<input type="checkbox"/> Aquatic Facility Committee	<input type="checkbox"/> Brazeau Foundation
<input checked="" type="checkbox"/> Early Childhood Development Centre (Childcare Operational) Board	<input type="checkbox"/> Drayton Valley Municipal Library Board
<input type="checkbox"/> Family and Community Support Services (FCSS) Advisory Board	<input type="checkbox"/> Mayor's Advisory Committee
<input type="checkbox"/> Subdivision and Development Appeal Board	<input type="checkbox"/> Other: (Please state)

☐ I hereby give permission to have my name stand for other vacant positions on Town of Drayton Valley Boards or Committees, should I not be selected to serve on this Board or Committee.

Please note any preferred Boards or Committees:

**RELATED EXPERIENCE AND QUALIFICATIONS:**

I am already a member of the Early Childhood Development Centre (Childcare Operational) Board and would like to renew my commitment to this board. My term will end in October and I believe that continuity is important to be effective.

BRIEFLY STATE YOUR REASONS FOR APPLYING FOR MEMBERSHIP:

I am deeply interested in children receiving support and encouragement to fulfil their potential. Also it is very important to support parents in this quest as well.

OTHER PERTINENT INFORMATION:

- Past member of board wishing to renew appointment.
- Elementary school teacher for 31 years.
- member of the Drayton Valley community for 38 years.

Thank you for your consideration

Will you be able to attend all regular meetings and attend to matters which may require allocation of personal time?



YES



NO

PLEASE PROVIDE TWO (2) LETTERS OF REFERENCE ATTACHED WITH THIS APPLICATION.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

SIGNATURE

DATE:

August 30, 2019

Please return the completed form marked

ATTENTION: Administration Department

In Person

5120-52 Street, Drayton Valley

Mail

Box 6837, Drayton Valley, AB, T7A 1A1

E-mail

admin-support@draytonvalley.ca

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August 30, 2019

To whom it may concern:

This is a letter of recommendation for Sharon MacLellan. I have known Sharon for over 30 years. Her love of children and educational experience will lend itself to be an asset on the Early Childhood Development Centre (Childcare Operational) Board. I feel confident in recommending Sharon for this position.

Sincerely,

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

DRAYTON VALLEY



TOWN OF DRAYTON VALLEY

Application for Board/Committee Membership

NAME: Sandra Blades PHONE: _____

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

MAILING ADDRESS: _____

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

STREET ADDRESS: _____

E-MAIL ADDRESS: _____

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

OCCUPATION: Not working / Retired

I AM INTERESTED IN (SELECT ONE):

☐ 1 Year Term ☐ 2 Year Term
☐ 3 Year Term ☒ No Preference

Please note that eventually the length of the term is depending on the Board's or Committee's Bylaw, Terms of Reference or similar.

SOME BOARDS/COMMITTEES HAVE SPECIFIC POSITIONS FOR CERTAIN DEMOGRAPHICS, PLEASE ANSWER THE FOLLOWING:

AGE:

☐ Under 21 ☐ 21-35 ☐ 35-55 ☒ Over 55

MUNICIPALITY OF RESIDENCE:

☒ Town of Drayton Valley ☐ Brazeau County ☐ Other(Please State):

BOARD/COMMITTEE MEMBERSHIP APPLIED FOR: (Please Choose)

<input type="checkbox"/> Aquatic Facility Committee	<input type="checkbox"/> Brazeau Foundation
<input checked="" type="checkbox"/> Early Childhood Development Centre (Childcare Operational) Board	<input checked="" type="checkbox"/> Drayton Valley Municipal Library Board
<input checked="" type="checkbox"/> Family and Community Support Services (FCSS) Advisory Board	<input type="checkbox"/> Other: (Please state)
<input type="checkbox"/> Subdivision and Development Appeal Board	

☒ *I hereby give permission to have my name stand for other vacant positions on Town of Drayton Valley Boards or Committees, should I not be selected to serve on this Board or Committee.*

Please note any preferred Boards or Committees: Library ; ECDC

DRAYTON VALLEY

**RELATED EXPERIENCE AND QUALIFICATIONS:**

I have been a Drayton Valley resident for over 24 years; Have past and present experience with volunteer committees & Boards, non-profit/charity organizations, & school councils; Experience with policy & program development and fundraising. Currently on DV Multicultural Board and an active member of DV Museum. Past 3 years on Town July 1 Celebration committee

BRIEFLY STATE YOUR REASONS FOR APPLYING FOR MEMBERSHIP:

I feel it is important for each of us to give back to the community in which we live. I would like to be part of a team that helps develop and implement programs/services that will enhance the quality of life for all members of the community. By being afforded the opportunity to provide feedback & recommendations on matters within the community is one of the main reasons I am applying for committee membership.

OTHER PERTINENT INFORMATION:

I am fairly organized and energetic individual; University Graduate, have master gardener Cert from U of A Botanic Garden; Very familiar with many of the other organizations in town; have experience speaking in front of groups.

Will you be able to attend all regular meetings and attend to matters which may require allocation of personal time?

☒

YES

☐

NO

PLEASE PROVIDE TWO (2) LETTERS OF REFERENCE ATTACHED WITH THIS APPLICATION.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

SIGNATURE:

DATE: Oct 11/2019

Please return the completed form marked

ATTENTION: Administration Department

In Person 5120-52 Street, Drayton Valley
 Mail Box 6837, Drayton Valley, AB, T7A 1A1
 E-mail admin-support@draytonvalley.ca

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FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

October 8, 2019

**Town of Drayton Valley Civic Centre Office
5120 – 52 Street, Box 6837
Drayton Valley, Alberta
T7A 1A1**

To Whom It May Concern,

I have the privilege of knowing Sandra Blades for the past 24 years. I first met Sandra at a Community Tot's Time Out where our daughters became good friends, as did Sandra and I. Sandra was very energetic in organizing and leading the various activities planned for the children.

Sandra is enthusiastic, community oriented and hospitable. She has been instrumental in welcoming new immigrants to Drayton Valley. She has helped them adjust to life in Canada by helping them set up their home, taking them to appointments, looking after their children and encouraging them. Sandra has an excellent rapport with people of all ages.

Sandra is efficient, and extremely competent. She can successfully take a task from start to finish.

Sandra has shown commitment to the town of Drayton Valley as an active participant in many community endeavors and would be a great asset as a representative on any committee for Drayton Valley.

Sincerely,

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Melody Sommers

October 7, 2019

To whom it may concern at Town of Drayton Valley

**RE: REFERENCE FOR SANDRA BLADES
APPLICATION TO BE ON DRAYTON VALLEY TOWN COMMITTEE(S)**

It is my pleasure to provide a letter of reference for Sandra Blades.

- I have known Sandra for 20+ years, both personally and through various community organizations.
- She is a conscientious and passionate individual that is willing to tackle tough issues and hard work. She is honest and forthright.
- I have worked with her on volunteer programs and she is always the first to take on a task and always completes it effectively, efficiently and accurately.
- In taking on any project, Sandra maintains the "good of the group", but will always be looking for ways to improve processes and find the best way for a group to move forward.
- She is an excellent communicator; seeking to understand various perspectives and ensure everyone is heard.
- Sandra be a positive, eager and passionate additional on any board or committee in which she participates.

If you require further information on Sandra Blades, please do not hesitate to contact me at FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Rita Stagman

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION

DRAYTON VALLEY



SUBJECT:	Drayton Valley Municipal Library Board Member Appointment
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Douglas Whistance-Smith Library Director

1. PROPOSAL AND BACKGROUND:

The Drayton Valley Municipal Library Board, established under Town Bylaw 99-15 calls for the appointment of a minimum of three (3) and a maximum of five (5) members-at-large which each serve a three-year term.

Excerpts from Bylaw 99-15

4. Interpretation:

- a) Town – means the Town of Drayton Valley
- b) M.D. – means the Municipal District of Brazeau No. 77
- c) Library – means the Town of Drayton Valley Municipal Library
- d) Board – means the Town of Drayton Valley Municipal Library Board
- e) Members of the Community-at-large – means citizens of the Town of Drayton Valley or M.D. of Brazeau No. 77 (three from the Town and two from the M.D.)

7. Composition of the Board

- a) The Board shall consist of seven (7) but no less than five (5) members, who shall be appointed by resolution of Council for a three-year term. However, Board members appointed from Council may serve a one-year term. The Board shall be constituted as follows:
 - i) Two (2) members, being (one each) from the Town of Drayton Valley Council and Brazeau County Council
 - ii) Five (5) or a minimum of three (3) members from the community-at-large.

Bylaw Amendment 2009/02/B

There is currently one (1) three (3) year term position on the Board available. The position was advertised in the Drayton Valley Western Review and on the Town's website and social media. Two (2) applications were received, one from Lyndara Cowper-Smith who is wishing to renew a three (3) year term, and one from Sandra Blades who is a new applicant.

Current Library Board Chairperson Lyndara Cowper-Smith, originally appointed to the Board in 2007, will complete her fourth term as Trustee on October 31, 2019. She has indicated her desire to continue service to the Library Board for a fifth term.

The *Alberta Libraries Act* section 4 (4) states:

A member of the municipal board is eligible to be reappointed for only 2 additional consecutive terms of office, unless at least 2/3 of the whole council passes a resolution stating that the member may be reappointed as a member for more than 3 consecutive terms.

RSA 2000 cL-11 s37; 2006 c5 s13

Lyndara Cowper-Smith has proven her commitment to community leadership through her service on the Library Board's governance team for the past 12 years. She has served on the Board executive committee for 11 of those years as Board Chair, offering her expertise in human

resources and organizational management. Her wisdom and guidance are invaluable to the Town of Drayton Valley Library Board, Library staff and administration as well as the community served.

The applications from both Lyndara Cowper-Smith and Sandra Blades are being presented to Council for its consideration.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

No impact to budget.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	Yes	<i>Alberta Libraries Act</i> section 4 (4)
Municipal Bylaws	Yes	Library Board Bylaw 99-15 Consolidation
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	N/A	
Town of Drayton Valley Strategic Plan 2019-2021	N/A	
Other Plans or Policies	N/A	

4. POTENTIAL MOTIONS:




- A. That Council appoint _____ as Member-at-Large to the Drayton Valley Municipal Library Board for a three (3) year term expiring October 31, 2022.
- B. That Council direct Administration to re-advertise the position for a Member-at-Large for the Drayton Valley Municipal Library Board for a three (3) year term, expiring October 31, 2022.

5. RECOMMENDATION

Lyndara Crowper-Smiths for three year term. Direct admin to look into the bylaw to add an eighth and up to ten members at large to the lib board.

6. ATTACHMENTS:

1. Lyndara Cowper-Smith's application.
2. Letter of support for application from Library administration.
3. Sandra Blades' application.

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			



TOWN OF DRAYTON VALLEY

Application for Board/Committee Membership

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

NAME: Lyndara Cooper-Smith PHONE: _____
 MAILING ADDRESS _____
 STREET ADDRESS: _____
 E-MAIL ADDRESS: _____
 OCCUPATION: Library Board Chairperson

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

I AM INTERESTED IN (SELECT ONE):

☐ 1 Year Term ☐ 2 Year Term
☒ 3 Year Term ☐ No Preference

SOME BOARDS/COMMITTEES HAVE SPECIFIC POSITIONS FOR CERTAIN
 DEMOGRAPHICS, PLEASE ANSWER THE FOLLOWING:

AGE:

☐ Under 21 ☐ 21-35 ☐ 35-55 ☒ Over 55

MUNICIPALITY OF RESIDENCE:

☒ Town of Drayton Valley ☐ Brazeau County ☐ Other(Please State): _____

BOARD/COMMITTEE MEMBERSHIP APPLIED FOR: (Please Choose)

<input type="checkbox"/> Aquatic Fund Development Strategy Committee	<input type="checkbox"/> Brazeau Seniors Foundation
<input type="checkbox"/> Childcare Operational Board	<input checked="" type="checkbox"/> Drayton Valley Municipal Library Board
<input type="checkbox"/> Family and Community Support Services (FCSS) Advisory Board	<input type="checkbox"/> Mayor's Advisory Committee
<input type="checkbox"/> Subdivision and Development Appeal Board	<input type="checkbox"/> Traffic Advisory Committee
<input type="checkbox"/> Other: (Please state) _____	

☐ I hereby give permission to have my name stand for other vacant positions on Town of Drayton Valley Boards or Committees, should I not be selected to serve on this Board or Committee.

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**RELATED EXPERIENCE AND QUALIFICATIONS:**

12 years on Board 11 as chair.
 35 years in management
 Retired - so can focus on library needs

BRIEFLY STATE YOUR REASONS FOR APPLYING FOR MEMBERSHIP:

love libraries and am excited about
 making the library "The place to be"

OTHER PERTINENT INFORMATION:

Will you be able to attend all regular meetings and attend to matters which may require allocation of personal time?

☒

YES

☐

NO

PLEASE PROVIDE TWO (2) LETTERS OF REFERENCE. on file

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

SIGNATURE**DATE:**

Sept 20/19

Please return the completed form marked

ATTENTION: Administration Department

In Person 5120-52 Street, Drayton Valley
 Mail Box 6837, Drayton Valley, AB, T7A 1A1
 E-mail admin-support@draytonvalley.ca

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Drayton Valley Libraries Imagine ~ Engage ~ Explore ~ Discover!

September 19, 2019

Town Council

Town of Drayton Valley

P.O. Box 6837 (5120 – 52nd Street)

Drayton Valley, AB T7A 1R7

Re: Recommendation for Lyndara Cowper-Smith's reappointment to the Library Board

Library Board Chairperson Lyndara Cowper-Smith will complete her fourth term as Trustee in October 2019. She has indicated her desire and intent to continue service to the Library Board for a fifth term.

The *Alberta Libraries Act* section 4 (4) states:

A member of the municipal board is eligible to be reappointed for only 2 additional consecutive terms of office, unless at least 2/3 of the whole council passes a resolution stating that the member may be reappointed as a member for more than 3 consecutive terms.

RSA 2000 cL-11 s37; 2006 c5 s13

Lyndara Cowper-Smith has proven her commitment to community leadership through her service on the Library Board's governance team for the past 12 years. She has served on the Board executive committee for 11 of those years as Board Chair, offering her expertise in human resources and organizational management. Her wisdom and guidance are invaluable to the Town of Drayton Valley Library Board, Library staff and administration as well as the community served.

We, the staff, administration and trustees for Drayton Valley Libraries, fully support and recommend council's reappointment of Lyndara Cowper-Smith to our governance team for a fifth three-year term.

Sincerely,

Doug Whistance-Smith

Director, Drayton Valley Municipal Library

P.O. Box 6240 (5120-52nd Street)

Drayton Valley, AB T7A 1A1

Attached: Lyndara Cowper-Smith's completed Town of Drayton Valley Application for Board/Committee Membership

CC: Town of Drayton Valley C.A.O, Winston Rossouw

CC: Lyndara Cowper-Smith

"What you get by achieving your goals is not as important as what you become by achieving your goals."

– Henry David Thoreau

DRAYTON VALLEY



TOWN OF DRAYTON VALLEY

Application for Board/Committee Membership

NAME: Sandra Blades

PHONE: _____

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

MAILING ADDRESS: _____

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

STREET ADDRESS: _____

E-MAIL ADDRESS: _____

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

OCCUPATION: & Not working / Retired

I AM INTERESTED IN (SELECT ONE):

☐

1 Year Term

☐

2 Year Term

☐

3 Year Term

☒

No Preference

Please note that eventually the length of the term is depending on the Board's or Committee's Bylaw, Terms of Reference or similar.

SOME BOARDS/COMMITTEES HAVE SPECIFIC POSITIONS FOR CERTAIN DEMOGRAPHICS, PLEASE ANSWER THE FOLLOWING:

AGE:

☐

Under 21

☐

21-35

☐

35-55

☒

Over 55

MUNICIPALITY OF RESIDENCE:

☒

Town of Drayton Valley

☐

Brazeau County

☐

Other(Please State):

BOARD/COMMITTEE MEMBERSHIP APPLIED FOR: (Please Choose)

☐
☒
☒
☐

Aquatic Facility Committee

Early Childhood Development Centre (Childcare Operational) Board

Family and Community Support Services (FCSS) Advisory Board

Subdivision and Development Appeal Board

☐
☒
☐

Brazeau Foundation

Drayton Valley Municipal Library Board

Other: (Please state)

☒

I hereby give permission to have my name stand for other vacant positions on Town of Drayton Valley Boards or Committees, should I not be selected to serve on this Board or Committee.

Please note any preferred Boards or Committees: Library ; ECDC

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DRAYTON VALLEY

**RELATED EXPERIENCE AND QUALIFICATIONS:**

I have been a Drayton Valley resident for over 24 years; Have past and present experience with volunteer committees & Boards, non-profit/charity organizations, & school councils; Experience with policy & program development and fundraising. Currently on DV Multicultural Board and an active member of DV Museum. Past 3 years on Town July 1 Celebration committee

BRIEFLY STATE YOUR REASONS FOR APPLYING FOR MEMBERSHIP:

I feel it is important for each of us to give back to the community in which we live. I would like to be part of a team that helps develop and implement programs/services that will enhance the quality of life for all members of the community. By being afforded the opportunity to provide feedback & recommendations on matters within the community is one of the main reasons I am applying for committee membership.

OTHER PERTINENT INFORMATION:

I am fairly organized and energetic individual; University Graduate, have master gardener Cert from U of A Botanic Garden; Very familiar with many of the other organizations in town; have experience speaking in front of groups.

Will you be able to attend all regular meetings and attend to matters which may require allocation of personal time?

☒

YES

☐

NO

PLEASE PROVIDE TWO (2) LETTERS OF REFERENCE ATTACHED WITH THIS APPLICATION.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

SIGNATURE:

DATE: Oct 11/2019

Please return the completed form marked

ATTENTION: Administration Department

In Person 5120-52 Street, Drayton Valley
 Mail Box 6837, Drayton Valley, AB, T7A 1A1
 E-mail admin-support@draytonvalley.ca

The personal information requested on this form is being collected for the purpose of assessing suitability for appointment to a Board or Committee constituted or formed by the Town of Drayton Valley. It is collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act, RSA 2000, Chapter F-25, and is used exclusively and expressly for the purpose mentioned above. If you have any questions on disclosure or the use of information, please contact the FOIPP Coordinator at (780) 514-2200.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

October 8, 2019

**Town of Drayton Valley Civic Centre Office
5120 – 52 Street, Box 6837
Drayton Valley, Alberta
T7A 1A1**

To Whom It May Concern,

I have the privilege of knowing Sandra Blades for the past 24 years. I first met Sandra at a Community Tot's Time Out where our daughters became good friends, as did Sandra and I. Sandra was very energetic in organizing and leading the various activities planned for the children.

Sandra is enthusiastic, community oriented and hospitable. She has been instrumental in welcoming new immigrants to Drayton Valley. She has helped them adjust to life in Canada by helping them set up their home, taking them to appointments, looking after their children and encouraging them. Sandra has an excellent rapport with people of all ages.

Sandra is efficient, and extremely competent. She can successfully take a task from start to finish.

Sandra has shown commitment to the town of Drayton Valley as an active participant in many community endeavors and would be a great asset as a representative on any committee for Drayton Valley.

Sincerely,

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Melody Sommers

October 7, 2019

To whom it may concern at Town of Drayton Valley

**RE: REFERENCE FOR SANDRA BLADES
APPLICATION TO BE ON DRAYTON VALLEY TOWN COMMITTEE(S)**

It is my pleasure to provide a letter of reference for Sandra Blades.

- I have known Sandra for 20+ years, both personally and through various community organizations.
- She is a conscientious and passionate individual that is willing to tackle tough issues and hard work. She is honest and forthright.
- I have worked with her on volunteer programs and she is always the first to take on a task and always completes it effectively, efficiently and accurately.
- In taking on any project, Sandra maintains the "good of the group", but will always be looking for ways to improve processes and find the best way for a group to move forward.
- She is an excellent communicator; seeking to understand various perspectives and ensure everyone is heard.
- Sandra be a positive, eager and passionate additional on any board or committee in which she participates.

If you require further information on Sandra Blades, please do not hesitate to contact me at FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Rita Stagman

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION



SUBJECT:	Brazeau Foundation Board Appointment – Community Member at Large for the Town of Drayton Valley
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Winston Rossouw CAO

1. PROPOSAL AND BACKGROUND:

Brazeau Foundation is an organization which manages social housing programs in Drayton Valley and surrounding area. Operations for the Foundation are mandated through a Provincial Ministerial Order and governed by a local Board of Directors (Attachment 1). Social housing programs offered include the Shangri-La Lodge; Senior Apartments Projects; Family/Individual Housing Programs; and the Direct to Tenant Rent Supplement Program. These programs all have separate reporting requirements and separate budgets.

The Brazeau Foundation Board of Directors composition, as outlined in the Ministerial Order for the Brazeau Foundation Board and confirmed by their Executive Director, consists of the following membership (comprised of three (3) elected officials and two (2) appointed Members at Large):

- Two (2) members from the Town of Drayton Valley;
- Two (2) members from Brazeau County; and
- One (1) member from the Village of Breton.

The membership for Mrs. Jeannette Vatter, Community Member at Large for the Town of Drayton Valley, expires as of October 31, 2019. The position was advertised in the Drayton Valley Western Review, as well as, on the Town's website and Facebook pages. One (1) application for re-appointment from Mrs. Jeannette Vatter (Attachment 2) has been received.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

There are no additional budgetary implications.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	Yes	Ministerial Order for the Brazeau Foundation
Municipal Bylaws	N/A	
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	N/A	
Town of Drayton Valley Strategic Plan 2019-2021	N/A	
Other Plans or Policies	N/A	

4. POTENTIAL MOTIONS:

- A. That Council appoint Mrs. Jeannette Vatter as a Community Member at Large for the Town of Drayton Valley on the Brazeau Foundation Board for a one (1) year term, ending October 31, 2020.




- B. That Council direct Administration to re-advertise the position for the Community Member at Large for the Town of Drayton Valley on the Brazeau Foundation Board.

5. RECOMMENDATION

Administration recommends re-appointing Mrs. Jeannette Vatter to allow the Brazeau Foundation to continue their operations.

6. ATTACHMENTS:

- 1) Excerpt Ministerial Order for the Brazeau Foundation
- 2) Application from Mrs. Jeannette Vatter

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			

A P P E N D I X

Brazeau Foundation

1. Brazeau Foundation (hereafter referred to as the "management body") is hereby established as a management body.
2. The members of the management body are as follows:
 - Town of Drayton Valley
 - Municipal District of Brazeau No. 77
 - Village of Breton
3. (1) The management body shall be governed by a board (hereafter referred to as "the board"), comprised of five (5) members, as follows and appointed in accordance with subsection (2):
 - (a) two (2) members appointed by the Town of Drayton Valley:
 - (i) one (1) member from its municipal council; and
 - (ii) one (1) member at large selected in the manner it determines appropriate,
 - (b) two (2) members appointed by the Municipal District of Brazeau No. 77:
 - (i) one (1) member from its municipal council; and
 - (ii) one (1) member at large selected in the manner it determines appropriate, and
 - (c) one (1) member, appointed by the Village of Breton from its municipal council and selected in the manner the Village determines appropriate.
- (2) The board shall be appointed as follows:
 - (a) Each member of the board shall be appointed at the organizational meeting of the appointing member of the management body in accordance with this Order.
 - (b) The term of office of each member of the board:
 - (i) are for a maximum one (1) year term;
 - (ii) shall begin the day after the appointing member of the management body holds its annual organizational meeting in the year appointed; and
 - (iii) end the day the appointing member of the management body holds its annual organizational meeting in the year the term expires.
 - (c) Members of the board may hold consecutive terms of office.
 - (d) A municipal councillor appointed to the board by a member of the management body may only remain a member of the board while a municipal councillor for the



TOWN OF DRAYTON VALLEY

Application for Board/Committee Membership

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

NAME: Jeannette Vatter PHONE:

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

MAILING ADDRESS:

STREET ADDRESS:

E-MAIL ADDRESS:

OCCUPATION: Retired

I AM INTERESTED IN (SELECT ONE):

☒ 1 Year Term ☐ 2 Year Term
☐ 3 Year Term ☐ No Preference

Please note that eventually the length of the term is depending on the Board's or Committee's Bylaw, Terms of Reference or similar.

SOME BOARDS/COMMITTEES HAVE SPECIFIC POSITIONS FOR CERTAIN DEMOGRAPHICS, PLEASE ANSWER THE FOLLOWING:

AGE:

☐ Under 21 ☐ 21-35 ☐ 35-55 ☒ Over 55

MUNICIPALITY OF RESIDENCE:

☒ Town of Drayton Valley ☐ Brazeau County ☐ Other(Please State):

BOARD/COMMITTEE MEMBERSHIP APPLIED FOR: (Please Choose)

<input type="checkbox"/> Aquatic Facility Committee	<input checked="" type="checkbox"/> Brazeau Foundation
<input type="checkbox"/> Early Childhood Development Centre (Childcare Operational) Board	<input type="checkbox"/> Drayton Valley Municipal Library Board
<input type="checkbox"/> Family and Community Support Services (FCSS) Advisory Board	<input type="checkbox"/> Other: (Please state)
<input type="checkbox"/> Subdivision and Development Appeal Board	

☐ I hereby give permission to have my name stand for other vacant positions on Town of Drayton Valley Boards or Committees, should I not be selected to serve on this Board or Committee.

Please note any preferred Boards or Committees:

**RELATED EXPERIENCE AND QUALIFICATIONS:**

HAVE PROVIDED LEADERSHIP ON THIS BOARD FOR A
NUMBER OF YEARS.

BRIEFLY STATE YOUR REASONS FOR APPLYING FOR MEMBERSHIP:

TO PROVIDE STABILITY AND CONTINUITY OF THE
BOARD.

OTHER PERTINENT INFORMATION:

Will you be able to attend all regular meetings and attend to matters which may require allocation of personal time?

☒

YES

☐

NO

PLEASE PROVIDE TWO (2) LETTERS OF REFERENCE ATTACHED WITH THIS APPLICATION.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

SIGNATURE:

DATE:

2019/07/25

Please return the completed form marked

ATTENTION: Administration Department

In Person

5120-52 Street, Drayton Valley

Mail

Box 6837, Drayton Valley, AB, T7A 1A1

E-mail

admin-support@draytonvalley.ca

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Breton, AB.

Sept. 20, 2019

Re: Reference for Brazeau Foundation Board Member

I would like to support Jeannette Vatter s application for Board Member for the Brazeau Foundation Jeannette is a very energetic and caring person. When she is given a task you know it will be completed. She cares for her community, which is demonstrated by all the volunteering she commits to do for Drayton Valley. She is very caring and passionate with the seniors as well. With all the volunteering she does this reflects that she does CARE for the community.

I strongly suggest that she receives your support for the Board.

Sincerely yours,

Janet Young

Jeannette Vatter

From: Donna Wiltse <DWiltse@brazeau.ab.ca>
Sent: September 23, 2019 10:12 AM
To: jmvatter@telusplanet.net
Subject: Reference for the Brazeau Foundation

To whom it may concern;

I am pleased to write this letter of reference for Jeannette Vatter.

I have had the privilege to work with Jeannette on the Brazeau Foundation for a few terms, recently and years ago. She has never wavered from her sole purpose on this board; to give her voice for the Seniors with regard for their care and quality of life

She has been known to work into the late hours on her own time to find solutions to situations that have arisen outside of the normal working hrs.

Jeannette is a voice for our seniors, she diligently seeks out what is best for the Foundation with the people being the top priority.

The board has been fortunate to have Jeannette as a director; and hope she continues for many more years.

Yours truly;

Donna Wiltse
Division Councillor
Brazeau County
www.brazeau.ab.ca

.....
Please consider the environment before printing this email.

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TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION



SUBJECT:	Municipal Development Plan (MDP) Bylaw 2012/27/D, Land Use Bylaw (LUB) 2007/24/D, and Signage Bylaw 2012/16/D Review/Update
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Matt Ellis Senior Planner

1. PROPOSAL AND BACKGROUND:

The review and update of Municipal Development Plan (MDP) Bylaw 2012/27/D, Land Use Bylaw (LUB) 2007/24/D, and Signage Bylaw 2012/16/D, scheduled to be completed in 2020, was discussed at the Governance and Priorities Committee Meeting on October 9, 2019.

As discussed previously, ISL Engineering and Land Services (hereafter referred to as "ISL") was selected as the successful proponent to guide Council and Administration in this endeavor. Selection of ISL was made following a comprehensive Request for Proposals (RFP) process, in accordance with the Town's Purchasing and Tendering Policy TF-01-15, that consisted of a three-person review committee and scored proponents on five categories (corporate profile, team expertise, proposed methodology, schedule and pricing).

The project team with ISL anticipates the MDP/LUB Review to require approximately nine months to complete. Therefore, if the project commences in mid-January or February 2021 (subject to schedule finalization), a new MDP and LUB is expected to be presented to Council in mid-October to early November 2021.

As the Governance and Priorities Committee was generally supportive of the proposed MDP/LUB Review, Administration wishes to submit an application for the Federation of Canadian Municipalities (FCM) Green Municipal Fund Sustainable Neighbourhood Action Grant, which, if awarded to the Town, could cover up to 50% of the total project cost excluding GST.

A requirement in support of the FCM grant application is a resolution that signals Council's formal commitment to the project (**See Attachment 1- GMF Prerequisites and Supporting Documents for Plans**). As such, Administration is asking Council to consider passing a resolution to formally commit Council to the MDP/LUB Review in support of the above mentioned FCM grant application.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

Administration stresses that all expenses for the MDP/LUB Review would be expensed from the 2020 annual budget. Three pricing options from ISL are provided below:

1. Original price quoted by ISL- \$109,930 (\$115,426.50 including GST);
2. Revised "hybrid" price consisting of a start-up teleconference, and Steering Committee meetings merged with open houses and a community engagement event- \$104,457, (\$109,679.85 including GST);
3. Revised price quoted by ISL, consisting of a start-up teleconference, Steering Committee meetings merged with open houses and no community engagement event- \$99,937 (\$104,933.85 including GST)

Although GST increases the cost for each of the above-noted options by approximately \$5,000- \$5,500, the Town could receive a rebate for the GST from the Canada Revenue Agency.

Administration values controlling costs as much as possible, yet still delivering a high degree of community engagement. As community engagement is a large focus of the FCM grant application, selecting Option Three without the community engagement event such as at a farmer's market or community dinner could impact the Town's chances of success in being awarded the grant. Therefore, Administration recommends Option Two, with a cost of \$99,937 (\$104,933.85 including GST).

Although Administration will apply for the FCM grant mentioned earlier to fund up to 50% of the project cost, excluding GST (up to \$54,965.00) and is confident that a grant will be awarded, there is the possibility of not being awarded the grant. To account for this possible scenario, the full project cost of the most expensive option is reflected in the Planning and Development Department 2020 Capital Budget.

Requirements for the FCM grant application include a financial contribution that represents 10% of the total project cost. Based on the three above-noted pricing options, this 10% financial contribution would be:

- \$11,593 for Option One;
- \$10,967.99 for Option Two;
- \$10,493.39 for Option Three.

Administration has confirmed with an FCM grant manager that the 10% contribution is not required to be submitted with the application and these funds would be paid once the project begins in 2020. However, submitting a cheque for this contribution when the grant is formally applied for increases the Town's chances of success of a grant being awarded.

Administration has estimated total in-kind costs from the Town to be \$8,230.00. These costs represent:

- Facility rental for MacKenzie Conference Centre (MCC), including audiovisual equipment and other materials for community engagement events;
- Advertising costs, including the Town's electronic sign at the intersection of 50 Street/50 Avenue to raise awareness of upcoming community engagement events;
- Staff time for attending community engagement events, Steering Committee meetings and draft/final document review.

Advantages of formal commitment to the MDP/LUB Review at this time are that a vetting process can begin in the remaining months of 2019, the grant application can be submitted to the FCM, and the project can commence as soon after January 1, 2020, as possible.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	Yes	<i>Municipal Government Act</i> , Section 632, Division 5 Subdivision and Development Regulation 43/2002

Municipal Bylaws	Yes	<p>Land Use Bylaw 2007/24/D, Signage Bylaw 2016/12/D proposed to be updated.</p> <p>The Land Use Bylaw and Signage Bylaw will be consistent with other Town Bylaws that directly or indirectly affect the enjoyment and use of land.</p>
Municipal Development Plan	Yes	Municipal Development Plan 2012/27/D proposed to be updated.
Sustainability Vision 2019-2021	N/A	<p>Goals of the Sustainability Vision include incorporating more natural landscaping in the community, building additional trails that connect to existing trails, incorporating best practices for creek slope and bed management, promoting design standards that are consistent with the Waterwise Strategy and incorporating safer, more sustainable transportation and neighbourhood design options. The updated MDP will include policies that generally set the direction for future land use planning decisions that are consistent with these goals.</p> <p>The updated LUB will include the more technical development standards/regulations that implement the direction that is articulated in the MDP.</p>
Town of Drayton Valley Strategic Plan 2019-2021	N/A	An update of the Municipal Development Plan, Land Use Bylaw and Signage Bylaw will contain policies that are consistent with the objectives of the Strategic Plan and, therefore, meet each of its three goals: Recovery in Drayton Valley, Continue to Provide Service to Residents and A Sense of Community.
Other Plans or Policies	Yes	<p>Economic Development Strategy: The Strategy's aim is to "leverage local talent, creativity and investment to foster entrepreneurship and diversify the economy." An update of the Town's current planning framework will include applicable land use policies that will as much as possible, foster entrepreneurship and diversification.</p> <p>Recreation, Parks and Culture Master Plan: The updated MDP and LUB will identify opportunities for recreation amenities that are consistent with the Master Plan.</p> <p>Area Structure Plans: The future MDP will</p>

		contain policies that set the direction for future ASPs that are passed to guide the design of neighborhoods. The new LUB will contain the more detailed regulations/standards that implement the policies of the ASPs.
--	--	---

4. POTENTIAL MOTIONS:

- A. I move that the Town of Drayton Valley undertake an update of the current Municipal Development Plan (MDP) Bylaw 2012/27/D and Land Use Bylaw (LUB) 2007/24/D that will include sustainability goals, specific targets, actions, as well as an implementation and monitoring strategy;

AND

that the Town of Drayton Valley commit \$115,426.50 NOW 109,679.85 INSTEAD from its

budget and in-kind contributions valued at \$8,230.00 toward the costs of this initiative should a grant from the Federation of Canadian Municipalities (FCM) not be awarded. Any amount awarded as part of a grant from the FCM for this project shall be subtracted from the total of \$115,426.50 noted above; AND, therefore, proceed with the proposed Municipal Development Plan (MDP) Bylaw 2012/27/D and Land Use Bylaw (LUB) 2007/24/D Review led by ISL Engineering and Land Services.

- B. That Council not proceed with the proposed Municipal Development Plan Bylaw (MDP) 2012/27/D and Land Use Bylaw (LUB) 2007/24/D Review led by ISL Engineering and Land Services.

5. RECOMMENDATION

Administration recommends Potential Motion A, that Council pass a resolution to proceed with the proposed Municipal Development Plan (MDP) Bylaw 2012/27/D and Land Use Bylaw (LUB) 2007/24/D Review led by ISL Engineering and Land Services.

6. ATTACHMENTS:

1. GMF Prerequisites and Supporting Documents for Plans Development Plans

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			

in legal gray earea currently, this is in Town's bestinterst
 put the municipiaty in a more competitive position for private sector investment against neighboring municialites.
 doing this in a piece meal fashion would be a lot slower and a lt more expensive
 109,679.85 committed by Town option B firndly amendment,

Attachment 1-
GMF Prerequisites and Supporting Documents for Plans



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

GREEN MUNICIPAL FUND PREREQUISITES

GMF Prerequisites and Supporting Documents for Plans

The prerequisites and supporting documents required are determined based on whether your organization is a municipal government or a partner of a municipal government (municipally owned organization). The list also outlines the requirements and conditions that your organization must fulfill before you submit your application. **Please note that additional documentation may be requested.**

The following types of plans are eligible for funding:

- sustainable neighbourhood action plans
- community brownfield action plans

Checklist of Required Documents	
	A council resolution committing to develop the plan and to include a sustainability vision, goals and targets in the plan.
	A municipal sustainable community plan or strategy, such as an integrated community sustainability plan (ICSP), Local Agenda 21 plan, or official municipal plan that includes sustainability goals.
	Evidence of consultation with your provincial or territorial government. A letter is sufficient evidence of consultation. Note: This requirement does not apply to municipal governments in Quebec.
	A letter from the lead applicant (municipal government or municipally owned corporation) confirming the amount of its cash contributions to the initiative. The lead applicant's cash contribution must be at least 10 per cent of the eligible costs.
	A letter from each confirmed funding source identified in the Sources of Funding table. The letter must indicate the amount of cash and/or in-kind contributions to the initiative.

Checklist of Required Documents	
For Municipally Owned Corporations only :	
<input type="checkbox"/>	Evidence of your organization’s relationship to and mandate from the lead municipality in relation to the proposed plan. This should include your organization’s articles of incorporation or your shareholder agreement with the lead municipality.

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION



SUBJECT:	Resolution in Opposition to Quebec Bill 21
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Administration on behalf of Council

1. PROPOSAL AND BACKGROUND:

Councillor Gammana brought forward the request for a statement of the Town of Drayton Valley Council against Quebec's Bill 21 which prohibits certain public servants from wearing religious symbols at work. The City of Calgary, Montreal, Victoria, Kitchener, Brampton, and Kelowna have passed similar motions of opposition against Bill 21.

A motion in opposition to Bill 21 reflects Council's role in promoting the Town as a multicultural, socially diverse, and inclusive community.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

No budget implications.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	Yes	Quebec Bill 21
Municipal Bylaws	N/A	
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	N/A	
Town of Drayton Valley Strategic Plan 2019-2021	N/A	
Other Plans or Policies	N/A	

4. POTENTIAL MOTIONS:

- A. WHEREAS in 2019 the Province of Quebec enacted Bill 21 (An Act Respecting the Laicity of the State) which prohibits public servants from wearing religious symbols including turbans, hijabs, yarmulke, the cross and many others;
- AND WHEREAS Drayton Valley is a multicultural, socially diverse, and inclusive town that is home to many different faiths, religions, genders, languages, and cultures;
- AND WHEREAS the wearing of signs or clothing as a religious symbol is a fundamental right in the exercise of "freedom of thought, conscience and religion," as written in Article 18 of the Universal Declaration of Human Rights;
- AND WHEREAS Freedom of religion in Canada is protected by the Canadian Charter of Human Rights and Freedoms and the Canadian Human Rights Act;
- AND WHEREAS The Town of Drayton Valley stands firmly to support religious freedom as this is aligned with the Canadian Charter of Human Rights;

AND WHEREAS Government has an important role in protecting our shared values of tolerance and diversity;

AND WHEREAS a secular and religiously neutral state is achieved by treating all citizens fairly through unbiased governance structures that do not favor one religion over another;
AND WHEREAS forcing citizens to abandon certain cultural and religious practices will create an environment that fosters intolerance and inequity;

AND WHEREAS Bill 21 is a divisive law that perpetuates exclusion, discrimination, and class division by increasing systematic barriers to employment for religious groups;

AND WHEREAS The National Council of Canadian Muslims (NCCM), the Canadian Civil Liberties Association (CCLA) and others have initiated a constitutional challenge against Bill 21;

AND WHEREAS Drayton Valley is an welcoming community and provides countless opportunities to people from across Canada and the world;

NOW THEREFORE BE IT RESOLVED that the Town of Drayton Valley Council oppose Quebec's Bill 21 and continue to support building a welcoming city where everyone has access to opportunity and prosperity.

B. That Council approve the following:

WHEREAS the Town of Drayton Valley consists of a diverse community, many of whom wear religious symbols; and

WHEREAS the fundamental right of religious freedom is enshrined by Canadian constitutional protections; and

WHEREAS the Town of Drayton Valley stands firmly to support religious freedom; and

WHEREAS Drayton Valley stands for diversity and Canadian multiculturalism and Council bears a responsibility to stand up in defense of the Canadian multicultural mosaic;


THEREFORE Be It Resolved that the Town of Drayton Valley supports in principle the National Council of Canadian Muslims (NCCM) and the Canadian Civil Liberties Association (CCLA) in their legal challenge against Bill 21 in Quebec.

C. That the Town of Drayton Valley Council continue to identify Drayton Valley as a multicultural, socially diverse, and inclusive Town, and therefore oppose Bill 21 as enacted by the Province of Quebec.

D. That Council decline to pass a motion against Bill 21.

5. RECOMMENDATION

6. ATTACHMENTS:

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION



SUBJECT:	Amendment to Council Meeting, Agenda and Public Hearing Policy C-02-14
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Winston Rossouw CAO

1. PROPOSAL AND BACKGROUND:

On January 28, 2015, Town Council adopted the Council Meeting, Agenda and Public Hearing Policy C-02-14, which establishes the practices and protocols for meetings of Council. Within the Regular Council Meeting Procedure Section 1, subheading Time, Date, and Location of Meetings, there is a statement that "[a]ny change to the time, date or location of a regular Council Meeting shall be approved by a Motion for change with a two-thirds vote. Motions must be made at a regular Council meeting at least three (3) weeks prior to the meeting date, time or location which is subject to the change, to allow Administration the ability to advertise the change" (see attached Page 6 and 7 of Policy C-02-14).

Due to the fast-moving environment, Council may wish to amend the Council Meeting, Agenda and Public Hearing Policy C-02-14 to replace the sentence: "[a]ny change to the time, date or location of a regular Council Meeting shall be approved by a Motion for change with a two-thirds vote. Motions must be made at a regular Council meeting at least three (3) weeks prior to the meeting date, time or location which is subject to the change, to allow Administration the ability to advertise the change" in the Procedure Section, subheading Time, Date, and Location of Meetings. To amend the Policy, Administration would recommend that Council pass a motion as noted later in this document.

As per the *Municipal Government Act*, S193(1), Regular Council Meetings, "if Council changes the date, time or place of a regularly scheduled meeting, the municipality must give at least 24 hours' notice of the change to:

- a) any councillors not present at the meeting at which the change was made, and
- b) the public.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

No budgetary implications.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	Yes	<i>Municipal Government Act</i>
Municipal Bylaws	N/A	
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	N/A	
Town of Drayton Valley Strategic Plan 2019-2021	N/A	
Other Plans or Policies	N/A	

4. POTENTIAL MOTIONS:

- A. That Council amend Council Meeting, Agenda and Public Hearing Policy C-02-14 to delete the statement that "[a]ny change to the time, date or location of a regular Council Meeting

shall be approved by a Motion for change with a two-thirds vote. Motions must be made at a regular Council meeting at least three (3) weeks prior to the meeting date, time or location which is subject to the change, to allow Administration the ability to advertise the change" and insert instead "Council may change any meeting if notice is given as set out in the *Municipal Government Act*."


- B. That Council direct Administration to: _____.
- C. That Council decline to make any amendments to Council Meeting, Agenda and Public Hearing Policy C-02-14.

5. RECOMMENDATION

Administration would recommend that Council pass a motion to amend the Policy C-02-14.

6. ATTACHMENTS:

- 1. Excerpt of Council Meeting, Agenda and Public Hearing Policy C-02-14
- 2. DRAFT Amendment to Page 6 of Council Meeting, Agenda and Public Hearing Policy C-02-14

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			

Subject:	Council Meeting, Agenda & Public Hearing Policy	Sign off:	
Department:	Council		
Approval Date:		Review Date:	

I. REGULAR COUNCIL MEETING PROCEDURE

Process and Timing

1. Any item to appear on a Council Agenda can be initiated by the Mayor or Council, citizens at large, interest groups or Administration, through a written submission to the office of the Town Manager.
2. The issue may be referred to Town Administration and agencies for research, input and recommendations, depending upon the nature of the issue. Discretion will be exercised by the Town Manager in determining the amount of information needed and any referrals to be made.
3. Once all information, including recommendations, is collected and compiled into a 'Report to Council' and provided to the Executive Assistant, the item may proceed to the next available Council Agenda.
4. All Reports to Council must be presented to the Executive Assistant a minimum of one (1) week prior to the Council meeting date.

Time, Date and Location of Meetings

Council will hold regular meetings on the dates established at the annual Organizational Meeting. If a regular Council meeting falls on a statutory holiday, the meeting will take place on the next business day. ~~There will be no regular meeting in the month of October prior to a General Municipal Election.~~

Sentence removed August 7,
2017 by Resolution #140/17

Regular Council Meetings will be held in Council Chambers at the Drayton Valley Civic Centre.

Any change to the time, date or location of a regular Council Meeting shall be approved by a Motion for change with a two-thirds vote. Motions must be made at a regular Council meeting at least three (3) weeks prior to the meeting date, time or location which is subject to the change, to allow Administration the ability to advertise the change.

Regular Meetings

Regular Council meetings will begin at 9:00 am and adjourn by 2:30 pm in the case of daytime meetings. In the case of Regular Council meetings, as approved by Council to occur in the evening, meetings will begin at 6:00 pm and adjourn by 10:00 pm, unless Council passes a Motion by a two-thirds vote to complete discussing an item. If necessary to continue the Council meeting, it will reconvene on the date and time decided upon by Council by a two-thirds vote.

Public Hearings

Public Hearing meetings will be part of the regular Council meeting. A separate set of Minutes shall be recorded for each individual Public Hearing.

Subject:	Council Meeting, Agenda & Public Hearing Policy	Sign off:	
Department:	Council		
Approval Date:		Review Date:	

Cancellation

Council may cancel any meeting if notice is given as set out in the *Municipal Government Act*.

Quorum

Quorum is a majority of Council members.

If there is no quorum within half an hour after the time set for the meeting, the Town Manager will record the names of the Councillors present and the meeting will be adjourned to the time of the next regular Council meeting. The Agenda for the adjourned meeting will be dealt with at the beginning of the next regular meeting, unless a Special meeting is called before or after the next regular Council meeting to deal with the business of the adjourned Meeting.

Commencement of Proceedings

As soon as there is a quorum after the time for commencement of a Council meeting:

1. the presiding officer must take the chair and begin the meeting; or
2. if the Mayor, Deputy Mayor and the Acting Mayor are absent, the Town Manager must begin the meeting by calling for a Motion for the appointment of a presiding officer.

Order of Business

The order of business at a meeting is the order of the items on the Agenda, except:

1. when a previous meeting has been adjourned for lack of quorum and no Special meeting has been called to deal with the business of the adjourned meeting, the Agenda items from the adjourned meeting must be dealt with before any items on the current Agenda;
2. when Council alters the order of business for the convenience of the meeting by a two-thirds vote; or
3. when the same subject matter appears in more than one (1) place on an Agenda and Council decides, on Motion, to deal with all items related to the matter at the same time.

Council need not deal with any item on the Agenda if no Motion is made about it.

Subject:	Council Meeting, Agenda & Public Hearing Policy	Sign off:	
Department:	Council		
Approval Date:	January 28, 2015	Review Date:	August 9, 2017; November 6, 2019

I. REGULAR COUNCIL MEETING PROCEDURE

Process and Timing

1. Any item to appear on a Council Agenda can be initiated by the Mayor or Council, citizens at large, interest groups or Administration, through a written submission to the office of the Town Manager.
2. The issue may be referred to Town Administration and agencies for research, input and recommendations, depending upon the nature of the issue. Discretion will be exercised by the Town Manager in determining the amount of information needed and any referrals to be made.
3. Once all information, including recommendations, is collected and compiled into a 'Report to Council' and provided to the Executive Assistant, the item may proceed to the next available Council Agenda.
4. All Reports to Council must be presented to the Executive Assistant a minimum of one (1) week prior to the Council meeting date.

Time, Date and Location of Meetings

Council will hold regular meetings on the dates established at the annual Organizational Meeting. If a regular Council meeting falls on a statutory holiday, the meeting will take place on the next business day.

Regular Council Meetings will be held in Council Chambers at the Drayton Valley Civic Centre.

Council may change any meeting if notice is given as set out in the *Municipal Government Act*.

Regular Meetings

Regular Council meetings will begin at 9:00 am and adjourn by 2:30 pm in the case of daytime meetings. In the case of Regular Council meetings, as approved by Council to occur in the evening, meetings will begin at 6:00 pm and adjourn by 10:00 pm, unless Council passes a Motion by a two-thirds vote to complete discussing an item. If necessary to continue the Council meeting, it will reconvene on the date and time decided upon by Council by a two-thirds vote.

Public Hearings

Public Hearing meetings will be part of the regular Council meeting. A separate set of Minutes shall be recorded for each individual Public Hearing.

Cancellation

Council may cancel any meeting if notice is given as set out in the *Municipal Government Act*.

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION



SUBJECT:	Amendment to External Council Committee Appointments
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Winston Rossouw CAO

1. PROPOSAL AND BACKGROUND:

After the list of External Council Committee Appointments for October 2019-October 2020 has been approved by Council at the Organization Meeting of Council on October 30, 2019, all boards and committees were notified of the Council appointments. Following notification, Brazeau Foundation advised that the appointment of an alternate Council member is not permitted as per the Province's Ministerial Order.

Therefore, attached amended list of External Council Committee Appointments is presented for Council approval.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

Remuneration shall be in accordance with Council Remuneration Policy C-01-00.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	N/A	
Municipal Bylaws	N/A	
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	N/A	
Town of Drayton Valley Strategic Plan 2019-2021	N/A	
Other Plans or Policies	Yes	C-01-00 Council Remuneration Policy C-05-14 Boards and Committees to Council Policy

4. POTENTIAL MOTIONS:




- A. That Council approve the attached list of Council members and alternates being appointed to the Committees as presented, taking into consideration that the Mayor can designate any member of Council to attend any Committee meeting and vote on behalf of the Town.
- B. That Council approve the attached list of Council members and alternates being appointed to the Committees, with amendments to _____, taking into consideration that the Mayor can designate any member of Council to attend any Committee meeting and vote on behalf of the Town.

5. RECOMMENDATION

That Council approve the attached list of Council members and alternates being appointed to the Committees.

6. ATTACHMENTS:

1. External Council Committee Appointments October 2019-October 2020

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			



Town of Drayton Valley Council Committee Appointments October 2019-October 2020

External Committee	Council Member	Council Alternate	Meeting Frequency	Members
Alberta Hemp Alliance (AHA)	Bill Ballas Corey Peebles	Amila Gammana	At the call of the chair	1 elected official rep from each of the 9 municipalities within the Steering Committee region
Aquatic Facility Committee	Bill Ballas Fayrell Wheeler	Nancy Dodds	Monthly as required	2 Town Council Reps, 2 County Council Reps, 2 Members at Large, Town & County Admin
Brazeau Foundation (BF)	Tom McGee	---	Monthly (daytime)	1 Town Council Rep, 1 County Council Rep, 1 Breton Council Rep, 2 Members at Large
Drayton Valley Community Foundation (DVCF)	Amila Gammana	Nancy Dodds	3 rd Monday of every month	1 Town Council Rep
Drayton Valley Hospitality and Tourism Authority (DVHTA)	Corey Peebles Admin Rep – Director of Community Services	Bill Ballas	Second Friday every other month	1 Town Council rep (vote is shared between the Admin rep)
Drayton Valley Multicultural Association	Amila Gammana	Nancy Dodds	Monthly evening meetings (5:30-6:45 p.m.) or at the call of the Chair	1 non-voting Town Council rep
Drayton Valley Municipal Library (DVML) Board / Yellowhead Regional Library (YRL) Board	Nancy Dodds	Tom McGee	3 rd Thursday of every month	1 Town Council Rep, 1 County Council Rep, 3 to 5 Members at Large, Library Staff
Eagle Point Blue Rapids (EPBR) Parks Council	Tom McGee	Fayrell Wheeler	Monthly	1 Town Council Rep
Family and Community Support Services (FCSS) Advisory Board	Nancy Dodds	Corey Peebles	Quarterly and/or as required (daytime)	1 Town Council Rep, 1 County Council Rep, FCSS Staff, Members at Large
Healthy Communities Coalition (HCC)	Fayrell Wheeler	Bill Ballas	At the call of the chair	1 Town Council Rep
Homelessness and Poverty Reduction Strategy Committee	Nancy Dodds	Fayrell Wheeler	At the call of the chair	1 Town Council Rep, 1 County Council Rep, Members at Large
North Saskatchewan Watershed Alliance (NSWA) / Headwaters	Tom McGee	--- Admin Rep	approx. 9 times per year	1 Town Council Rep, 1 Town Admin
Pembina Physician Recruitment and Retention Committee	Amila Gammana	Corey Peebles	4 th Monday of every month	1 Town Council Rep, 1 County Council Rep, Members at Large

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION



SUBJECT:	Farm Safety Centre Inc. Funding Request
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Winston Rossouw CAO

1. PROPOSAL AND BACKGROUND:

The Town received a letter dated October 7, 2019 (Attachment 1), from the Farm Safety Centre requesting consideration of a 2020 contribution of \$100.00 towards the Safety Smarts program delivery at schools.

At the Regular Council Meeting on November 28, 2019, Council passed following motion:

RESOLUTION #284/18

Councillor Ballas moved that Council grant funding to Farm Safety Centre in the amount of \$300.00 for the 2019 calendar year, from the "Grants to other Community Organizations."

CARRIED

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

The 2020 funding request of \$100.00 would be attributable to the "Grants to other Organizations" code.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	N/A	
Municipal Bylaws	N/A	
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	N/A	
Town of Drayton Valley Strategic Plan 2019-2021	N/A	
Other Plans or Policies	N/A	




4. POTENTIAL MOTIONS:

- A. That Council grant funding to Farm Safety Centre in the amount of \$100 for the 2020 calendar year, from the "Grants to other Community Organizations".
- B. That Council decline the request for funding to Farm Safety Centre.

5. RECOMMENDATION

6. ATTACHMENTS:

- 1) October 7, 2019, Letter from Farm Safety Centre

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			



265 East 400 South – Box 291 – Raymond – Alberta – T0K 2S0 – Tel: 403 752-4585 – Fax: 403 752-3643
Email: safetyctr@abfarmsafety.com Website: abfarmsafety.com



October 7, 2019

Town of Drayton Valley
PO Box 6837
Drayton Valley, Alberta T7A 1A1

The Farm Safety Centre is a community based organization led by farmers and ranchers with an interest in helping things go right for all individuals in rural Alberta. The centre began a farm safety educational effort called Safety Smarts in 1998.

The program has been delivered continuously since then and is now offered province wide by a team of regional instructors. Rural children across the province receive farm safety presentations in their individual school classrooms each school year. Since 1998 Safety Smarts learning and engagement has involved 732,914 elementary school aged children.

A recent program evaluation indicated that more than 85% of the rural children reached by Safety Smarts are remembering farm safety messages year to year. The evaluation also found that review materials sent home with these rural children are an important bridge to their parents.

The 2019-2020 school year is the 22nd consecutive year of Safety Smarts delivery. The generosity of many continues to make this unique farm safety extension effort possible. We are grateful for each and every dollar donated in support of the important outreach of our charitable organization. A complete 2018-2019 Safety Smarts report is enclosed with this letter, if you have donated to support the program. The complete report can also be found on our website: abfarmsafety.com

With the start of this 2019-2020 school year, we are again inviting Towns & Villages to help out. An annual contribution of \$100 from 200 + Towns/Villages would allow delivery to 4,000 + students this school year. This amount is just 1/5 of what dozens of Hutterite Colonies provide each year to support continued on-colony program delivery to their children.

If this request just will not fit within your budget, we ask you to consider other rural champions in your community who may be interested in lending a hand and donating a modest amount. In our current regulatory focused environment, it seems that family farms and the individuals on them are being somewhat forgotten. Let's look after our own and together sustain this successful farm safety initiative for another 20+ years!

As a charity registered with Canada Revenue Agency, we are able to issue charitable tax receipts for all donations.

We express heartfelt thanks to Town and Villages who are consistent and generous contributors. Their consistency is essential to the sustainability of Safety Smarts. In 2018 more than 290 entities of all types helped fund Safety Smarts.

We would be pleased to provide additional information, upon request. Thank you for your time.

Sincerely,

Laura Nelson
Executive Director
Farm Safety Centre

SAFETY SMARTS

Annual Report - Issue #21 2018-2019



**Safety is about doing
the right thing -
even when
no one is looking.**

****One Seat - One Rider**
****To Stay Safe – Play Safe**
****Boats Float – I Don't**
****Hear, Hear – Listen Up**

****It CAN Happen to ME**
****Get a Grip – Safety is in**
My Hands
****Bigger, Faster – But I'm**
Stronger

In this Issue:
***2018-2019 Highlights**
***2018-2019 Funders**
***2018-2019 Regional Totals**
***2018-2019 Delivery Totals**
...and much more

**Over the past
21 years our
25 instructors
have:**



Driven: 1,732,902 km

To: 6,505 Schools

**Presented in:
36,518 Classrooms**

**Reached:
732,914
Rural Children**





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Executive Director Message

2018-2019

The details of the 21st year of Safety Smarts delivery are within the pages of this report. While print can adequately communicate numbers and statistics, it will never equal the impact of a child's smile or their tears when heart touches heart as emotionally charged experiences are shared during in-class farm safety presentations.

Over the last two decades, the excitement, acceptance, honesty and open mindedness of hundreds of thousands of rural elementary school children have made the challenging times bearable and the good times wonderful!

Rural school administrators continue to be very gracious and generous with precious class room time and we appreciate their unfailing commitment to the safety and wellbeing of their students.

A wide variety of unanticipated challenges typified a good portion of the 2018-2019 school year. With dogged determination obstacles were overcome and program delivery continued uninterrupted.

My heartfelt thanks to loyal contributors and contractors for making this possible!


Sincerely,



Laura Nelson
Executive Director
Farm Safety Centre

2018-2019 **Year at A Glance**

Our Team:

	Travelled	122,979	Kilometers
	Visited	466	Schools
	Delivered	2,987	In-Classrooms Presentations
	Face to Face with	59,984	Rural Children

Our Funders:

★	86	Hutterite Colony Contributions
★	60	Agricultural Society Contributions
★	44	Towns & Village Contributions
★	38	Rural Municipality Contributions
★	5	Corporate Contributions
★	5	Government and Other Contributions

Thank you to ALL who have contributed!!

2018-2019 Regional Instructors



Kayla Weston

South Region



Marie McKeivitt

South-Western Region



Lori Hronek

South-Eastern Region



Priscilla Keates

West-Central Region



Ali Wilkie

West-Central Region



Carol Senz

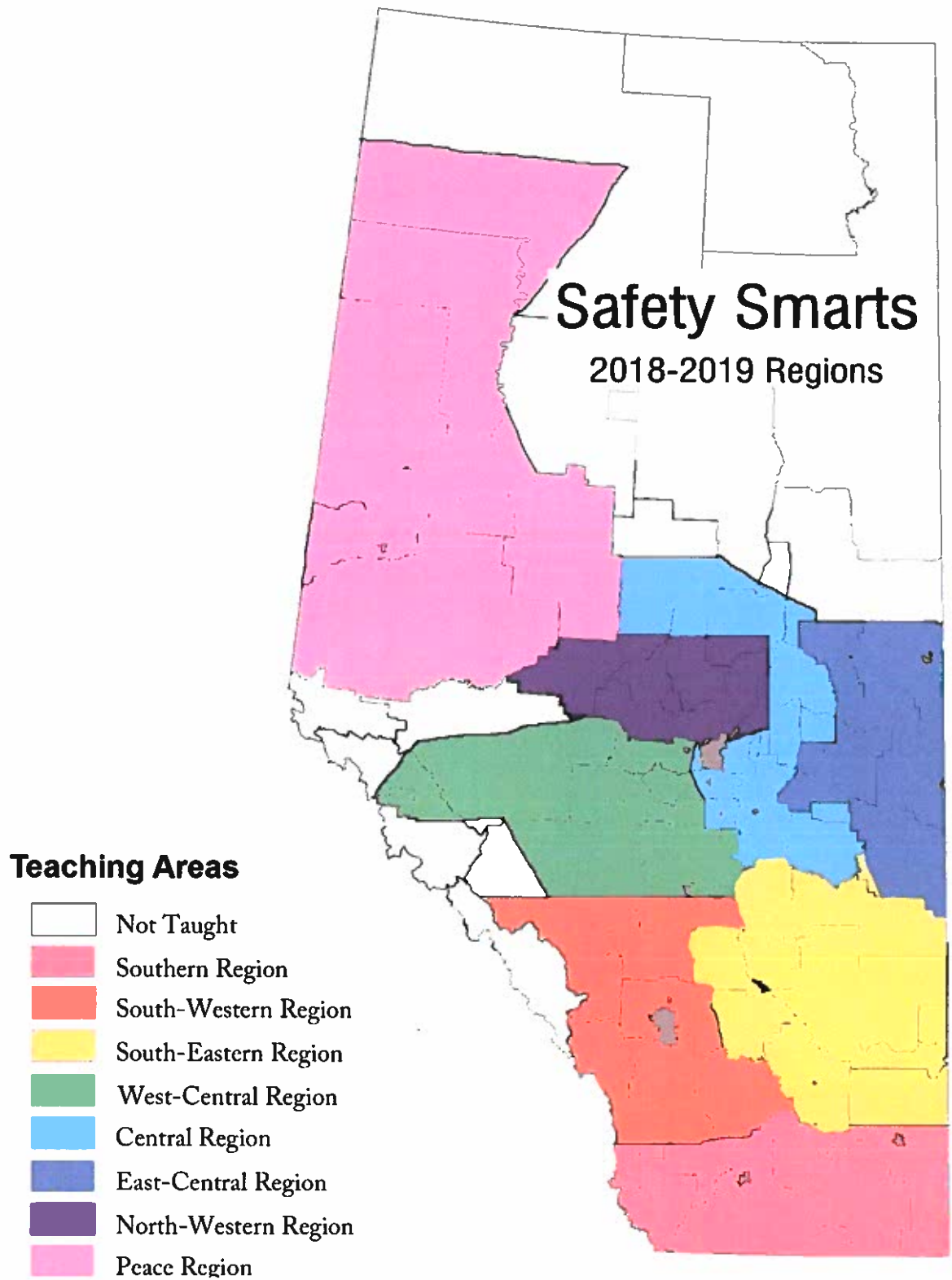
Central Region



Louise Phipps

East-Central Region

Regional Map





Kindergarten

One Seat – One Rider

- *I will only ride if I have my own seat.
- *I will use my seatbelt every time.



Gr. One

To Stay Safe – Play Safe

- * I will play near the house.
- *I will only enter the farm yard or shop with an adult.



Grade Two

Boats Float – I Don't

- *I will learn how to swim.
- *I will only go near water and ice with adult.



Grade Three

Hear, Hear Listen Up

- *I will protect my hearing by turning down the volume, and moving away from loud sounds, and wearing hearing protection



Grade Four

It CAN happen to Me

- *I will remember, safety begins with me.



Grade Five

Get a Grip – Safety's in My Hands.

- *I will get training before I ride and will not endanger others by giving them rides.



Grade Six

Bigger, Faster – But I'm Smarter

- *I will wear a helmet every time I ride.

Presentation Outlines

Each of our 7 distinct Safety Smarts presentations are delivered to individual classes of rural children, as two decades of experience has shown that limiting class size is important.

Presentations are age-appropriate, hands-on, interactive and engaging for children.

Safety Concepts Taught:

**Real Rural Risks*

**Generated from a 20-year study of ag related injuries and fatalities*

Student Take Home Decals



Kindergarten Decals



Grade One Decal



Growing Forward 2
Alberta
Canada

Grade Two Decal



Grade Three Decal

Decals supplied to
Safety Smarts by:

Government
of Alberta
Agriculture
and Forestry



Grade Four Decals



Grade Five Decal & Booklet



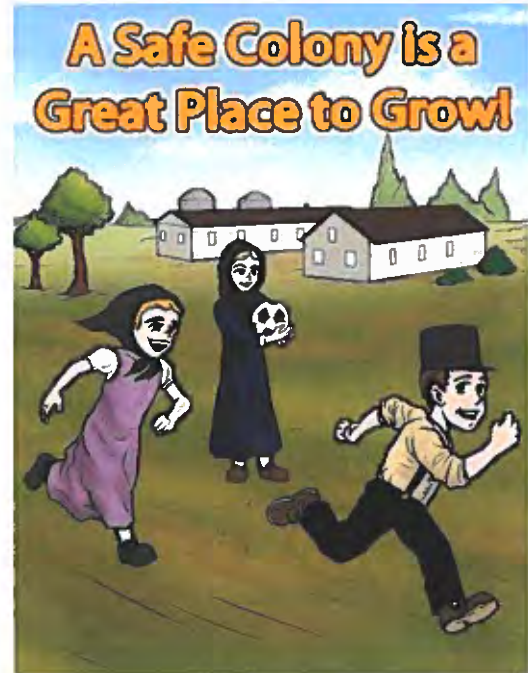
Grade Six Decals

Colony Student Take Home Items

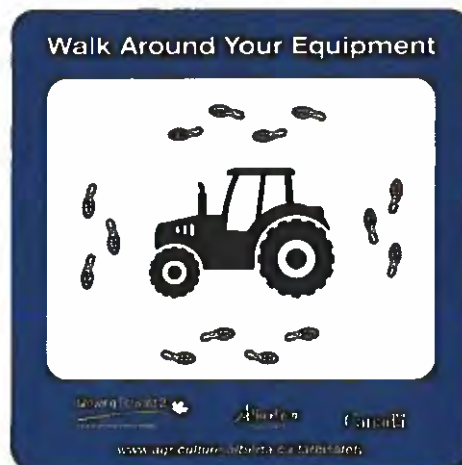
Supplied by: Government of Alberta – Agriculture and Forestry



Handout



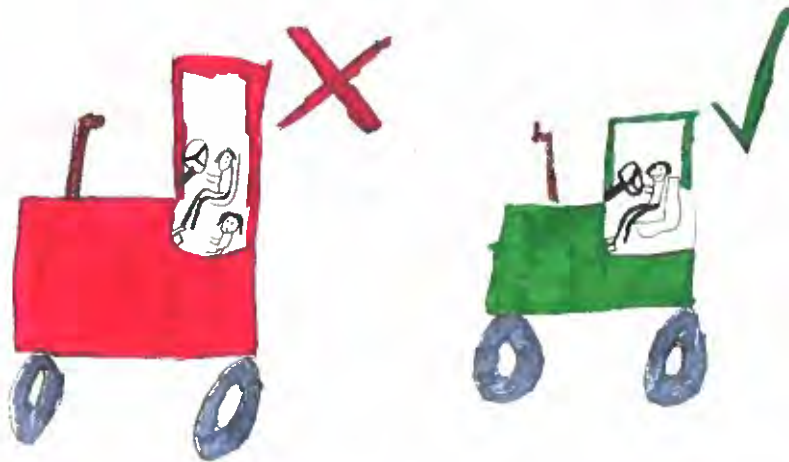
Booklet



Decals



One Seat, One Rider



Safety Smarts Student Art Work



THANK YOU!



Ms. Wilkie,

May 29, 2019

Thank you for coming to Sargudo Community School to do the presentations on Farm Safety for our kindergarten to grade six students.

This is very relevant for many of our students and we appreciate your time.

Shermy Sparrmuller & staff

Principal, Sargudo Community School

Murie,

Thank you so very much for presenting your Farm Safety program at our school. As usual it was awesome... the teachers all want you back next year!

Thanks again!
Chris Sibbald

Thank-You Notes from Schools and Teachers



Safety Smarts In the News



Safety Smarts Teacher Feedback

From: Pat MacDonald

Subject: Re: Farm Safety Visit

Date: May 29, 2019 at 6:47:13 PM MDT

To: Marie McKeivitt <m.mckeivitt@abfarmsafety.com>

Thank you for coming to visit us. The teachers commented on how great your presentation was and that the children learned a lot and were engaged. Thanks and have a wonderful summer!

Pat

Sent from my iPhone

Hi Marie,

I'm retiring at the end of June, so have passed along your contact info to the new principal, Kory Sholdice. Please connect with him in the fall to set up presentation dates.

I also wanted to let you know that in our spring parent survey, your farm safety presentations were mentioned as contributing to the quality of education at our school!

Take care,

Trudy Henry

Principal

Jessie Duncan Elementary School

2018-2019 Monthly Delivery Totals

Month	Schools	Classes	Students	Kilometers
September	20	39	706	3,827
October	41	216	4,132	8,104
November	45	354	6,726	13,827
December	31	135	2,705	5,910
January	65	329	6,537	16,190
February	32	321	7,036	10,953
March	49	419	8,746	14,403
April	55	442	8,477	17,372
May	76	530	10,807	22,384
June	52	202	4,112	10,009
TOTALS	466	2,987	59,984	122,979

2018-2019 Regional Delivery Totals

Region	Colony Schools	Other Schools	Total
Southern	48	26	74
South-Western	23	56	79
South-Eastern	46	44	90
West-Central	4	40	44
Central	17	43	60
East-Central	16	57	73
North-Western	3	24	27
Peace	1	18	19
TOTAL	158	308	466

Public, Separate, Francophone, Private Schools **Visited - Alphabetical**

School	Date	# Classes	# Children	MD/County Name
A.B. Daley Community School	23-Oct-18	13	209	M.D. of Willow Creek
A.L. Horton Elementary School	27-Feb-19	16	337	County of Minburn
Acme School	13-Dec-18	6	101	Kneehill County
Alcoma School	29-Nov-18	4	33	County of Newell
Alder Flats Elementary School	10-Apr-19	6	132	County of Wetaskiwin
Alix MAC School	08-Feb-19	6	136	Lacombe County
Altario School	08-Apr-19	3	40	Special Areas 4
Amisk School	15-May-19	4	90	M.D. of Provost
Andrew School	27-May-19	4	67	Lamont County
Ardmore School	19-Sep-18	5	101	M.D. of Bonnyville
Arrowwood Community School	22-Oct-18	5	57	Vulcan County
Ashmont Elementary School	11-Apr-19	14	259	County of St. Paul
Assumption Roman Catholic School	07-Dec-18	4	51	Special Areas 3
Aurora Elementary School	05-Mar-19	17	330	Brazeau County
Aurora Middle School	08-Nov-18	8	161	Lac La Biche County
Barons School	27-Feb-19	6	115	County of Lethbridge
Barrhead Elementary School	01-Apr-19	29	633	County of Barrhead
Bashaw School & ECS	09-Oct-18	7	144	Camrose County
Bassano School	11-Dec-18	7	154	County of Newell
Bawlf School	25-Jan-19	7	181	Camrose County
Beiseker Community School	19-Nov-18	7	128	Rocky View County
Bentley School	23-Oct-18	11	243	Lacombe County
Berry Creek Community School	12-Dec-18	4	46	Special Areas 2
Bezanson School	22-May-19	6	109	County of Grande Prairie
Big Rock School	25-Feb-19	21	475	M.D. of Foothills
Big Valley School	28-Nov-18	4	71	County of Stettler
Blackie School	22-Nov-18	8	176	M.D. of Foothills
Blessed Sacrament School	08-May-19	20	393	M.D. of Wainwright
Blue Hills Community School	26-Apr-19	8	128	Mackenzie County
Bluffton School	22-Nov-18	4	88	Ponoka County
Bon Accord Community School	13-May-19	9	195	Sturgeon County
Botha School	09-Apr-19	4	64	County of Stettler
Bowden Grandview School	12-Nov-18	7	158	Red Deer County
Boyle School	15-Apr-19	7	130	Athabasca County
Brant Christian School	04-Dec-18	4	67	Vulcan County
Brentwood Elementary School	11-Jan-19	8	172	Wheatland County

Public, Separate, Francophone, Private Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/County Name
Breton Elementary School	12-Mar-19	7	124	Brazeau County
Brownfield Community School	26-Oct-18	3	27	County of Paintearth
Bruderheim Community School	04-Feb-19	6	132	Lamont County
Buffalo Head Prairie School	30-Apr-19	10	181	Mackenzie County
Burdett School	16-Jan-19	7	119	County of Forty Mile
Busby School	26-Jun-19	5	87	Westlock County
Byemoor School	22-Nov-18	4	30	County of Stettler
C.P. Blakely Elementary School	14-May-19	14	335	Red Deer County
C.W. Sears Elementary School	20-Nov-18	15	311	Beaver County
Calmar Elementary School	21-Jan-19	14	259	Leduc County
Calvin Christian School	21-May-19	22	507	County of Lethbridge
Camilla School	18-Mar-19	16	347	Sturgeon County
Canyon School	16-Apr-19	15	285	M.D. of Pincher Creek
Carbon School	31-Oct-18	5	99	Kneehill County
Caroline School	28-Jan-19	8	175	Clearwater County
Carseland School	15-Feb-19	5	83	Wheatland County
Carstairs Elementary School	31-May-19	6	138	Mountain View County
Carstairs Elementary School	06-May-19	6	146	Mountain View County
Caslan School	22-May-19	4	85	Athabasca County
Cayley School	13-Sep-18	5	100	M.D. of Foothills
Central High Sedgewick Public School	10-Apr-19	13	226	Flagstaff County
Central School (65)	12-Feb-19	13	237	M.D. of Taber
Chamberlain School	14-Feb-19	7	76	M.D. of Taber
Champion School	02-Oct-18	4	64	Vulcan County
Christ-King Catholic School	21-Jan-19	7	112	County of Stettler
Clandonald School	01-Mar-19	3	25	County of Vermilion River
Clear Vista School	24-Oct-18	13	336	County of Wetaskiwin
Clive School	31-Jan-19	7	154	Lacombe County
Coaldale Christian School	17-Jan-19	7	146	County of Lethbridge
Coalhurst Elementary School	06-Mar-19	13	289	County of Lethbridge
Cochrane Christian Academy	25-Jan-19	9	265	Rocky View County
Cold Lake Elementary School	12-Mar-19	19	477	M.D. of Bonnyville
Cold Lake Middle School	10-Dec-18	6	144	M.D. of Bonnyville
Condor Elementary School	16-Apr-19	7	117	Clearwater County
Consort School	23-May-19	7	131	Special Areas 4
Cornerstone Christian Academy	05-Nov-18	3	56	Camrose County

Public, Separate, Francophone, Private Schools **Visited - Alphabetical**

School	Date	# Classes	# Children	MD/County Name
Coronation School	31-Jan-19	7	128	County of Paintearth
Covenant Canadian Reformed School	16-Apr-19	5	107	County of Barrhead
Cremona School	01-May-19	10	220	Mountain View County
Crestomere School	29-Nov-18	6	106	Ponoka County
Crossfield Elementary School	11-Feb-19	13	291	Rocky View County
Cut Knife School	03-May-19	7	110	Saskatchewan
Darwell School	08-Mar-19	7	152	Lac Ste. Anne County
Daysland School	08-Nov-18	6	113	Flagstaff County
Delburne Centralized School	08-Mar-19	7	136	Red Deer County
Delia School	27-May-19	4	69	Starland County
Dewberry School/ECS	04-Mar-19	3	45	County of Vermilion River
Donalda School	06-Dec-18	4	48	County of Stettler
Dr. Elliott Community School	07-Jun-19	4	93	Kneehill County
Dr. Folkins Community School	08-Apr-19	4	59	M.D. of Wainwright
Dr. Hamman School	08-May-19	13	281	M.D. of Taber
Dr. Morris Gibson School	01-Apr-19	12	260	M.D. of Foothills
Drayton Christian School	21-Nov-18	6	100	Brazeau County
Duchess School	14-May-19	11	195	County of Newell
Duclos School	01-May-19	11	238	M.D. of Bonnyville
Duclos School	29-Apr-19	11	229	M.D. of Bonnyville
Duffield School	28-Nov-18	7	183	Parkland County
Dunstable School	11-Apr-19	4	54	County of Barrhead
E.E. Oliver Elementary School	12-Mar-19	14	276	M.D. of Fairview
E.H. Walter School	16-Oct-18	7	132	County of Vermilion River
East Lake School	03-Jun-19	6	133	Rocky View County
Eastbrook Elementary School	05-Feb-19	21	442	County of Newell
Ecole Bellevue School	08-Mar-19	9	220	Leduc County
Ecole Bellevue School	18-Apr-19	9	205	Leduc County
Ecole Champs Vallee School	11-Mar-19	19	400	Leduc County
Ecole Dr. Bernard Brosseau Catholic School	06-Nov-18	8	179	M.D. of Bonnyville
Ecole du Sommet School	26-Nov-18	5	92	County of St. Paul
Ecole Edwards Elementary School	13-Feb-19	9	165	Rocky View County
Ecole Elementaire Ardrossan Elementary	11-Feb-19	20	486	Strathcona County
Ecole James S. McCormick School	11-Jun-19	21	521	Lacombe County
Ecole Lacombe Upper Elementary School	19-Jun-19	14	269	Lacombe County

Public, Separate, Francophone, Private Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/County Name
Ecole Mallaig Community School	24-Jan-19	7	120	County of St. Paul
Ecole Notre Dame Elementary School	27-Nov-18	20	379	M.D. of Bonnyville
Ecole Olds Elementary School	28-Feb-19	18	497	Mountain View County
Ecole Rocky Elementary School	04-Dec-18	15	322	Clearwater County
Ecole Sifton School	27-Nov-18	16	325	Camrose County
Ecole St. Marguerite Bourgeoys School	21-May-19	12	204	Red Deer County
Ecole Steffie Woima Elementary School	25-Mar-19	19	458	Red Deer County
Ecole Westhaven Elementary School	11-Apr-19	13	284	Yellowhead County
Edgerton Public School	15-Apr-19	4	65	M.D. of Wainwright
Elbow Valley School	11-Jun-19	18	480	Rocky View County
Eldorado Elementary School	13-Nov-18	14	270	Brazeau County
Eleanor Hall School	07-May-19	7	174	Westlock County
Elizabeth School	16-Nov-18	7	98	M.D. of Bonnyville
Elk Point Elementary School	20-Nov-18	13	242	County of St. Paul
Elmer Elson Elementary School	21-Mar-19	13	338	Lac Ste. Anne County
Elnora School	28-Sep-18	3	45	Red Deer County
Enchant School	14-May-19	4	62	M.D. of Taber
Entwistle School	22-Jan-19	5	74	Parkland County
Erskine School	20-Jun-19	6	103	County of Stettler
Evansview School	06-Dec-18	7	125	Yellowhead County
Exshaw School	24-Jan-19	9	160	M.D. of Bighorn
Falun School	05-Dec-18	6	123	County of Wetaskiwin
Forestburg School	16-May-19	6	107	Flagstaff County
Fulham School	30-Oct-18	4	75	Yellowhead County
Fultonvale Elementary School	06-Jun-19	16	366	Strathcona County
Gem School	24-Jun-19	2	19	County of Newell
Glen Avon School	05-Mar-19	17	339	County of St. Paul
Glendon School	06-May-19	7	118	M.D. of Bonnyville
Granum School	24-Oct-18	3	47	M.D. of Willow Creek
Grasmere School	13-May-19	6	118	Lac Ste. Anne County
Greentree School	23-Oct-18	20	374	None
Griffin Park School	11-Feb-19	19	422	County of Newell
Griffiths-Scott Middle School	16-Apr-19	8	176	County of Wetaskiwin
Gus Wetter School	07-Nov-18	6	117	County of Paintearth
Gwynne School	10-Oct-18	4	85	County of Wetaskiwin
H. Hardcastle	15-Feb-19	6	116	Saskatchewan

Public, Separate, Francophone, Private Schools **Visited - Alphabetical**

School	Date	# Classes	# Children	MD/County Name
H.A. Kostash School	21-May-19	6	129	Smoky Lake County
H.E. Bourgoin Middle School	06-Dec-18	8	189	M.D. of Bonnyville
Hay Lakes School	01-Oct-18	7	149	Camrose County
Hays School	24-Jan-19	3	49	M.D. of Taber
Heinsburg Community School	07-Jan-19	4	62	County of St. Paul
Hill Crest Community School	03-May-19	10	198	Mackenzie County
Hillmond Central School	28-Mar-19	5	99	Saskatchewan
Holden School	22-Nov-18	7	137	Beaver County
Holy Cross Elementary School	19-Feb-19	15	289	M.D. of Bonnyville
Holy Family Academy (141)	27-Mar-19	18	401	County of Newell
Holy Family School	14-Mar-19	7	120	M.D. of Peace
Holy Redeemer Catholic School	04-Dec-18	7	125	Strathcona County
Holy Spirit Academy (245)	27-May-19	25	460	M.D. of Foothills
Holy Spirit Catholic School (523)	10-Jan-19	9	190	Leduc County
Hugh Sutherland School	01-Feb-19	8	199	Mountain View County
Hughenden Public School	01-Apr-19	3	46	M.D. of Provost
Huntsville School	23-Jan-19	7	142	County of Lethbridge
Indus School	06-Nov-18	7	125	Rocky View County
Innisfail Middle School	13-Nov-18	8	199	Red Deer County
Iron Ridge Elementary Campus	01-May-19	8	150	Lacombe County
Iron Ridge Elementary Campus	29-Apr-19	14	273	Lacombe County
Iron Ridge Intermediate Campus	08-Apr-19	13	296	Lacombe County
Iron River School	26-Apr-19	4	69	M.D. of Bonnyville
Irricana ECS	15-May-19	1	7	Rocky View County
J.C. Charyk Hanna School	27-Feb-19	14	289	Special Areas 2
J.F. Dion School	05-Nov-18	4	66	M.D. of Bonnyville
J.H. Moore Elementary School	17-Jan-19	11	185	Saskatchewan
Jenner School	06-Jun-19	2	23	Special Areas 2
Jennie Emery School	26-Mar-19	21	425	County of Lethbridge
Jessie Duncan Elementary School	22-Jan-19	16	350	Red Deer County
John Wilson Elementary School	08-May-19	18	434	Red Deer County
John Wilson Elementary School	03-May-19	5	78	Red Deer County
Kehewin Community Education Centre	02-Nov-18	7	134	M.D. of Bonnyville
Kennedy Elementary School	18-Mar-19	12	277	M.D. of Peace
Killam Public	15-Jan-19	6	125	Flagstaff County
Kitscoty Elementary/ECS School	25-Feb-19	17	353	County of Vermilion River

Public, Separate, Francophone, Private Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/County Name
L.T. Westlake School	15-May-19	6	94	M.D. of Taber
Lakedell School	16-May-19	5	104	County of Wetaskiwin
Lamont Elementary School	19-Mar-19	12	277	Lamont County
Landing Trail Intermediate School	28-May-19	5	109	Athabasca County
Landing Trail School	14-Mar-19	15	300	Sturgeon County
Langdon School	13-May-19	18	437	Rocky View County
Legal School	17-Apr-19	4	90	Sturgeon County
Lighthouse Christian School	31-May-19	3	41	Red Deer County
Lochearn School	14-Feb-19	13	300	Clearwater County
Lomond Community School	09-Apr-19	4	64	Vulcan County
Longview School	29-Oct-18	4	61	M.D. of Foothills
Macklin School	04-Apr-19	10	190	Saskatchewan
Magrath Elementary School	06-Feb-19	17	472	Cardston County
Mannville School	22-Jan-19	7	122	County of Minburn
Marsden Jubilee School	22-May-19	4	48	Saskatchewan
Marshall School	21-Jan-19	6	74	Saskatchewan
Marwayne Jubilee School	13-Nov-18	7	143	County of Vermilion River
Mary Bergeron School	02-Apr-19	17	401	Yellowhead County
Mecca Glen School	09-Oct-18	5	90	Ponoka County
Millarville Community School	20-Nov-18	7	154	M.D. of Foothills
Milo School	18-Sep-18	4	52	Vulcan County
Morrin School	08-Nov-18	4	77	Starland County
Mountain View School	29-Nov-18	5	94	Cardston County
Namao School	24-Jan-19	7	250	Sturgeon County
Neerlandia Public Christian School	02-May-19	7	137	County of Barrhead
Neilburg Composite School	23-Jan-19	6	73	Saskatchewan
Nelson Heights School	03-Dec-18	8	178	M.D. of Bonnyville
New Brigden School	30-Nov-18	1	14	Special Areas 3
New Humble Centre School	16-Oct-18	4	71	Leduc County
New Myrnam School	21-Mar-19	6	77	County of Two Hills
New Norway School	18-Oct-18	7	136	Camrose County
New Sarepta Elementary School	29-Oct-18	14	274	Leduc County
Newell Christian School	30-Jan-19	4	74	County of Newell
Niton Central School	06-Nov-18	5	106	Yellowhead County
Noble Central School	06-Jun-19	7	124	County of Lethbridge
Norman Carter School	07-May-19	7	146	Saskatchewan

Public, Separate, Francophone, Private Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/County Name
North Star Elementary School	14-Jan-19	13	249	M.D. of Bonnyville
Olds Koinonia Christian School	30-Oct-18	7	180	Mountain View County
Olds Mountain View Christian School	15-Oct-18	2	30	Mountain View County
Onchiminahos School	23-Apr-19	14	208	None
Oyen Public School	21-Nov-18	6	110	Special Areas 3
Paradise Hill School	27-May-19	6	115	Saskatchewan
Penhold School	17-Jan-19	8	192	Red Deer County
Pipestone School	27-Sep-18	4	87	County of Wetaskiwin
Ponoka Christian School	23-Jan-19	4	83	None
Ponoka Elementary School	11-Feb-19	10	213	None
Poplar Ridge School	28-Jan-19	9	175	Red Deer County
Provost Public School	07-Nov-18	8	158	M.D. of Provost
Queen Elizabeth Elementary School	28-Jan-19	11	209	County of Vermilion River
Ratushniak Elementary School	24-Oct-18	12	254	Saskatchewan
Raymond Elementary School	02-Apr-19	33	703	County of Warner
Red Deer Lake School	30-Jan-19	14	330	Rocky View County
Reed Ranch School	12-Sep-18	3	55	Mountain View County
Rich Valley School	28-Mar-19	6	98	Lac Ste. Anne County
Ridgeview Central School	25-Apr-19	10	287	Mackenzie County
Rimbey Christian School	16-Oct-18	3	24	None
Rimbey Elementary School	15-Jan-19	19	407	None
River Valley School	06-Feb-19	16	425	Mountain View County
Robert W. Zahara	10-Jun-19	11	225	County of Grande Prairie
Rochester School	22-Nov-18	6	48	Athabasca County
Rocky Lane School	24-Apr-19	7	97	Mackenzie County
Rolling Hills School	11-Jun-19	3	63	County of Newell
Rosemary School	12-Jun-19	5	82	County of Newell
Ross Ford Elementary School	17-Dec-18	16	385	Mountain View County
Rycroft School	22-Mar-19	5	81	M.D. of Spirit River
Sacred Heart Academy	27-Nov-18	20	360	Wheatland County
Sacred Heart Catholic School	01-May-19	9	222	County of Wetaskiwin
Sacred Heart Catholic School	30-Apr-19	3	78	County of Wetaskiwin
Saint-Andre Academy	10-Jun-19	16	374	Leduc County
Sandhills Elementary School	29-Apr-19	19	392	Mackenzie County
Sangudo Community School	29-May-19	5	53	Lac Ste. Anne County
Sangudo Community School	13-Mar-19	1	27	Lac Ste. Anne County

Public, Separate, Francophone, Private Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/County Name
Sarah Thompson School	30-May-19	7	188	Rocky View County
Sarah Thompson School	23-May-19	12	262	Rocky View County
Schuler School	06-Nov-18	3	60	Cypress County
Seba Beach School	23-Apr-19	4	44	Parkland County
Smith School	29-May-19	4	60	M.D. of Lesser Slave River
Spirit River Regional Academy	15-Mar-19	5	90	M.D. of Spirit River
Spitzee Elementary School	07-May-19	6	112	M.D. of Foothills
Spring Glen Elementary School	14-Mar-19	6	122	Cardston County
Spruce View School	30-Nov-18	7	136	Red Deer County
St. Anthony School	21-May-19	13	250	Brazeau County
St. Anthony's School	04-Dec-18	10	219	None
St. Augustine School	29-Apr-19	16	355	None
St. Catherine School	28-Nov-18	7	124	County of Lethbridge
St. Jerome's School	11-Feb-19	8	163	County of Vermilion River
St. Martin's Catholic School	24-Apr-19	12	237	County of Minburn
St. Mary's Catholic School (604)	21-Mar-19	4	84	County of Grande Prairie
St. Mary's Elementary School (755)	01-May-19	7	119	Mackenzie County
St. Michaels Elementary School (488)	13-Jun-19	8	153	County of Forty Mile
St. Patricks School	26-Feb-19	8	166	M.D. of Taber
St. Paul Elementary School	18-Mar-19	18	388	County of St. Paul
St. Stephen's Catholic School	21-May-19	10	194	M.D. of Greenview
St. Thomas Aquinas School	09-Apr-19	7	116	M.D. of Provost
St. Thomas More Catholic School	11-Mar-19	6	138	M.D. of Fairview
St. Walburg School	03-Apr-19	7	139	Saskatchewan
Stavely Elementary School	10-Oct-18	4	89	M.D. of Willow Creek
Ste. Marie Catholic School	20-Mar-19	6	117	M.D. of Spirit River
Stettler Elementary School	10-Apr-19	27	574	County of Stettler
Sylvan Meadow Adventist School	08-May-19	2	12	Red Deer County
Theresetta Roman Catholic School	29-Oct-18	4	60	County of Paintearth
Thorhild Central School	28-May-19	7	145	County of Thorhild
Thorsby Elementary School	19-Nov-18	13	252	Leduc County
Three Hills School	17-May-19	11	213	Kneehill County
Tofield School	05-Oct-18	6	136	Beaver County
Trinity Christian Academy	07-Mar-19	8	159	Wheatland County
Trochu Valley School	13-May-19	7	116	Kneehill County
Turner Valley Elementary School	09-Oct-18	9	190	M.D. of Foothills

Public, Separate, Francophone, Private Schools **Visited - Alphabetical**

School	Date	# Classes	# Children	MD/County Name
Two Hills Mennonite School	07-May-19	20	367	County of Two Hills
Two Hills School	04-Mar-19	7	113	County of Two Hills
Uncas Elementary School	17-Jan-19	9	206	Strathcona County
Unity Public School	13-May-19	12	251	Saskatchewan
Uplands School	29-May-19	21	448	County of Newell
Vera M. Welsh Elementary School	09-Oct-18	15	287	Lac La Biche County
Vermilion Elementary School	09-Jan-19	15	288	County of Vermilion River
Veteran School	05-Jun-19	3	51	Special Areas 4
Viking School	29-Jan-19	7	121	Beaver County
Vulcan Prairieview Elementary School	07-Nov-18	10	198	Vulcan County
W.A. Day School	01-May-19	14	301	M.D. of Willow Creek
W.A. Day School	30-Apr-19	2	40	M.D. of Willow Creek
Wabamun School	04-Mar-19	4	44	Westlock County
Wainwright Elementary School	25-Mar-19	15	310	M.D. of Wainwright
Warburg School	25-Apr-19	7	136	Leduc County
Warren Peers School	26-Feb-19	3	55	M.D. of Acadia
West Meadow School	07-Nov-18	18	329	M.D. of Willow Creek
Westbrook ECS School - It Takes A Village	29-Jan-19	1	21	Rocky View County
Westbrook School	18-Jun-19	6	133	Rocky View County
Westcliff Composite School	06-Dec-18	3	76	Saskatchewan
Westmount School	25-Mar-19	11	423	Wheatland County
Wheatland Crossing	26-Nov-18	13	250	Wheatland County
Wheatland Elementary School	05-Mar-19	17	403	Wheatland County
Whitecourt Central School	18-Apr-19	6	126	Woodlands County
Wildwood School	09-Apr-19	7	81	Yellowhead County
Winfield School	17-Dec-18	4	72	County of Wetaskiwin
Woking School	21-Mar-19	4	40	Saddle Hills County
Yellowhead Koinonia Christian School	18-Apr-19	3	40	Yellowhead County
Youngstown School	23-Nov-18	3	36	Special Areas 3
308		2813	57184	

Colony Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/CountyName
Acadia Colony School	14-Jan-19	1	13	M.D. of Acadia
Albion Ridge Colony School	12-Dec-18	1	30	County of Lethbridge
Alix Colony School	20-Feb-19	1	9	Lacombe County
Allenby Colony School (Wilson Siding Colony)	29-Jan-19	1	22	County of Lethbridge
Armada Colony	24-Sep-18	1	23	Vulcan County
Arrowwood Colony School	21-Jan-19	2	25	Vulcan County
Athabasca Colony School	29-May-19	1	12	Athabasca County
Beiseker Colony School	08-Jan-19	1	14	Rocky View County
Bentley Colony School	19-Oct-18	1	12	Lacombe County
Berry Creek Colony School	05-Oct-18	1	10	Special Areas 2
Big Bend Colony School	04-Jun-19	1	17	Cardston County
Birch Hills Colony School	24-May-19	1	12	Birch Hills County
Blue Ridge Colony School	10-Oct-18	1	20	Cardston County
Blue Sky Colony School	25-Jun-19	1	13	Starland County
Bluegrass Colony School	16-May-19	1	9	County of Warner
Bow City Colony School	22-Jan-19	1	6	County of Newell
Brant Colony School	26-Sep-18	2	30	Vulcan County
Britestone Colony School	16-Jan-19	1	11	Kneehill County
Byemoor Colony School	27-Sep-18	1	20	County of Stettler
Cameron Farms Colony School	14-May-19	1	19	M.D. of Taber
Camrose Colony School	10-Dec-18	1	10	Camrose County
Cayley Colony School	15-Jan-19	2	30	M.D. of Foothills
Chin Lakes Colony School (Lakeside Colony)	29-Jan-19	1	14	County of Lethbridge
Clear Lake Colony School	05-Oct-18	1	10	M.D. of Willow Creek
Clearview Colony School	20-Dec-18	1	22	County of Newell
Cloverleaf Colony School	25-Jun-19	1	27	Starland County
Cloverleaf Colony School	25-Sep-18	1	41	Starland County
Craigmyle Colony School	28-May-19	1	12	Starland County
Crawling Valley Colony School (Ridgeland Colony)	24-Jan-19	1	17	Wheatland County
Crystal Spring Colony School	04-Jun-19	1	13	Cardston County
Delco Colony School	21-Jun-19	1	25	County of Warner
Donalda Colony School	13-Dec-18	1	8	County of Stettler
East Cardston Colony School	04-Jun-19	1	28	Cardston County
East Raymond Colony School	07-May-19	1	16	County of Warner
Elkwater Colony School	19-Dec-18	1	16	Cypress County
Elmspring Colony School	16-May-19	1	27	County of Warner
Enchant Colony School	14-May-19	1	27	M.D. of Taber
Erskin Colony School	14-Dec-18	1	13	County of Stettler
Evergreen Colony School	13-Mar-19	1	12	M.D. of Taber

Colony Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/CountyName
Ewelme Colony School	29-May-19	1	10	M.D. of Willow Creek
Fairlane Colony School	16-May-19	2	17	County of Warner
Fairview Colony School	14-Sep-18	1	11	Rocky View County
Fairville Colony School	28-Jan-19	1	12	County of Newell
Ferrybank Colony School	03-May-19	1	12	Ponoka County
Gadsby Colony School	14-Dec-18	1	28	County of Stettler
Gold Spring Colony School	18-Jun-19	2	20	County of Warner
Green Acres Colony School	14-Jun-19	1	20	Wheatland County
Greenwood Colony School	30-Apr-19	1	21	M.D. of Willow Creek
Hairy Hill Colony School	23-May-19	1	15	County of Two Hills
Hand Hills Colony School	21-Jun-19	1	24	Special Areas 2
Hartland Colony School	06-Dec-18	1	25	Camrose County
High River Colony	20-Sep-18	1	14	M.D. of Foothills
Hillvale Colony School	31-May-19	2	27	Saskatchewan
Hillview Colony School (Rosebud Creek)	25-Feb-19	1	12	Wheatland County
Hofmann Colony School (New York Colony)	29-Jan-19	1	23	County of Lethbridge
Holden Colony School	06-Jun-19	2	23	Beaver County
Holt Colony School	17-Apr-19	1	10	M.D. of Wainwright
Hughenden Colony School Highland View)	15-May-19	1	9	M.D. of Provost
Huttenville Colony School	18-Apr-19	1	11	Cardston County
Huxley Colony School	21-Jun-19	1	10	Kneehill County
Iron Creek Colony School	06-Jun-19	1	3	Beaver County
Jenner Colony School	18-Jan-19	1	12	Special Areas 2
Jumbo Valley Colony School	24-Jun-19	1	21	M.D. of Willow Creek
Keho Lake Colony School	12-Dec-18	2	30	County of Lethbridge
Kings Lake Colony School	20-Jun-19	1	14	County of Forty Mile
Lakeview Colony School School	23-May-19	1	16	Saskatchewan
Lathom Colony School	28-Jan-19	1	19	County of Newell
Leedale Colony School	26-Oct-18	1	21	Lacombe County
Little Bow Colony School	10-Jan-19	1	10	Vulcan County
Livingstone Colony School	30-Jan-19	1	24	M.D. of Pincher Creek
Lomond Colony	24-Sep-18	1	7	Vulcan County
Lone Pine Colony School	22-May-19	1	16	County of Stettler
Lougheed Colony School	03-Apr-19	1	17	Flagstaff County
MacMillan Colony School	16-Jan-19	1	13	M.D. of Foothills
Mannville Colony School (Crieghton)	24-May-19	2	43	County of Minburn
Meridian Colony School	14-Jan-19	1	21	M.D. of Acadia
Mialta cColony School	25-Sep-18	1	19	Vulcan County
Miami Colony School	07-May-19	1	15	County of Warner
Miami Colony School	07-May-19	1	15	County of Warner

Colony Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/CountyName
Midland Colony School	13-Mar-19	1	12	M.D. of Taber
Midwest Colony School	06-Mar-19	1	6	Wheatland County
Milford Colony School	18-Apr-19	1	9	County of Warner
Miltow Colony School	18-Jun-19	1	13	County of Warner
Mixburn Colony School (Percy Lake)	17-Apr-19	2	26	County of Minburn
Mountainview Colony School	12-Nov-18	1	18	Wheatland County
Murray Lake Colony School	19-Dec-18	2	30	Cypress County
Neu Muehl Colony School	17-Dec-18	1	17	Starland County
New Dale Colony School	19-Sep-18	1	19	Vulcan County
New Elm Colony School	05-Jun-19	1	15	Cardston County
New Rockport Colony School	21-Jun-19	1	9	County of Warner
Newell Colony School	21-Dec-18	1	16	County of Newell
Nuedorf Hutterite Colony	14-Sep-18	1	17	Rocky View County
O.B. Colony School (South Ferriby)	21-May-19	2	24	County of Vermilion River
O.K. Colony School	18-Apr-19	1	21	County of Warner
Old Elm Colony School	05-Jun-19	2	20	Cardston County
Parkland Colony School	01-Oct-18	2	19	M.D. of Willow Creek
Pibroch Colony School(Hillman)	05-Jun-19	1	33	Westlock County
Pincher Creek Colony School	30-Jan-19	1	22	M.D. of Pincher Creek
Pine Haven Colony School	10-Oct-18	1	21	County of Wetaskiwin
Pine Hill Colony School	19-Oct-18	1	9	Red Deer County
Pine Meadows Colony School	05-Jun-19	1	11	M.D. of Bonnyville
Plain Lake Colony School	23-May-19	1	27	County of Two Hills
Plainview Colony School	20-Jun-19	1	14	County of Forty Mile
Pleasant Valley Colony School	20-Feb-19	1	21	Lacombe County
Ponderosa Colony School	17-Jun-19	1	2	County of Forty Mile
Prairie Home Colony School	13-Mar-19	1	26	County of Warner
Prairie View Colony School	26-Mar-19	1	19	Special Areas 3
Rainbow Colony School	27-Sep-18	1	25	Red Deer County
Red Willow Colony School (Star Ridge)	22-May-19	1	20	County of Stettler
Ribstone Colony School	03-Jun-19	1	21	M.D. of Wainwright
Riverbend Colony School	25-Sep-18	1	4	Vulcan County
Rock Lake Colony School	29-Jan-19	1	21	County of Lethbridge
Rockport Colony School	05-Jun-19	1	14	Cardston County
Rosalind Colony School	22-Feb-19	1	25	Camrose County
Roseglen Colony School	29-Jan-19	1	25	Cypress County
Rosewood Colony School	01-Apr-19	1	10	M.D. of Provost
Sandhills Colony School	03-Oct-18	1	6	Wheatland County
Sayre Colony School (Rosebud Colony)	16-Jan-19	1	12	Wheatland County

Colony Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/CountyName
Scotford Colony School - (Castle)	20-Mar-19	1	22	Strathcona County
Scott Colony School	23-May-19	1	22	Saskatchewan
Shadow Ranch Colony School	26-Oct-18	1	24	Vulcan County
Silver Creek Colony School	22-Feb-19	1	15	County of Wetaskiwin
Silver Sage Colony School	17-Jun-19	1	15	County of Forty Mile
Silver Spring Colony School	11-Jan-19	1	18	Camrose County
Sky Light Colony School	14-Jan-19	1	20	Vulcan County
Smoky Lake Colony School	27-May-19	1	8	Smoky Lake County
Southbend Colony School	13-Dec-18	1	20	Flagstaff County
Spring Point Colony School	30-Jan-19	1	17	M.D. of Pincher Creek
Spring Side Colony School	22-Jan-19	1	8	County of Newell
Spring View Colony School	15-Jan-19	1	26	County of Newell
Springridge Colony School (Autumn Leaf)	24-May-19	1	18	M.D. of Wainwright
Stahlville Colony School (Hines)	19-Mar-19	1	29	Wheatland County
Standard Colony School (Poplar Row)	25-Feb-19	1	20	Wheatland County
Standoff Colony School	30-Apr-19	1	7	Cardston County
Starland Colony School	25-Jun-19	1	7	Starland County
Suncrest Colony School	13-Mar-19	1	13	County of Paintearth
Sunny Bend Colony School	05-Jun-19	1	28	Westlock County
Sunrise Colony School	17-Jun-19	1	13	County of Forty Mile
Sunshine Colony School (Rising Sun)	10-May-19	1	18	Wheatland County
Thompson Colony School	29-May-19	1	14	M.D. of Willow Creek
Three Hills Colony School	24-May-19	1	33	Kneehill County
Tofield Colony School	10-Dec-18	1	15	Beaver County
Torrington Colony School (Valley View Colony)	26-Sep-18	1	30	Kneehill County
Towers Colony School (Cluny Colony)	24-Jan-19	1	10	Wheatland County
Tschetter Colony School	09-Jan-19	1	20	Rocky View County
Vegreville Colony School (Pleasant Ridge)	04-Jun-19	1	9	County of Minburn
Verdant Valley Colony School	31-May-19	1	20	Starland County
Veteran Colony School	05-Mar-19	1	15	Special Areas 4
Viking Colony School	04-Jun-19	2	27	Beaver County
Warburg Colony School	05-Apr-19	1	19	Leduc County
Waterton Colony School	10-Oct-18	1	14	M.D. of Pincher Creek
Wavy Lake Colony School	03-Apr-19	1	6	Flagstaff County
Wheatland Colony School (Glen Rose)	19-Mar-19	1	23	Wheatland County
White Lake Colony School	24-Jun-19	1	11	County of Lethbridge
Whitesand Colony School	11-Jan-19	1	10	County of Stettler
Wildrose Colony School	26-Sep-18	1	6	Vulcan County
Willow Creek Colony School	01-Oct-18	1	25	M.D. of Willow Creek
Wintering Hills Colony School	14-Jun-19	1	50	Wheatland County

Colony Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/CountyName
Wolf Creek Colony School	07-May-19	1	11	County of Warner
158		174	2800	

Contributor Lists

Hutterian Brethren Contributors

July 1, 2018 - June 30, 2019

Arrowwood Colony	Mountain View Colony
Bentley Colony	Murray Lake Colony
Big Bend Colony	Nuedorf Colony
Big Bend Colony	O.B. Colony (South Ferriby School)
Birch Hills Colony	Old Elm Colony
Birch Hills Colony	Parkland Colony
Birch Meadows Colony	Pine Haven Colony
Blue Ridge Colony	Plain Lake Colony
Brant Colony	Ponderosa Colony
Britestone Colony	Prairie Home Colony
Byemoor Colony	Rainbow Colony
Cameron Farms Colony	Ridge Valley Colony (Crooked Creek School)
Cameron Farms Colony	River Road Colony
Clear Lake Colony	Riverbend Colony
Crystal Spring Colony	Riverside Colony
East Cardston Colony	Rock Lake Colony
East Raymond Colony	Roseglenn Colony
Elkwater Colony	Rosewood Colony
Elkwater Colony	Silver Sage Colony
Elm Spring Colony	Silver Spring Colony
Ewelme Colony	Silver Spring Colony
Ewelme Colony	South Bend Colony
Fairlane Colony	Spring Point Colony
Fairville Colony	Spring Ridge Colony (Autumn Leaf School)
Fairville Colony	Spring Side Colony
Gadsby Colony	Spring Valley Colony
Gadsby Colony	Standoff Colony
Gold Spring Colony	Starland Colony
Green Acres Colony	Suncrest Colony
Green Acres Colony	Sunrise Colony
Hairy Hill Colony	Sunshine Colony (Rising Sun School)
Hillview Colony (Rosebud Creek School)	Three Hills Colony
Holt Colony	Vegreville Colony (Pleasant Ridge School)
Huttenville Colony	Vegreville Colony (Pleasant Ridge School)
Jumbo Valley Colony	Verdant Valley Colony
Leedale Colony	West Raley Colony
Little Bow Colony	Wild Rose Colony
Lougheed Colony	Wild Rose Colony
Miami Colony	Willow Creek Colony
Miami Colony	Wilson Siding Colony (Allenby School)
Milford Colony	Wilson Siding Colony (Allenby School)
Miltow Colony	Wintering Hills Colony
Morinville Colony	Wintering Hills Colony

County & M.D. Contributors

July 1, 2018 - June 30, 2019

Athabasca County	M.D. of Peace
Brazeau County	M.D. of Provost No. 52
County of Barrhead #11	M.D. of Smoky River No. 130
County of Lethbridge	M.D. of Taber
County of Minburn No. 27	MD of Ranchlands
County of Newell No. 4	Mountin View County
County of Northern Lights	Parkland County
County of Paintearth No. 18	Ponoka County
County of St. Paul No. 19	Red Deer County
County of Vermilion River	Rocky View County
County of Wetaskiwin No. 10	Smoky Lake County
County Two Hills No. 21	Special Area 2
Cypress County	Special Area 3
Flagstaff County	Special Area 4
Kneehill County	Starland County
Lacombe County	Sturgeon County
M.D. of Foothills No. 31	Vulcan County
M.D. Of Greenview No. 16	Wheatland County
M.D. of Lesser Slave River	Woodlands County

Agricultural Society Contributors

July 1, 2018 - June 30, 2019

Amisk Ag Society
Andrew Ag Society
Barrhead Ag Society
Beaverlodge Ag Society
Bentley & District Ag Society
Big Valley Ag Society
Blackfalds District Ag Society
Breton Ag Society
Bruce Ag Society
Buck Lake Ag Society
Buffalo & District Ag Society
Carmangay Ag Society
Castor & District Ag Society
Central Alberta Ag Society
Cherry Canyon Ag Society
Clandonald Ag Society
Clyde & District Ag Society
Colchester & District Ag Society
Coronation Ag Society
Czar Ag Society
Darwell & District Ag Society
Delia & District Ag Society
Division Three Agricultural Society
Dixonville L.I.F.E. Ag Society
Donalda & District Ag Society
Drayton Valley & District Ag Society
Edberg & District Ag Society
Genesee Ag Society
Grain Community Club & Ag Society
Hardisty Ag Society

Harmon Valley Ag Society
Heisler Ag Society
Heisler Ag Society
Hylo/Venice Recreation & Ag Society
Innisfree & District Ag Society
Irricana & District Ag Society
KAC Ag Society
La Crete Ag Society
Milk River & District Ag Society
Milo & District Ag Society
Myrnam & District Ag Society
Nobleford Agricultural Society
Peace River Ag Society
Pioneer Ag Society
Red Willow Ag Society
Rich Valley Ag Society
Rich Valley Ag Society
Rochester & District Ag Society
Rockyford Ag Society
Round Hill & District Ag Society
South East Alberta Ag Society
Spondin & District Ag Society
Tulliby Lake & District Ag Society
Two Hills & District Ag Society
Vauxhall Ag Society
Vulcan & District Ag Society
Westerner Park
Wetaskiwin Agricultural Society
Winfield & District Agricultural Society
Yellowhead Ag Society

Town, Village & Summer Village Contributors

July 1, 2018 - June 30, 2019

Acme
Beiseker
Bentley
Cardston
Carstairs
Claresholm
Clyde
Coalhurst
Drayton Valley
Forestburg
Glendon
Glenwood
Hanna
Hill Spring
Island Lake
Killam
Legal
Linden
Magrath
Manning
Milk River
Nakamun Park

Nanton
Onoway
Oyen
Pincher Creek
Rosemary
Rycroft
Ryley
Sexsmith
Sexsmith
Silver Sands
South View
Spirit River
Stavelly
Thorsby
Three Hills
Vauxhall
Village of Chipman
Village of Gadsby
Warburg
West Cove
Yellowstone
Yellowstone

Government & Other Contributors

July 1, 2018 - June 30, 2019

Birdies for Kids - Shaw Charity Classic Foundation
Kehler Stauffer - Water Awareness Fund
McCain Foundation
Nickle Family Foundation
Government of Alberta - Canadian Agricultural Partnership (CAP)
Government of Canada - Canadian Agricultural Partnership (CAP)

Corporate Contributors

July 1, 2018 - June 30, 2019

Equus REA Ltd
Farm Credit Canada
Fountain Tire

Rocky Mountain Equipment Lethbridge
Telus Community Connections

Program Delivery Totals by Rural Municipality

2018 - 2019 School Year

Rural Municipality (Names simplified and alphabetized)	Number of Rural Schools	Student Participants
Acadia	13	89
Athabasca	5	384
Barrhead	4	931
Beaver	8	773
Big Lakes	0	0
Bighorn	1	160
Birch Hills	1	12
Bonnyville	16	2870
Brazeau	5	1074
Camrose	10	1069
Cardston	12	833
Clear Hills	0	0
Clearwater	4	914
Cypress	4	131
Fairview	2	414
Flagstaff	7	614
Foothills	12	2045
Forty Mile	7	330
Grande Prairie	3	418
Greenview	1	194
Kneehill	19	706
Lac La Biche	2	448
Lac Ste. Anne	5	786
Lacombe	11	2105
Lamont	3	476
Leduc	10	2400
Lesser Slave River	1	60
Lethbridge	15	2023
Mackenzie	7	1402
Minburn	6	774
Mountain View	9	2275
Newell	18	2442
Northern Lights	0	0
Northern Sunrise	0	0
Paintearth	5	345
Parkland	3	301
Peace	2	397
Pincher Creek	5	362
Ponoka	4	296
Provost	6	429
Ranchland	0	0
Red Deer	16	2987
Rocky View	17	3027

Program Delivery Totals by Rural Municipality

2018 - 2019 School Year

Rural Municipality (Names simplified and alphabetized)	Number of Rural Schools	Student Participants
Saddle Hills	1	4
St. Paul	7	1502
Smoky Lake	2	137
Smoky River	0	0
Special Area 2	6	404
Special Area 3	5	230
Special Area 4	4	237
Spirit River	3	288
Starland	9	283
Stettler	14	1117
Strathcona	5	1205
Sturgeon	5	1182
Taber	11	1035
Thorhild	1	145
Two Hills	5	599
Vermilion River	9	1382
Vulcan	17	689
Wainwright	7	876
Warner	15	936
Westlock	5	366
Wetaskiwin	11	1451
Wheatland	20	2091
Willow Creek	12	1135
Woodlands	1	126
Yellowhead	7	1112
Schools Not County Affiliated	8	1883
Sask. Schools – by request	17	1941

Board of Directors

Carolyn Palmer

President

Robert Schefter

Vice President

Michael Quinton

Treasurer

Darcee Jean Gundlock

Director

Dennis Jensen

Director

Kim Laycock

Director

Angie Nelson

Director

Grant Nelson

Director

Shirley Robertson

Director

Byron Wilde

Director

Joan Harker

Town of Raymond Representative

Philip Jensen

County of Warner Representative

Raelyn Peterson

Government of Alberta Representative

Administration

Laura Nelson

Executive Director

Loni Snow

Program Coordinator

Carma Flaig

Book Keeper

Regional Instructors

Kayla Weston

Southern Region

Marie McKeivitt

South-West Region

Lori Hronek

South-Eastern Region

Ali Wilkie & Priscilla Keates

West-Central Region

Carol Senz

Central Region

Louise Phipps

East-Central Region

Priscilla Keates & Ali Wilkie

North-Western Region

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION

DRAYTON VALLEY



SUBJECT:	Property Tax Forgiveness and Development Permit Fee Refund Request Lots 7 and 8, Block 112, Plan 062 4280
MEETING:	November 6, 2019 Regular Meeting of Council
PRESENTED BY:	Jennifer Fancey General Manager of Finance & Corporate Initiatives

1. PROPOSAL AND BACKGROUND:

Administration has received a request from Noble Growth Alberta Limited Partnership for the forgiveness of property taxes (tax roll numbers 70417600 and 70418700) for the next five years (2020-2024) as well as a refund of Development Permit fees associated with the extensive renovations to convert the existing building to a Cannabis Production and Distribution Facility (**See Attachment 1- Request Letter, Noble Growth Alberta**).

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

The Development Permit and Building Permit fees for this project were paid for at the same time on March 26, 2019. Building Permit fees for new commercial/industrial buildings and renovations are calculated as:

- \$9.00 per \$1,000 of construction value (construction value in this case is \$2 million)
- Plus, a Levy of 4% of the permit fee, subject to a minimum of \$4.50 and maximum of \$560 that is remitted to the Alberta Safety Codes Council.

Development Permit fees for new Commercial/Industrial buildings and change of land use (except for small accessory buildings) are charged as a flat fee of \$400. Bylaw 2019/03/D was passed by Council on March 20, 2019 to re-zone the subject property from the General Commercial (C2) district to the Industrial (M) district to accommodate the proposed Cannabis Production and Distribution Facility. The required application fee to re-zone a property is \$800 which, in this case, was paid on February 6, 2019. Approximately \$400 of the re-zoning fee is for costs to advertise the proposed by-law in the Drayton Valley Western Review as well as postage for mailing notices to surrounding property owners.

Administration appreciates the additional jobs and other economic spin-off benefits the proposed Cannabis Production and Distribution Facility would bring to the Town, especially given the current local economic climate. However, the only policy (PD-01-13) the Town has regarding the waiver of Building Permit and Development Permit fees is for Town projects and projects completed by third-party non-profit developers. the Policy explains that Development Permit fees can be waived as these are an in-house cost for Administration. However, Building Permit fees are from a third party and paid out-of-pocket by Administration and, therefore, cannot be waived. Although Policy PD-01-13 does not apply to the proposed Cannabis Production and Distribution Facility, the Policy may provide perspective for Council when considering the current waiver of fees request.

TAX IMPLICATIONS:

Administration is requesting Council's consideration of the loss in tax revenue should the tax forgiveness proceed. The estimated tax amount owing below are based on 2019 rates which included a 10% 1-year rebate.

Tax Roll	2020	2021	2022	2023	2024	Total
70417600	\$61,394	\$61,394	\$61,394	\$61,394	\$61,394	\$306,970
70418700	\$7,388	\$7,388	\$7,388	\$7,388	\$7,388	\$36,940
Total	\$68,782	\$68,782	\$68,782	\$68,782	\$68,782	\$343,910

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	Yes	<i>Municipal Government Act</i> (Sections 230, 606 and 606.1- when to hold a public hearing, advertising of public meetings and proposed by-laws <i>Municipal Government Act- Taxation</i>
Municipal Bylaws		
Municipal Development Plan		Property is designated as Commercial/ Light Industrial on Map 4 in the Municipal Development Plan
Sustainability Vision 2019-2021		N/A
Town of Drayton Valley Strategic Plan 2019-2021		Goal One: Recovery in Drayton Valley. This goal aims to diversify and create resiliency for the local economy. A forgiveness/partial forgiveness of property taxes and development fees would help facilitate the establishment of a local business in the emerging Cannabis industry.
Other Plans or Policies	Yes	Cancellation of Taxes (TF-06-96)

4. POTENTIAL MOTIONS:





- A. That Council approve the waiver of the Development Permit fees in the amount of \$400, the Building Permit fees of \$18,000 for properties located at Lots 7 and 8, Block 112, Plan 062 4280 as well as property tax forgiveness for the years of 2020 up to and including 2024 for Tax Rolls 70417600 and 70418700.
- B. That Council decline the request to waive the Development Permit fees in the amount of \$400 and the Building Permit fees of \$18,000 for properties located at Lots 7 and 8, Block 112, Plan 062 4280; AND that Council approve property tax forgiveness for the years of 2020 up to and including 2022 for Tax Rolls 70417600 and 70418700.
- C. That Council approve the request to waive the Development Permit fees in the amount of \$400 and the Building Permit fees of \$18,000 for properties located at Lots 7 and 8, Block 112, Plan 062 4280; AND that Council decline the property tax forgiveness for the years of 2020 up to and including 2022 for Tax Rolls 70417600 and 70418700.
- D. That Council approve the waiver of the Development Permit fees in the amount of \$____, the Building Permit fees of \$_____ for properties located at Lots 7 and 8, Block 112, Plan 062

4280 as well as property tax forgiveness for the year(s) of ____ for Tax Rolls 70417600 and 70418700.

- E. That Council direct Administration to ; _____
- F. That Council decline the request received from Noble Growth Alberta Limited Partnership to waive the Development Permit fees in the amount of \$400, the Building Permit fees of \$18,000 for properties located at Lots 7 and 8, Block 112, Plan 062 4280 as well as property tax forgiveness for the year of 2020 up to and including 2024 for Tax Rolls 70417600 and 70418700.
- G. That Council _____

5. ATTACHMENTS:

- 1. Letter from Noble Growth Alberta Limited Partnership, dated October 1, 2019

REPORT PREPARED BY:	 	REVIEWED BY:	
APPROVED BY:			



PO Box 6224
5630 – 56 Street
Drayton Valley, AB.
T7A 1R7

October 1st, 2019

Mayor Micheal Doerksen
Town of Drayton Valley
P.O. Box 6837
Drayton Valley Alberta T7A 1A1

Mayor Doerksen

RE: Forgiveness of Development Permit and Town Taxes for Roll Numbers 70417600 and 70418700

Noble Growth Alberta Limited Partnership is a new company starting up in Drayton Valley. The potential employment for local citizens of Drayton Valley is approximately forty to sixty people starting in early 2020. At this time of economic downturn in the Oil and Gas sector this is an excellent diversification for the town by employing local citizens and providing stable income for families.

As previously discussed, Noble Growth Alberta Limited Partnership is requesting a forgiveness of the Development Permit for the extensive renovations for the project. The town invoice has been submitted and paid for on receipt number 0375291, as well as forgiveness on the property taxes located at 5630/34 56 Street for the next five years

As the business grows the second and third phase will be implemented providing the potential for further employment and other economic possibilities for the town.

I am available at your convenience to further discuss our request.

Scott Huska
CEO
Noble Growth Alberta Limited Partnerhsip

Information Items

10.0 Information Items

Pages 171-208

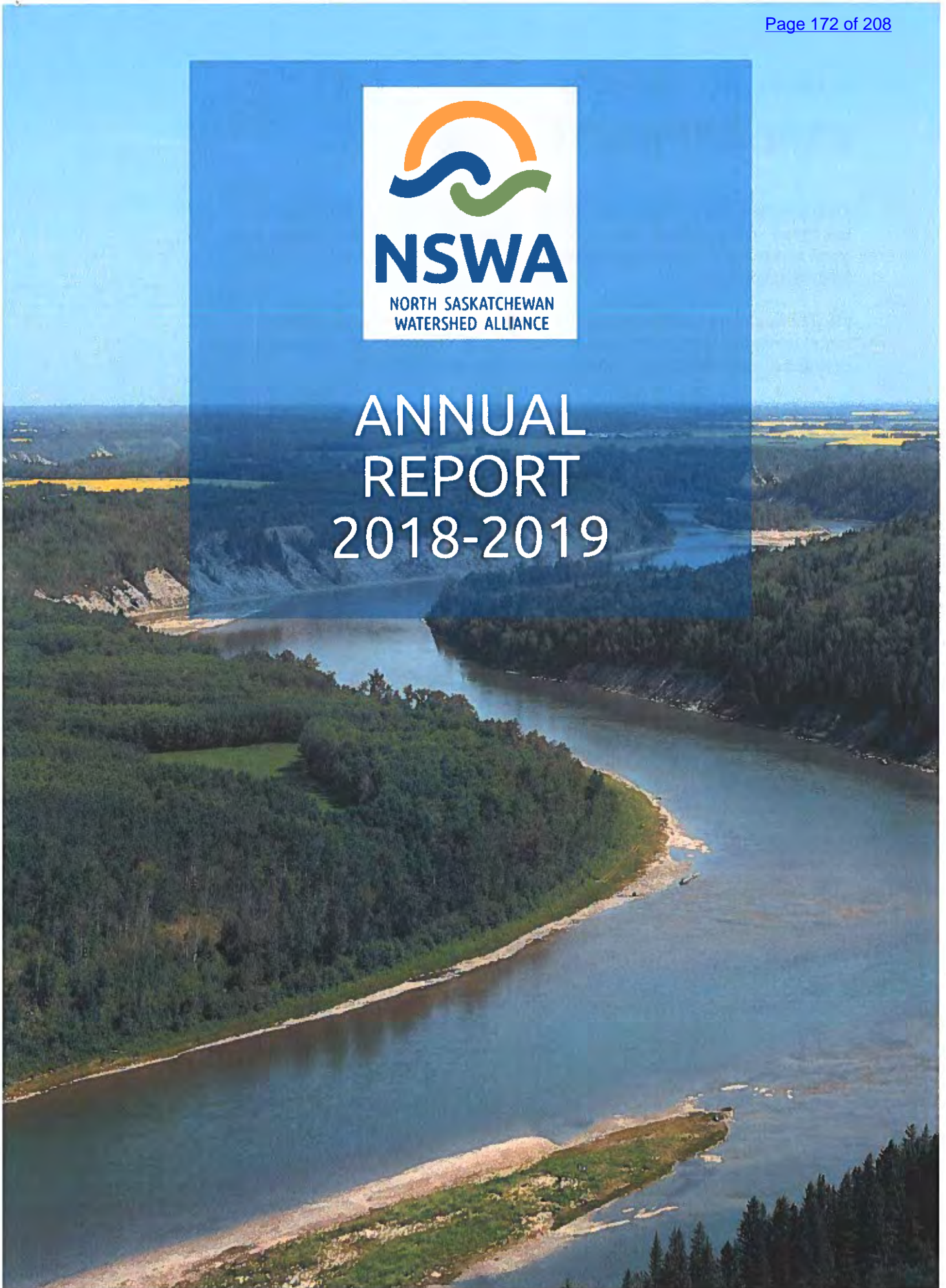
10.1. North Saskatchewan Watershed Alliance Annual Report 2018-2019	172-189
10.2. Childcare Operational Board Minutes – June 27, 2019	190-191
10.3. Drayton Valley Multicultural Association Minutes – July 4, 2019	192-193
10.4. Brazeau Foundation Minutes - July 25, 2019	194-197
10.5. Joint Exploratory Recreation and Culture Ad Hoc Committee meeting Minutes – August 28, 2019	198-199
10.6. Economic Development Committee Meeting Notes – September 10, 2019	200-202
10.7. STAR Catholic School Board Meeting Highlights – September and October 2019	203-24
10.8. Federation of Canadian Municipalities (FCM) – FCM Innovation Network	205
10.9. Sustainability Committee Meeting Notes - September 12, 2019	206-208

MOTION:

I move that Town Council accept the above items as information.



ANNUAL REPORT 2018-2019



OUR APPRECIATION

We are grateful to the many supporters of the work of the North Saskatchewan Watershed Alliance (NSWA). We would not be able to work on watershed issues in the North Saskatchewan River watershed without the resources and time shared by our funders and contributors.

We are thankful for an operating grant from the Government of Alberta and the contributions from EPCOR and many municipalities in our watershed. Our partners also contributed over \$700,000 of in-kind support to NSWA in 2018-2019.



Counties	Cities and Towns	Villages and Summer Villages
Beaver County Brazeau County Clearwater County Lac Ste. Anne County Lamont County Leduc County Parkland County St. Paul County Smoky Lake County Strathcona County Sturgeon County Thorhild County Wetaskiwin County County of Minburn County of Two Hills County of Vermilion River	Cities: Edmonton Fort Saskatchewan St. Albert Towns: Bruderheim Drayton Valley Elk Point Gibbons Onoway Rocky Mountain House St. Paul Smoky Lake Tofield Vegreville Vermilion	Villages: Holden Innisfree Marwayne Myrnam Ryley Spring Lake Wabamun Warburg Summer Villages: Castle Kapaswin Point Alison Ross Haven Seba Beach Silver Sands South View Sunrise Beach Sunset Point West Cove Yellowstone

MESSAGE FROM THE EXECUTIVE DIRECTOR

2018-2019 was a busy year for NSWA with many rewarding watershed projects, partnerships and events:

- Completion of twelve technical watershed projects funded by over \$1 million in provincial and federal grants
- Over 25 technical advisory and steering committee meetings with our subwatershed alliances
- Two new project grants received for \$630,000 to implement a watershed wide Riparian Health Action Plan
- Over 180 attendees at NSWA Education forums
- New NSWA website launched in October 2018

Our innovative and longstanding work was highlighted at the 2019 Alberta Emerald Awards with NSWA being finalists in the Non-Profit category for our *Riparian Health Action Plan* project and recognition for past NSWA Executive Director *Dave Trew* in the Lifetime Achievement category.

Our accomplishments would not be possible without the generous support and commitment of our partners. Thanks to everyone who has made this year an incredible success for watershed management and NSWA.

Leah Kongsrude, Executive Director



NSWA STAFF



Back row, left to right: Gord Thompson, Mara Erickson, Dave Trew, Billie Milholland, Elisa Brose

Front row, left to right: Leah Kongsrude, Grace Turner, Ellen Cust, Mary Ellen Shain
Missing: Michelle Gordy



BOARD OF DIRECTORS

The NSWA is a multi-stakeholder watershed partnership incorporated as a non-profit society in 2000 and designated as a Water Planning and Advisory Council by the Government of Alberta in 2005. NSWA also became a registered charity in 2016. The work of NSWA is guided by an 18-member multi-stakeholder Board that provides strategic direction and advice to the organization to achieve its vision and mission. We appreciate our Board members ongoing dedication and support.

BOARD MEMBERS PAST AND PRESENT

Back row, left to right: John McNab, Bill Fox, John Thompson, Tony Lemay, Mark Gressler, Jason Wilkins, Stephen Craik, Laurie Danielson, Ken Crutchfield

Front row, left to right: Anne-Marie Bertagnolli, Dave Trew, Leah Kongsrude, Leah Hamonic, Candace Vanin



NSWA BOARD OF DIRECTORS 2018-2019

Agriculture

Bill Fox, *Alberta Beef Producers*

Forestry

Bob Winship, *Weyerhaeuser*

Industry

Dr. Laurie Danielson, *NCIA*

Member-at Large

John Thompson

Federal Government

vacant

Municipal

Al Corbett, *Alberta Drainage Council*

Jim Duncan, *Clearwater County*

Bart Guyon, *Brazeau County*

Jacquie Hansen, *City of St. Albert*

John McNab, *Parkland County*

NGO

Ken Crutchfield, *Alberta Chapter Wildlife Society*

Leah Hamonic, *Antler Lake Stewardship Committee*

Provincial Government

Jamie Bruha, *Alberta Environment and Parks*

Tony LeMay, *Alberta Energy Regulator*

Utility

Dr. Stephen Craik, *EPCOR*

Aleta Corbett, *TransAlta*

Advisory

Todd Wyman, *City of Edmonton*

***Directors contributed over 1300 hours
for an in-kind contribution of over \$140,000
to the NSWA in 2018-2019***

NSWA STRATEGIC PLAN 2019-2021

The NSWA Board updated its 3-Year Strategic Plan in 2019 and outlined four key goals to achieve the vision and mission of the North Saskatchewan Watershed Alliance. The goals also align with the mandate of Watershed Planning and Advisory Councils set out by Alberta Environment and Parks.

STRATEGIC GOALS

Goal 1: *The NSWA supports Collaborative Watershed Planning*

Goal 2: *The NSWA provides Leadership in Watershed Management*

Goal 3: *The NSWA promotes Watershed Knowledge Sharing*

Goal 4: *The NSWA remains a Functional and Sustainable Organization*

The four goals are further defined by key objectives and actions which direct the work of the NSWA organization. Each objective will have defined performance measures to track the progress of the Plan.

The Strategic Plan will be reviewed annually by the NSWA Board to adjust for new opportunities and challenges and to assess the progress of the Plan.

To aid in this review the NSWA Board has established a new Strategic Planning and Priorities Standing Committee to provide detailed recommendations and insights on the long-term direction of the organization.





Collaborative partnerships are the core to successful watershed planning for the NSWA. Our strong relationships with government agencies, municipalities, industry, non-governmental organizations and watershed stewardship groups provide us with the ability to align our work with our key stakeholder's watershed issues and projects.

COLLABORATIVE PARTNERSHIPS

Headwaters Alliance	Sturgeon River Watershed Alliance	Vermilion River Watershed Alliance	Lakes
<ul style="list-style-type: none"> Clearwater County Brazeau County Wetaskiwin County Leduc County Parkland County Town of Drayton Valley Town of Rocky Mountain House Town of Devon Town of Thorsby Alberta Environment and Parks 	<ul style="list-style-type: none"> Parkland County Sturgeon County Lac Ste Anne County City of Edmonton City of St. Albert City of Spruce Grove Town of Gibbons Town of Morinville Town of Onoway Town of Stony Plain Village of Alberta Beach Summer Villages of Lac Ste Anne County East Big Lake Environmental Support Society Alberta Conservation Association Alberta Environment and Parks 	<ul style="list-style-type: none"> County of Vermilion River County of Minburn Beaver County County of Two Hills County of St. Paul Holden Drainage District Alberta Drainage Council Vermilion River Operations Advisory Committee Town of Vermilion Town of Vegreville Town of Two Hills Agriculture and Agri-Food Canada North American Waterfowl Management Plan Alternative Land Use Services Canada Alberta Environment and Parks 	<ul style="list-style-type: none"> Parkland County Hubbles Lake Stewardship Society Mayatan Lake Management Association Lake Isle Lac Ste Anne Stewardship Association Jackfish Lake Management Association Wabamun Watershed Management Council Antler Lake Stewardship Committee Baptiste and Island Lakes Stewardship Society Alberta Environment and Parks

SUBWATERSHED ALLIANCES:

28 Municipalities
5 Government Agencies
3 Non-governmental Groups

PROVIDED
1695
IN-KIND
HOURS

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The Headwaters Alliance met regularly to share information and to learn more about municipal issues that affect the health of the watershed. Now in its fourth year, the Headwaters Alliance continues to have excellent representation from five counties and three townships whose municipal boundaries cover the headwaters region.



2018-2019 HEADWATERS PRIORITIES

1. *Incorporation of the new riparian prioritization data into municipal operations*
2. *Development of a Headwaters Alliance strategic plan*
3. *Inclusion of watershed health goals within Intermunicipal Collaboration Plans*

Over 6,000 kilometers of river, creek and lake shorelines were assessed for riparian intactness

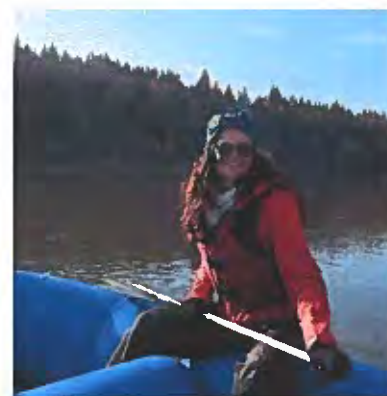
RIPARIAN HEALTH ACTION PLAN

The Riparian Assessments for the Modeste and Strawberry subwatersheds measured intactness for over 6,000 kilometers of creek and lake shoreline. In 2019, the Headwaters Alliance is moving forward on Phase 2 and will continue the development of a riparian web portal for landowner engagement.

The Riparian Health Action Plan is one of NSWA's key projects, and follows the IWMP's recommendations for improving riparian health:

- Assess the condition of riparian areas in the watershed
- Develop policy recommendations for riparian conservation
- Support programs that incentivise landowners to care for riparian areas.

In May 2018, NSWA hosted a workshop for key organizations to introduce the new riparian assessment methods. Participants provided feedback on incorporating the riparian health information into their own stewardship program and project areas.



Mary Ellen Shain, Watershed Project Coordinator, gave over 17 presentations to municipal councils, restoration groups, industry and watershed stewardship groups to share the results of the riparian assessments.



The NSWA has been working with 12 municipalities in the Sturgeon River subwatershed to develop a watershed management plan that will address local watershed issues with local solutions.

The SRWA includes a Steering Committee of elected officials and a Technical Advisory Committee of municipal staff, non-governmental organizations and technical experts.

STURGEON RIVER TECHNICAL REPORTS

Several key studies on the Sturgeon River Watershed were completed in 2018-2019:

- *Sturgeon Watershed Riparian Assessment*
- *Gravel Operations in the Sturgeon Watershed*
- *Natural Areas Mapping for the Sturgeon River Watershed*
- *Summary of Groundwater Conditions in the Sturgeon River Basin*
- *Planning Tools for the Sturgeon River Watershed*
- *Sturgeon River Watershed Aquatic Ecosystem Assessment*



WATERSHED MANAGEMENT PLAN

The NSWA is working to complete a watershed management plan for the Sturgeon River watershed in 2019. The watershed management plan will contain goals, strategies and actions for:

1. *Collaboration*
2. *Policies and Planning*
3. *Surface Water Quality*
4. *Water Supply*
5. *Groundwater*
6. *Aquatic Ecosystems*
7. *Lakes*
8. *Land Use*
9. *Knowledge-Building*
10. *Education and Stewardship*

The SRWA has received over \$500,000 in grants and completed over 10 studies on the health of the watershed

VERMILION RIVER WATERSHED ALLIANCE

The NSWA facilitated on-the-ground riparian and wetland restoration & enhancement projects in its third year of the WRRP-funded Vermilion River Watershed Restoration and Enhancement Project. With three dedicated staff to the project including a Lakeland College co-op student, 16 projects were completed in the summer of 2018.

To date, the NSWA is proud to be in partnership with over 30 landowners in the region, resulting in implementation of 13 riparian and 20 wetland projects in the Vermilion River Watershed.



22 Wetland Projects =
150 hectares enhanced

13 Riparian Projects =
16 kilometers restored

HYDROLOGIC RESPONSE OF THE VERMILION RIVER TO CONSERVATION AND RESTORATION SCENARIOS

Response of Vermilion River stream flow to simulated conservation and restoration scenarios was explored through a project completed by ALCES Landscape and Land-Use Ltd.

By incorporating a hydrologic model into the ALCES land use simulator, one can view areas of the watershed where a restoration action (e.g., wetland restoration) has the most desired effect on a hydrologic parameter (e.g. reducing peak stream flow).

Results will be made available within an online viewing interface to help users prioritize land use actions. Similar work was completed for the Sturgeon River Watershed.

LAKELAND COLLEGE PARTNERSHIP

In 2018, Grace Turner, a Lakeland College Co-op student served as a Watershed Planning Intern for the Vermilion River Watershed.

In addition to helping with riparian health assessments and project management, she completed her final capstone paper titled "*Grazing management in riparian areas,*" and used VRWA projects as part of the case study.

Ms. Turner presented her capstone paper at Lakeland College's first annual Conference on Environmental Management in February 2018, at which NSWA's Mara Erickson was a plenary speaker.



LAKE STEWARDSHIP GROUPS

The important partnerships the NSWA has with watershed stewardship groups under the Water for Life Strategy is highlighted by our many lake projects.

LAKE MANAGEMENT STUDIES

The NSWA completed State of the Watershed Reports for Hubbles and Baptiste Lakes in 2019. NSWA provided presentations and information sessions to the Hubbles Lake and BAILS Stewardship Societies to highlight the results in these reports. NSWA is also working with the Antler Lake Stewardship Society to complete its State of the Watershed Report.



The NSWA is facilitating work with the Wabamun Lake Watershed Management Committee which includes representatives from:

- *Alberta Environment and Parks*
- *Municipalities*
- *Industry*
- *Stewardship Groups*



The Mayatan Lake Watershed Management Plan was published in 2016 and an implementation committee has been set up to carry out the recommendations in the Plan.

The committee has met to discuss possible projects and continued collaboration with NSWA, Parkland County and Alberta Environment and Parks.

LAKE STEWARDSHIP RESOURCES

NSWA works with Alberta Environment and Parks, Alberta Lake Management Society and the Land Stewardship Centre to share lake stewardship information and support.





The NSWA reviews and prioritizes watershed management projects to maximize partnership opportunities and use of resources. In addition to the three subwatershed Alliances, this includes providing advice on Government of Alberta policy, framework and guidelines projects.

Industrial Heartland /Capital Region Water Quality Management Framework

NSWA participates in Alberta Environment and Parks Implementation Advisory Committee for the Water Quality Management Framework for the Industrial Heartland and Capital Region.

The Water Management Framework for the Industrial Heartland and Capital Region presents a collaborative, cumulative effects management approach to protect the reach of the North Saskatchewan River, from Devon to Pagan, which is directly impacted by municipal and industrial effluent discharge.

The Framework was endorsed in 2007 and will be incorporated into the provincial North Saskatchewan Regional Plan.



Blackmud/Whitemud Creeks Drainage Study



The NSWA facilitated a municipal group studying surface water management issues in the Blackmud and Whitemud Creek watersheds including:

- City of Edmonton
- City of Leduc
- Town of Beaumont
- County of Leduc
- Strathcona County

The group received a \$350,000 Alberta Community Partnerships grant to study the impact of urban development and increased stormwater drainage on the receiving Creeks.

The report recommended that flow from all new developments be controlled to a maximum release rate of 3.0 litres/second/hectare to reduce erosion and sedimentation of the creeks and resulting impacts on water quality and creek valley habitats.

Stormwater release rates can be reduced by retaining important wetland and riparian areas, constructing naturalized stormwater retention facilities and encouraging development that promotes stormwater infiltration such as the use of rain barrels and rain gardens, bioswales and green roofs.

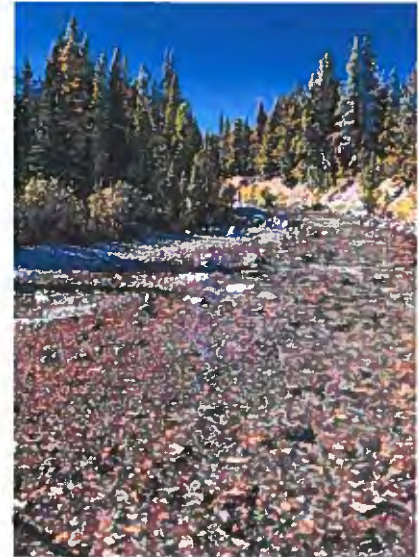
North Saskatchewan River WaterSHED Monitoring Program

NSWA is a member of the Steering Committee for this new comprehensive four year water quality monitoring program funded by EPCOR and supported by Alberta Environment and Parks. This enhanced monitoring program will include water quality and flow data collection for the North Saskatchewan River and its major tributaries.

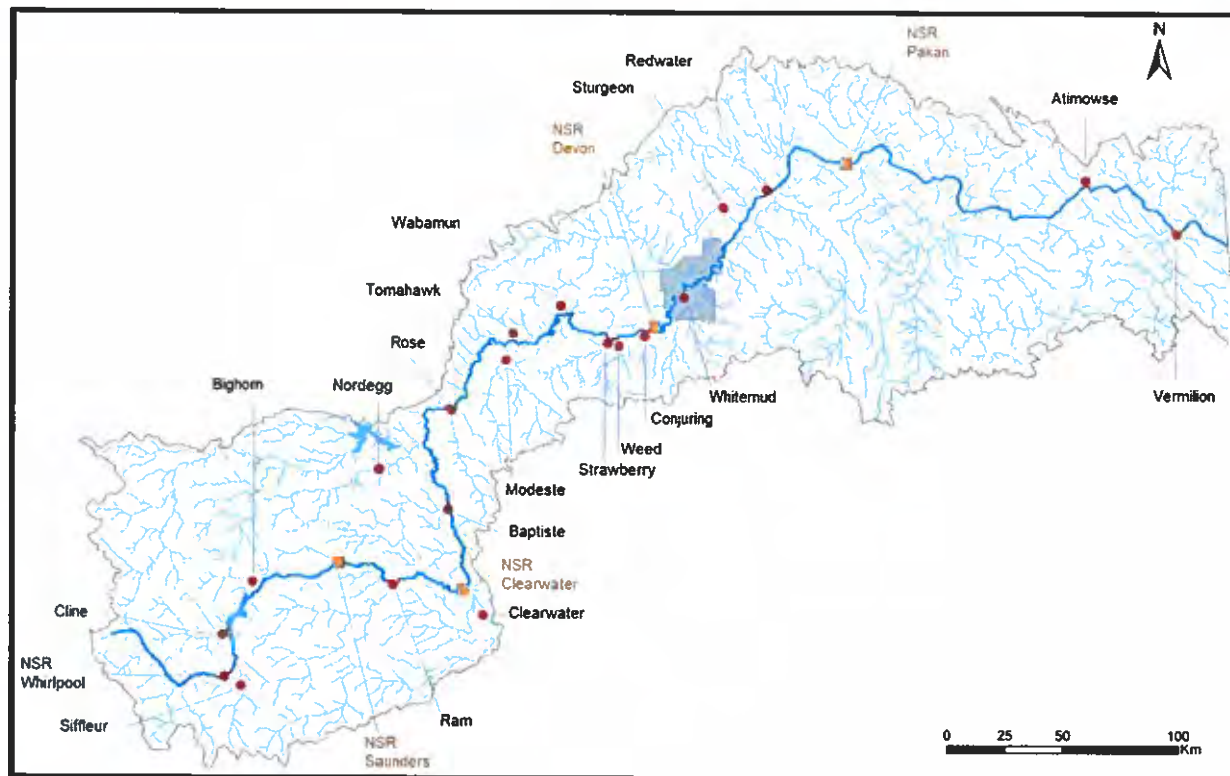
The program will run from 2018 to 2021 and will support the implementation of several provincial and municipal planning initiatives including the:

- Provincial *North Saskatchewan Regional Plan*
- North Saskatchewan Watershed Alliance's *Integrated Watershed Management Plan*
- Water Management Framework for the Industrial Heartland and Capital Region
- EPCOR's *Source Water Protection Plan*
- City of Edmonton's *River for Life Strategy*

8 new water quality monitoring stations will be installed
and
10 existing stations enhanced across the watershed



WaterSHED Monitoring Stations



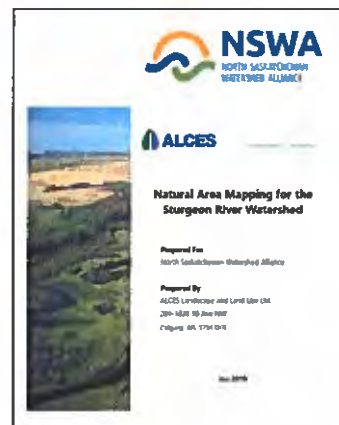
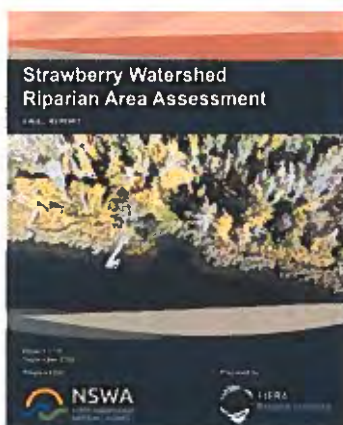
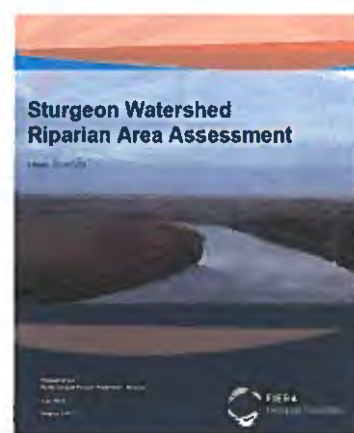
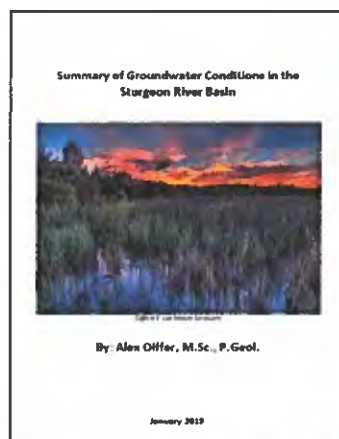
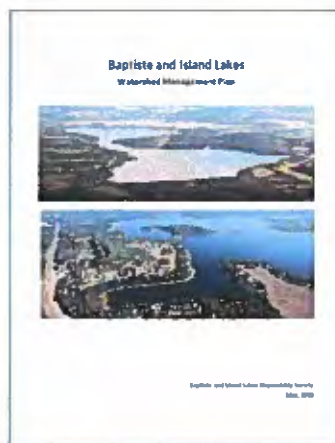
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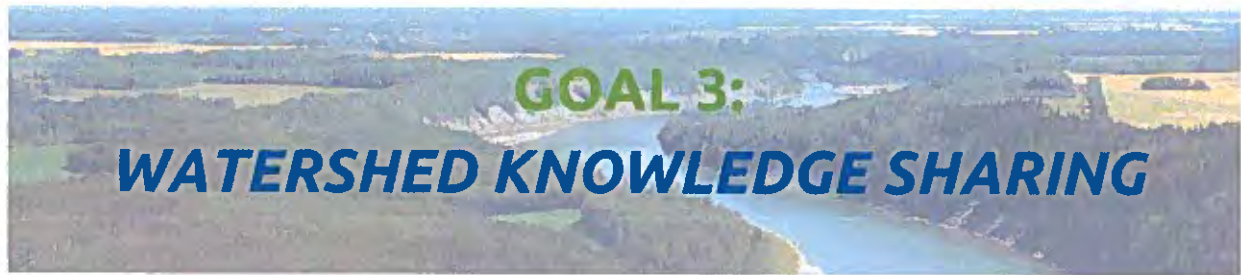
NEW PUBLICATIONS

The NSWA has completed over 50 studies, reports and technical bulletins on the North Saskatchewan watershed since 2002. Eleven new reports were completed in 2018-2019 and you can find them all on the new NSWA website. There is now a dedicated RESOURCES web page that includes search functions by type of report, topic and subwatershed.

- *Hubbles Lake State of the Watershed Report (2019)*
- *Baptiste and Island Lakes Watershed Management Plan (2019)*
- *Planning Tools for the Sturgeon River Watershed (2019)*
- *Natural Areas Mapping for the Sturgeon River Watershed (2019)*
- *Aquatic Ecosystem Assessment for the Sturgeon River Watershed (2019)*
- *Watercourse Assessment for the Sturgeon River Watershed (2019)*
- *Summary of Groundwater Conditions in the Sturgeon River Basin (2019)*
- *Strawberry Watershed Riparian Assessment (2018)*
- *Gravel Operations in the Sturgeon River Watershed (2018)*
- *Sturgeon Watershed Riparian Assessment (2018)*
- *Modeste Watershed Riparian Assessment (2018)*

**Over 50
watershed
reports are
available on
the NSWA
website**





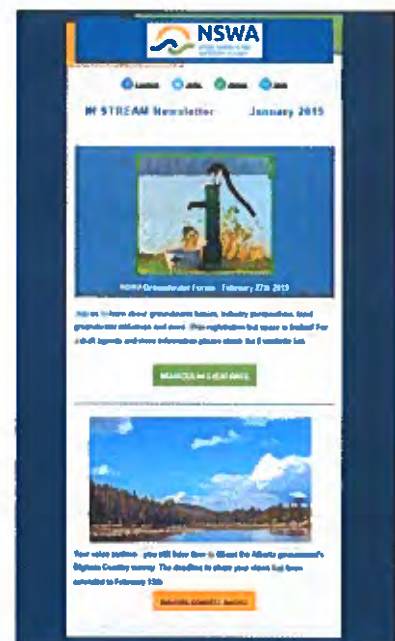
The NSWA is a key resource for watershed information on the North Saskatchewan River watershed and focuses its communications efforts on strategic issues with its key stakeholders. We align and compliment the communications efforts of Alberta Environment and Parks, Water Planning and Advisory Councils and other watershed organizations to reinforce watershed knowledge and stewardship messages.

NEW NSWA WEBSITE - WWW.NSWA.AB.CA

The new website was launched at the NSWA October Educational Forum and has shown a continuing increase in new users since then. The new website currently attracts over 1400 sessions per month.

The website has an interactive map for finding where you live in the watershed, a new RESOURCES page to easily find past studies and reports and a powerful search engine.

The new website also has more information on our 12 subwatersheds and highlights the work of the three Alliances: *Headwaters, Sturgeon River and Vermilion River*.



NEWSLETTERS

Our monthly newsletters keep our members informed of watershed news and upcoming events. NSWA has over 700 subscribers to our newsletter.

SOCIAL MEDIA



LinkedIn

Twitter: 2460 followers
Facebook: 810 followers
Linked In: 360 connections

EDUCATIONAL FORUMS

NSWA Educational Forums are an excellent venue for building collaborative partnerships, exchanging experiences in watershed management planning and sharing watershed knowledge. In 2018-2019 NSWA held three educational forums:

- *Riparian Health Action Plan with watershed specialists* (May 2018)
- *Riparian Health: From Policy to Planting* (October 2018)
- *Groundwater: Our Hidden Water Resource* (February 2019)

NSWA continues to receive very positive feedback from the Forum surveys and will continue to use input from the surveys to select watershed topics for future forums.



**Over 1000
people have
attended
NSWA Forums
since 2013**

WATERSHED EVENTS

NSWA participates in community events where we share who we are and the importance of watershed management to stakeholders in the North Saskatchewan watershed. Some of the events NSWA participated in the last year included:

- EPCOR's Riverfest
- Clean and Green Riverfest in St. Albert
- Pond Parties in Strathcona County
- Duffield School Fieldtrip at Mayatan Lake
- Night on the North Saskatchewan Pecha Kucha Event
- World Water Day YEG at NAIT
- Edmonton Boat and Sportsmen's Show



Duffield School - Mayatan Lake 2018



World Water Day 2019



Sportsmen's Show 2019



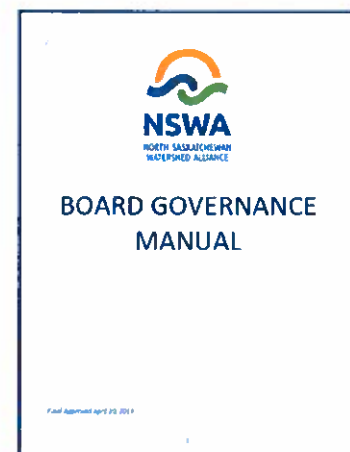
The NSWA is a registered non-profit society guided by an 18-member multi-stakeholder board and currently has five full time staff. We rely on funding from Alberta Environment and Parks, EPCOR and municipal contributions to fund our core operations. Watershed management specific project work is funded through separate federal and provincial grants, and municipal and watershed stewardship group contributions.

BOARD GOVERNANCE

The NSWA Board reviewed its key governance functions in 2018-2019. The role of committees was reassessed and new terms of reference were developed for five board standing committees:

- Executive
- Communications and Engagement
- Finance
- Governance
- Strategic Planning and Priorities

The Board also completed a major update of their *Board Governance Manual* which includes over 50 framework, governance and operational policies.

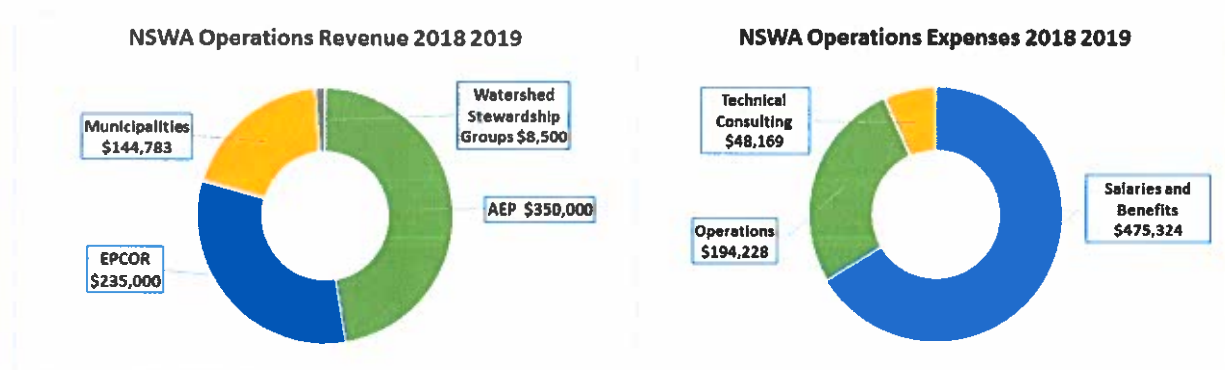


OPERATIONAL FUNDING

The NSWA receives core funding from:

- An operating grant from the Government of Alberta
- A contribution from EPCOR Water Services Canada
- Municipal contributions equivalent to \$0.50 per capita

**Over \$700,000 of
in-kind support was provided
by NSWA partners in 2018 2019**



FUNDING SOURCES

The NSWA applies for grants from Federal and Provincial government programs for watershed project specific work such as technical studies and on-the-ground restoration projects. Over \$2.5 million worth of grants have been awarded to the NSWA in the last five years.

You can find a full copy of the NSWA 2018-2019 Audited Financial Statement on our website www.nswa.ab.ca

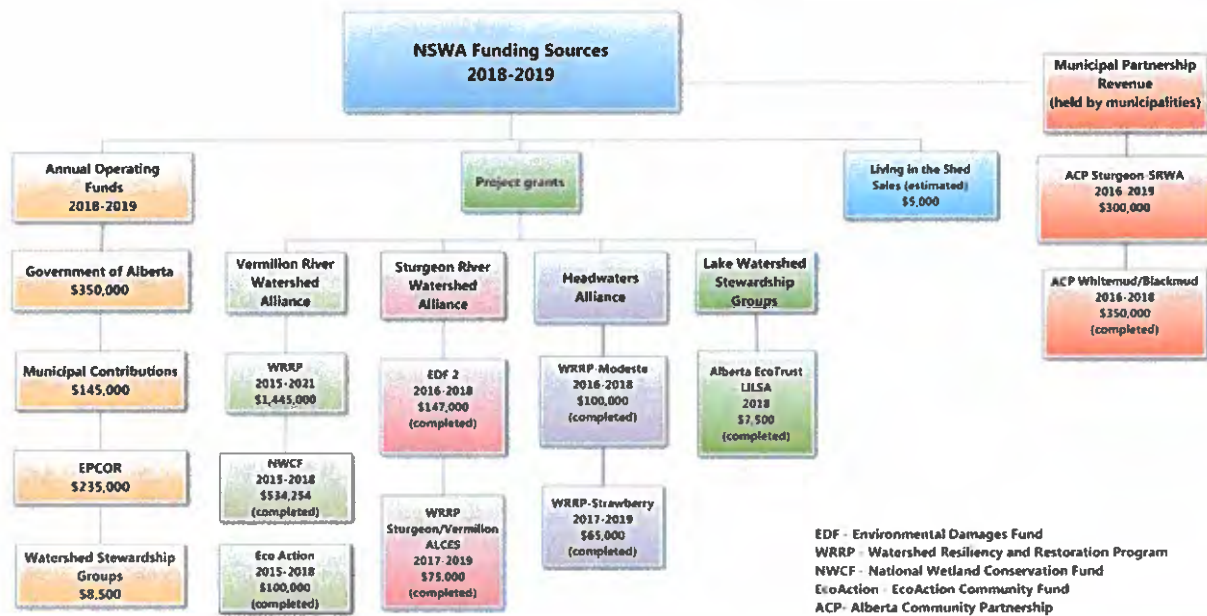


PHOTO CREDITS:

Cover Page, pages 6, 11, 14, 16: Airscapes
 Page 3: Dragonfly, Bill Trout, Images Alberta
 Page 5: River bend, Bill Trout, Images Alberta
 Page 8: Kayaker, Sieg Koslowski, Images Alberta
 Page 8: Bridge, Karen Albert, Images Alberta
 Page 8: Heron, Roger Kirchen, Images Alberta

Page 10: Mayatan Lake, Connie Schuster
 Page 10: Wabamun Lake, Robert Burkholder, Images Alberta
 Page 12: Ram River, Carol Rusinek, Images Alberta
 Page 14: World Water Day, @deantumbay
 Page 17: Lake Abraham, Bill Trout, Images Alberta
 Back Page: NSWA photo



OUR MISSION

To protect and improve water quality, water quantity (instream flow) and the health of our watershed by:

- *Seeking, developing and sharing knowledge;*
- *Facilitating partnerships and collaborative planning; and,*
- *Working in an adaptive management process.*

OUR VISION

People working together for a healthy and functioning North Saskatchewan River watershed – today and tomorrow.

Keep in Touch!

water@nswa.ab.ca

www.nswa.ab.ca

587 525 6820

FACEBOOK: NorthSaskRiver

LINKED IN: North Saskatchewan Watershed Alliance

TWITTER: @NorthSaskRiver

INSTAGRAM: @north_sask_river



TOWN OF DRAYTON VALLEY CHILDCARE OPERATIONAL BOARD

held on Thursday, June 27, 2019
at 9:30am in the BioMile Rm, Town Civic Centre

MINUTES

PRESENT: Darlene Ferris, Community Member
Lisa Buchan, Community Member
Annette Driessen, Director of Community Services
Samantha Henne, Assistant Manager
Cora Appleby, Administrative Assistant

1.0 INTRODUCTION: Lisa Buchan

Annette Driessen introduced Lisa Buchan to the Board Members.

Samantha Strauss and Darlene Ferris explained the background of the Childcare Operational Board and how the board contributes to the operations of the Centre.

Annette Driessen reported that the Board also provides a voice of advocacy to the various levels of government for Town Council.

2.0 CALL TO ORDER

The meeting was called to order at 9:37am by Acting Chair Ferris.

3.0 AGENDA BUILDING

3.1 ADDITIONS OR DELETIONS

The following deletion was made to the agenda:
5.6 AECEA ENGAGEMENT FEEDBACK

3.2 APPROVAL OF AGENDA

MOTION BY Lisa Buchan to approve the June 27th meeting agenda as amended.

CARRIED

4.0 MINUTES FROM THE FEBRUARY 27, 2019 MEETING

4.1 APPROVAL

MOTION BY Darlene Ferris to approve the February 27th meeting minutes as presented.

CARRIED

5.0 BUSINESS ARISING

5.1 UPDATE REGISTRATION STATUS

Samantha Henne reported that there are currently 102 children on the waitlist that are looking for care. The Centre is running at full capacity, accommodating both part time and full time registrants. There is currently 33% registered from Brazeau County. The Centre is currently working on September rosters as 12 children will be leaving the Centre to go to Kindergarten.

The Board discussed the waitlist numbers and what the future may hold.

5.2 FINANCIAL STATEMENT

Annette Driessen presented the 2019 financials to date and the Board discussed the evolution of the budget with respect to the ELCC Grant funds that were received in the last couple of years.

MOTION BY Lisa Buchan to approve the May 2019 Financial Statement as presented.

CARRIED

5.3 ELCC ADVOCACY

Annette Driessen reported that with political changes made in the provincial government and the potential changes federally the ELCC Grant may not be guaranteed funding.

The Board discussed future advocacy opportunities in favour of the ELCC Grant program.

Samantha Henne explained the positive impacts that the ELCC funding has made for families in the Centre. The Centre is able to help more families as enrollment is more affordable, with special programming such as speech and access to PUF programming.

~ ACTION ITEM ~ Darlene Ferris will provide an advocacy support letter on the positive impacts of the ELCC Grant programming.

Annette Driessen and Samantha Strauss reported on the ELCC Advocacy Audit.

5.4 ADMINISTRATIVE ASSISTANT STAFF CHANGE

Samantha Henne reported that Lori-Ann Schamehorn will be transitioning into the Assistant Manager position and Shawney Mulgrew will then transition into the Administrative Assistant role.

5.5 BOYS AND GIRLS CLUB CLOSURE

Annette Driessen reported on the closure of the Boys and Girls Club. The Town is currently working with the Boys and Girls Club local advisory board.

6.0 OTHER BUSINESS

6.1 POLICIES

Nothing to report at this time.

6.2 GENERAL CORRESPONDENCE

Nothing to report at this time.

7.0 NEXT MEETING DATE

The next two meeting dates will take place on September 24 at 9:30 and November 13 at 9:30am.

8.0 ADJOURNMENT

MOTION BY Acting Chair Ferris to adjourn the meeting.

TIME: 10:29am

Drayton Valley Multicultural Association

Executive Meeting Minutes

Date: July 4, 2019

Location: Anglican Church 5:30

<u>Attended:</u>	<u>Attended</u>	<u>Regrets</u>
President : Amila Gammana	X	
Treasurer: Ray Labossiere		X
Secretary: Sandra Blades	X	
Service Projects: Mireille Gauthier	X	
Board Member: Sienna Klyne		X
Members: Paul Walwal		X
Chorina Walwal Mainit	X	
Von Eric Tondac		X
Aashish Kehair	X	
Yolanda Ledinski	X	

1. Call to Order: Amila called meeting to order at 5:40 pm
2. Approve Minutes Mireille motions to approve May 6 , 2019 , Chorina 2nds. Carried minutes as read.
3. Additions/Deletions to Agenda – None.
4. Mireille motions to approve agenda. Chorina 2nds. Carried.
5. Correspondence: None
6. Treasurer Report :Sandra reported there is approx.. \$2390.13 in the bank as of June 15, 2019 bank statement. We will be making a deposit of \$500 from our July 1st efforts with Town which should reflect on the August bank statement.

7.0 Updates:

- 7.1 – July 1 celebrations were successful. Event was moved to the Omniplex due to the rain. Tables were Canada, Mexico, Fiji, Philippines, SriLanka, Japan and India. The dance portion of the event organized by Yolanda and Sienna success.Had

several Mexican and Philippine dances, Spanish singer, and several dances from Yolandas dance studio.

7.2 – Newcommer brochure – Von suggested DVMA does not sell “advertising” space but instead ask for donations for the brochure. Everyone agreed. Von will continue to work on brochure and will meet with Amila/Paul in the next week or so. Von to report bac at next board meeting.

7.3 Amila reported

Cricket game will be on July 11, 2019. Set up starts at 2:30 at Eldorado. All choice rental will drop generators off at 3pm. From 5-6pm will be an open cricket clinic. Aashish said trophies will be given to the winning team, to each guest of honor, to the sponsors of event and to the team coming from Calgary. Official game to run from 6-7:30. 7-11 will donate all drinks and pizza. Subway by the theatre will donate 4 trays of subs. Teams will wear either white or black shirts. Waivers must be signed by all participants. Sandra to bring PA system. 4 shade tents will be set up. Game will proceed rain or shine.

8. New Business – Will set date for AGM in September

– Meeting adjourned 6:40pm

Next Meeting: September. Date TBA



Brazeau Foundation
Managing Housing Solutions

5208 -47 Avenue,
Drayton Valley, Alberta, T7A 1N7
Phone: (780) 542-2712 Fax: (780) 542 2765
E-mail: bsf@telusplanet.net

MEETING OF THE BOARD OF DIRECTORS
Shangri-La Lodge, Drayton Valley
July 25, 2019
1:00 PM

ATTENDANCE:

Directors Present:

Tom McGee- Chairperson	Town of Drayton Valley
Jeannette Vatter	Member at Large – Drayton Valley
Donna Gawalko	Member at Large – Brazeau County
Donna Wiltse	Brazeau County
Janet Young- Vice-Chairperson	Village of Breton

Administration Present:

Stella Keller	Chief Administrative Officer
Laura Delesalle	Finance Manager

Directors Absent:

Jeannette Vatter	Member at Large – Drayton Valley
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1.0 CALL TO ORDER

T. McGee called the meeting to order at 1:07 PM.

2.0 AGENDA

2.1 APPROVAL OF AGENDA

Resolution #19-07-80: Moved by J. Young to approve the agenda with the addition.

6.1 New Seniors Facility in Drayton Valley

Motion ...Carried Unanimously

3.0 APPROVAL OF MINUTES

3.1 MINUTES FROM THE JUNE 21, 2019 REGULAR BOARD MEETING

Resolution #19-07-81: Moved by D. Wiltse to approve the minutes of the June 21, 2019 Regular Board Meeting as presented.

Motion ...Carried Unanimously

3.2 BUSINESS RISING OUT OF THE MINUTES

Two handwritten signatures are present at the bottom right of the page. The first signature appears to be 'Shomes' and the second is a stylized signature.

4.0 FINANCIAL

4.1 FINANCIAL REPORTS – Foundation

4.1.1 Foundation Disbursements for June 2019

Resolution #19-07-82: Moved by J. Young to accept the Payable Disbursements as information.

Motion ...Carried Unanimously

4.1.2 Visa Payable for June 2019

Resolution #19-07-83: Moved by D. Gawalko to accept the Visa Payable as information.

Motion ...Carried Unanimously

4.1.3 Foundation Balance Sheet as of June 30, 2019

Resolution #19-07-84: Moved by D. Wiltse to accept the Foundation Balance Sheet as information.

Motion ...Carried Unanimously

4.1.4 Financial Statements to June 30, 2019

4.1.4.1 Central Services / Lodge

4.1.4.2 Provincial Housing Units

Resolution #19-07-85: Moved by D. Gawalko to accept the Financial Statements as information.

Motion ...Carried Unanimously

4.2 BOARD MEMBER EXPENSE

4.2.1 Board Member Expenses for June 2019

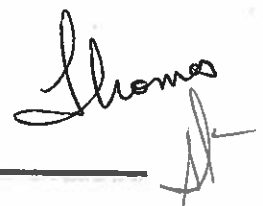
Resolution #19-07-86: Moved by J. Young to approve the Board Member Expenses of \$1,006.16 for June 2019.

Motion ...Carried Unanimously

5.0 OLD BUSINESS

6.0 NEW BUSINESS

6.1 New Seniors Facility in Drayton Valley



7.0 REPORTS

7.1 OPERATION'S REPORT

7.1.1 CAO's Report

7.1.1.1 Home Care Update

7.1.1.2 Assistant Manager Position

7.1.1.3 Housing Facilitator Position

7.1.1.4 Housing Management Body Review

7.1.2 Vacancy Report

Resolution #19-07-87: Moved by D. Gawalko to accept the vacancy report as information.

Motion ...Carried Unanimously

7.1.3 In-Private Session (Personnel/Legal)

Resolution #19-07-88: Moved by J. Young to go in-private to discuss personnel matters at 2:50 P.M.

Motion ...Carried Unanimously

Resolution #19-07-89: Moved by D. Gawalko to come out of in-private at 2:59 PM.

7.1.4 Ratify Approval via Email

Resolution #19-07-90: Moved by J. Young to accept 63 year old under age applicant into Wishing Well Apartments.

Motion ...Carried Unanimously

Resolution #19-07-91: Moved by D. Gawalko to accept 61 year old under age applicant into Spruce View Apartments.

Motion ...Carried Unanimously

7.1.5 New Under Age Applicant

Resolution #19-07-92: Moved by D. Wiltse to accept 59 year old under age applicant into Drayton Valley Apartments.

Motion ...Carried Unanimously

Minutes of Regular Board Meeting
July 25, 2019
Page 4 of 4

7.2 Policy

7.2.1 Pet Policy

Resolution #19-07-93: Moved by J. Young to accept the pet policy as presented.

Motion ...Carried Unanimously

8.0 CORRESPONDENCE

8.1 To: Village of Breton, Brazeau County, Town of Drayton Valley, Carlson Roberts Seely, MLA for Drayton Valley - Calmar RE: Board of Directors Meeting Minutes (June 25, 2019)

8.2 From: Alberta Seniors and Housing RE: Housing Managments Body Operational Review (June 21, 2019)

Resolution #19-07-94: Moved by D. Gawalko to accept correspondence as information.

Motion ...Carried Unanimously

9.0 FUTURE MEETING DATES

9.1 NEXT BSF BOARD MEETING –September 19, 2019 at the Shangri-La Lodge @ 9 a.m.

10.0 ADJOURNMENT

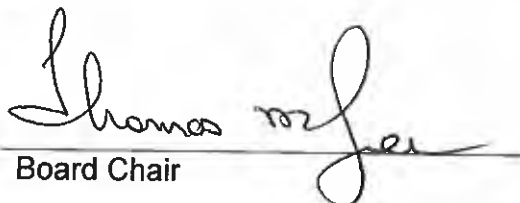
Resolution #19-07-95: Moved by T. McGee to adjourn the meeting at 3:28 pm.

Motion ...Carried Unanimously

APPROVED AT THE September 19, 2019 MEETING OF THE BOARD



Chief Administrative Officer



Board Chair



Joint Exploratory Recreation and Culture Ad Hoc Committee Meeting

held on Wednesday, August 28, 2019
at 9:00am at the Brazeau County Office



MINUTES

Present: Bill Ballas, Town of Drayton Valley Councillor (Chair)
Corey Peebles, Town of Drayton Valley Councillor
Marc Gressler, Brazeau County Councillor
Anthony Heinrich, Brazeau County Councillor
Annette Driessen, Director of Community Services, Town of Drayton Valley
Lee Chambers, Director of Community Services, Brazeau County

1.0 CALL TO ORDER

The meeting was called to order at 9:01am by Chair Ballas.

2.0 ADOPTION OF AGENDA

There were no additions or deletions made to the agenda.

MOTION BY Councillor Henrich to approve the agenda as presented.

CARRIED

3.0 MINUTES OF THE JULY 25, 2019 COMMITTEE MEETING

MOTION BY Councillor Gressler to approve the July 25th Joint Exploratory Recreation and Culture Ad Hoc Committee Meeting minutes as amended:

: the minutes accepted at the July 25th meeting are from April 8th and not May 27th.

CARRIED

4.0 OLD BUSINESS

4.1 COMMITTEE DRAFT REPORT FOR COUNCILS

Chair Ballas recommended that the Ad Hoc Committee be prepared to present its Final Report at the October Joint Council meeting. This will allow the two Councils to include potential Recreation Board appointments into their organizational meetings.

Annette Driessen outlined the content of the Draft Report on the work and achievements of the Ad Hoc Committee. The following suggestions were made to improve the report:

- The Financial Statements reviewed at the July meeting will be incorporated into the Final Report.
- The Report will outline significant reasons for variances between the budget numbers from the year to date numbers, as well as between the June 2018 numbers and June 2019 numbers.
- The draft by-law for a Standing Recreation Board will include member terms for two years.

- The draft by-law will not list the facilities; instead it will refer to the facilities as approved by Municipal Councils in the Recreation Cost-Sharing Agreement.

The Final Report will be presented by Chair Ballas and Councillor Heinrich. Administration will prepare a draft Terms of Reference for the proposed Recreation Board to be discussed at the next meeting.

4.2 2020 RECREATION AND CULTURE COST-SHARING AGREEMENT

The Committee discussed the basis for the Recreation Cost-Sharing Agreement.

The objectives are two-fold:

- to have the cost-sharing formula based on true, current costs; and
- to have the agreement be on an annual renewal basis.

It was recommended that the cost-sharing agreement, going forward, be established on the following basis:

- the last quarter of the past year and the first three quarters of the current year are used to establish the proposed budget for the succeeding year; and
- once the final quarter of the current year has been calculated, an adjustment to the budget is made, either a debit or credit, to the budget for the succeeding year.

The Committee suggested the 2018 last quarter and the 2019 YTD as the basis for the 2020 agreement. Councillors for the Town of Drayton Valley will present this to a Governance and Priorities Meeting of Town Council as this formula will potentially mean the Town is paying over 50% of the 2018 deficit.

The Final Report is to include the framework for the determination of the Cost-Sharing Agreement. It will be the work of the proposed Recreation Board to follow through on the approved process.

5.0 NEW BUSINESS

There was no new business.

6.0 NEXT MEETING DATE

The next meeting will take place on September 16, 2019 at 8:30am at the Town Civic Centre.

7.0 ADJOURNMENT

MOTION BY Councillor Heinrich to adjourn the meeting at 10:59am.



Economic Development Committee Meeting
Tuesday, September 10, 2019, 9:00 a.m.-3:00 p.m.
Clean Energy Technology Centre Meeting Room 106

Meeting Notes

Present: Mayor Michael Doerksen, Councillor Bill Ballas, Deputy Mayor Corey Peebles, Councillor Nancy Dodds, Councillor Fayrell Wheeler, Councillor Amila Gammana, Councillor Tom McGee, Manny Deol, Debbi Webber, Jenn Carter, Partial sit in - Matt Snow, Jenn Stone

Absent: Winston Rossouw

1.0 Call to Order

Mayor Doerksen called the meeting to order at 9:03 a.m.

2.0 Additions or Deletions to Agenda

Following items were added to the Agenda:

5.12. Downtown Revitalization

3.0 Adoption of Agenda

Councillor Gammana approved the Economic Development Committee Meeting Agenda for September 10, 2019, as amended.

Carried

4.0 Review of Notes

4.1 August 13, 2019 Committee Meeting Notes

The August 13, 2019 Committee Meeting Notes were approved as presented.

5.0 Discussion Items

5.1 Telus Smart Communities

- Telus has joined with the Town to implement a 6-month pilot project focused on surveillance and security. There are 5 community cameras to be installed as well as ones at certain intersections. Understanding that there are multiple ways to implement this, it was agreed that is important to engage the community for input. Ultimately it would be the goal to partner with Telus to make Drayton Valley the Hub for their surveillance training centre.

5.2 Freelancing Initiative

- Companies are looking for people to do tasks without having to employ. The initiative would cater to that concept. We would bring in Freelancers and take on training those that are wanting to get into that line of work. The initiative was well

September 10, 2019

received and there are many ideas on what that looks like. This could be our niche for training and education and potentially could cross over into the Economic Development initiatives as well. Research will be done, and an action plan put in place to launch this initiative.

5.3 Work Nicer

- Work Nicer is about creating a space at the CETC that is set up for Freelancers and work from home business owners. It will be a place they can come to do work as well as Network with other people in that field. It will be an office/lounge set up. We discussed the concept realizing that it goes hand and hand with the Freelancing Initiative so that will also be part of the proposal when presented.

5.4 Hemp Decorticator Proposal

- The proposal for Government grants/funding has been submitted. Updates will continue to come as there is progress.

5.5 Alberta Hemp Alliance

- There is a Hemp Alliance meeting on Sept 19th where we will discuss transition plans from HANA to Drayton Valley and the future of the Alberta Hemp Alliance association.

5.6 MacKinnon Report

- There is a need to build strategy for long term sustainability in such areas as Health Care and Education. How do we get involved and who do we align ourselves with to be effective? Council and Administration will work on this project and provide details on the progress as it happens.

5.7 Energy Futures Roadshow Report

- This was an interactive 2-day seminar that was focused on energy transition and new opportunities in the energy industry. A few attendees gave their overall thoughts of the event and then we discussed the things learned and how to make them applicable to Drayton Valley. A plan will be made for the October 28th meeting, based on this feedback.

5.8 Eco Charge Ribbon Cutting

- Open house to the ribbon cutting on Sept 19th. Encouraged all to come attend.

5.9 Recreational Adventure Ideas

- Watched video clip to show the inflatable obstacle course. There was lots of ideas and input regarding this. A plan and budget will be put together and then presented by Administration.

5.10 State of Forestry and the Future

- Matt Snow (Manager of Weyerhaeuser) came in and did a presentation about the Forestry industry and he provided assurance that this mill is one of the top mills for Weyerhaeuser. This has a great future. He also talked about the issues with manpower attraction to Drayton Valley.

Economic Development Committee Meeting

September 10, 2019

5.11 Downtown Revitalization

- There is much discussion on ideas and opportunities for revitalizing the downtown area. We will continue to seek opportunities for its development.

6.0 Other Business

There was no other business to discuss.

7.0 Information Items

There were no information items to review.

8.0 Items for Next Meeting

- a. Update on Eavor

9.0 Next Meeting Date

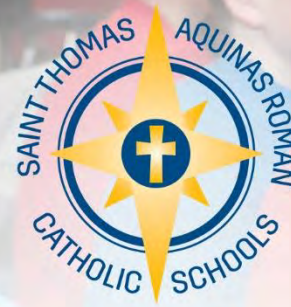
- October 8, 2019, 9:00 a.m., Clean Energy Technology Centre

10.0 Adjournment

Mayor Doerksen adjourned the meeting at 1:28 p.m.

COMMITTEE CHAIR

CHIEF ADMINISTRATIVE OFFICER



Souls Seeking Christ

ON A JOURNEY OF FAITH, LEARNING AND LOVE

Board Meeting Highlights – September 2019

DATES TO REMEMBER

Next Board Meeting

Wednesday,
October 16,
10:30 a.m.
STAR Central Office
4906 50 Ave., Leduc, AB
The public is welcome at all Board meetings.

Board of Trustees

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Beaumont

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Ponoka

[Donna Tugwood](#)

Lacombe

Conseil Scolaire Centre-Nord Meeting

The Board discussed a recent meeting with Francophone school board Centre-Nord regarding a possible partnership within the city of Beaumont. During the preliminary meeting, both Boards expressed a willingness and openness to enter into a partnership, and to continue discussions on possible next steps.

Toonies for Tuition Program

The Board heard a report on the **Division's contribution to Toonies for Tuition** for the 2018-2019 school year. **As of August 31, STAR Catholic School's** contributions to the program totalled \$2,714. The Board extends its thanks to all Division staff for their generosity.

Division Name Change

The Board heard a review of the implications of a provincially mandated Division name change. As the Division remains able to use its common name of **"STAR Catholic Schools"** in advertising, communications, letterheads, public relations, and the like, the impact of the name change is expected to be minimal.

Enrollment Numbers

The Board heard an update on current Division enrollment numbers. Overall, enrollment sits at 4,414 students, which is an increase of 3.45 per cent from last year. The majority of schools saw increased numbers ranging from approximately 4 to 19 per cent.

Archbishop/Parish Dinner Meeting

The Board reviewed a draft agenda for an upcoming meeting with Archbishop Smith, pastors, and representatives from local Parishes, including opportunities for Catholicity formation within schools and communities.

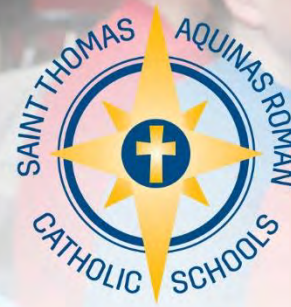
Accountability Pillar

The Board heard a presentation on Accountability Pillar survey soft measure results. STAR Catholic continues to achieve increased levels of excellence in areas such as safe and caring schools, student learning opportunities, education quality, and citizenship.

GrACE Summit

The Board selected a representative to join the advocacy team attending the GrACE Summit hosted at Father Leduc School on October 21.

For more information visit: www.starcatholic.ab.ca, or call 780.986.2500



Souls Seeking Christ

ON A JOURNEY OF FAITH, LEARNING AND LOVE

Board Meeting Highlights – October 2019

DATES TO REMEMBER

Next Board Meeting

Wednesday,
November 20,
10:30 a.m.
STAR Central Office
4906 50 Ave., Leduc, AB
The public is welcome at all Board meetings.

Board of Trustees

Michelle Lamer

Chair
Leduc

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Vice Chair
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Ponoka

Donna Tugwood

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Audit Committee

The Board appointed all Trustees to be members of the 2019/2020 Audit Committee mandated by the Alberta Education Act. The Board will choose a non-Trustee member from the business community and a non-Trustee member from the adult learning community to sit on the Committee. Local advertising for these positions will take place in the spring of 2020.

Financial Report

Administration presented the quarterly financial report on expenses, revenues, and school financials from September 2018 to August 2019. Overall, there is a positive 3% variance between the projected fall budget and the actual year-to-date figure.

2020 School Trips

The Board heard an updated itinerary for the Sacred Heart School trip to Victoria, acknowledged the confirmed date for Christ the King School trip to Victoria, and was informed the École Mother d'Youville School to Victoria has been cancelled due to lack of interest.

Curriculum and Resource Development Coordinator

The Board gave its support for the creation of a new provincial Curriculum and Resource Development Coordinator position as a partnership between the Alberta Catholic School Trustees Association, the Alberta Bishops, and the Council of Catholic School Superintendents of Alberta.

Catholic Education Sunday

The Board reviewed plans and materials prepared to share with parish communities in celebration of Catholic Education Sunday on November 3.

Presentation Schedule

The Board received an updated schedule for presentations from schools and Central Office staff from January 2020 until May 2021.

School Council Reports

The Board reviewed year-end reports submitted by school council for the 2018-2019 school year.

For more information visit: www.starcatholic.ab.ca, or call 780.986.2500



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www.fcm.ca

October 10, 2019

Councillor Fayrell Wheeler
5030 48 St.
Drayton Valley, AB T7A 1E1

Dear Councillor Wheeler,

On behalf of FCM, I am writing to update you on the status of the FCM Innovation Network (FIN).

You were part of an initial cohort of leaders in municipal innovation that met first in Kitchener ON, in March 2017. We launched Canada's first ever, national municipal – private sector collaboration to share experiences and knowledge on how municipalities innovate to deliver better services for their citizens.

The Advisory Committee that we created subsequently met six times in cities across Canada. We hosted webinars, selected best-for-Canada innovators, and organised workshops at FCM conferences and events. FIN successfully organised such initiatives because of the time that you offered and thanks to the financial support of specific FCM corporate partners. FIN has achieved these results despite a relatively limited budget. At our most recent Advisory Committee meeting in April 2019, the Advisory Committee consequently proposed to limit FIN's activities for the coming year.

Since then, FCM has been exploring whether FIN's focussed mandate can provide the value-added intended, meeting the expectations of our members, and our corporate partners. FCM's programs efforts are currently concentrated on building the new programs announced in the March 2019 budget. Furthermore, we have begun identifying different types of engagement models between the municipal and private sectors. FIN is one such model, which we are learning from and building upon.

We have therefore decided to hit "pause" on FIN for the remainder of the year. The discussions of the April Advisory Committee meeting will be combined with the outcomes of consultations currently being undertaken by FCM with corporate partners. Our objective continues to be to identify innovative ways to combine the experience and expertise of the municipal and private sectors to enhance how municipalities deliver services.

If you have any questions or concerns, please do not hesitate to contact me, or Michael Wodzicki (mwodzicki@fcm.ca), who has been responsible for overseeing the FIN program.

I would like to take this opportunity to thank you and the town of Drayton Valley for the time that you have given to FIN. We are fortunate to be able to draw on your insights to ensure that we are doing the best possible job to meet our members' expectations.

Sincerely,

Brock Carlton

Chief Executive Officer, FCM





Sustainability Committee Meeting
Monday, September 12, 2019, 1:00 p.m.-3:00 p.m.
Town of Drayton Valley Conference Room #2

Meeting Notes

Present: Councillor Nancy Dodds, Councillor Fayrell Wheeler, Debbi Weber, Rick Wheatley, Jennifer Stone, Kelsey Baker, Joel, Cardinal, Aishah Mohd-Isa, Lisa Legeas

1.0 Call to Order

Councillor Dodds called the meeting to order at 1:10p.m.

2.0 Additions or Deletions to Agenda

There were no additions or deletions to the Agenda.

3.0 Adoption of Agenda

Councillor Wheeler moved to approve the agenda as presented.
Carried

4.0 Approval of Committee Meeting Notes

4.1 Sustainability Committee Meeting Notes, August 7, 2019

Councillor Wheeler approved the Sustainability Committee Meeting Notes from August 7, 2019.
Carried

5.0 Discussion Items

5.1 Delegation: Greenplanet Energy Analytics (Rob MacIntosh)

Mr. MacIntosh informed the committee of his back ground and wanted to share some ideas. He had previously met with Ms. Mohd-Isa. Mr. MacIntosh presented his power point presentation and started with outlining what the GEA does. Mr. MacIntosh provided an explanation about the Community energy plan and what it consists of and the opportunity assessments and initiatives regarding the Strategic Directions Strategy.

Ms. Weber exited the meeting at 1:20 p.m.

Ms. Weber returned to the meeting at 1:35 p.m.

Ms. Stone exited the meeting at 1:39 p.m.

*Sustainability Committee Meeting**September 12, 2019*

Ms. Stone returned to the meeting at 1:45 p.m.

Mr. MacIntosh discussed the action for energy project which helped the EPBRPC.

Councillor Dodds expressed her concerns about getting the public to understand with our community being revolved around the oil and gas industry. Mr. MacIntosh explained the different ways to communicate to the public and the great opportunities it will generate in the long run.

Councillor Dodds called for a break at 2:12 p.m.

Councillor Dodds reconvened the meeting at 2:16 p.m.

5.2 Compost Tipping Fees (Councillor Wheeler)

Councillor Wheeler expressed her concerns regarding the Aspen Waste Management Invoice and the tipping fee of \$5.00 that is being charged to the Town when the public passes the scale. Mr. Wheatley advised that it was part of the contract. Councillor Wheeler asked about paying a total tonnage at the end of the month for grass clippings instead of each time, Mr. Wheatley advised he will look into the matter. Councillor Dodds and Mr. Wheatley offered to bring some information to future budget meetings regarding garbage collection.

5.3 Yellow Fish Road

The Committee agreed to postpone the next Yellow fish program till next spring.

5.4 Town Organizational Sustainability Idea Checklist

The Committee advised to send out the checklist to each of the department managers. Once received, we will compile the numbers and update about the workshop in the late fall.

Mr. Wheatley exited the meeting at 2:33 p.m.

Mr. Wheatley entered the meeting at 2:35 p.m.

Ms. Legeas advised that she will talk with Nathan and/or Sabine to see where we are at with the paper challenge.

5.5 Waste Management Open House – Follow-up

We confirmed the date of the Open House is Oct 2, 2019 at the CETC. Ms. Stone provided which programs and issues will be discussed. The Pour Program, having the Waste bins and poker chips along with information about why we are changing the fee for garbage “pay as you throw”. The 3R roundup and e-billing. Ms. Baker had created a presentation to run regarding the Water Disconnect Program.

*Sustainability Committee Meeting**September 12, 2019*

Ms. Weber left the meeting at 2:45 p.m.
Mr. Cardinal left the meeting at 2:56 p.m.

5.6 Water Disconnect Program – Follow-up

Councillor Dodds and Councillor Wheeler suggested that the Water Disconnect Program was discussed with the Open House information.

5.7 Corporate Inventory (Ms. Mohd-Isa)

Ms. Mohd-Isa explained in detail her attachments. We will discuss further in future meetings.

Mr. Ellis entered the meeting at 2:57 p.m.
Ms. Stone left the meeting at 3:00 p.m.
Ms. Baker left the meeting at 3:00 p.m.

5.8 ADOA Conference Contributions

Mr. Ellis and Ms. Legeas asked the Committee if we could use 140 water bottles for the ADOA Conference in September. The Committee confirmed.

Standing Items**5.9** Sustainability Vision 2019-2021 – Action Plan
There were no comments made under this item.**6.0 Other Business****7.0 Information Items**

There were no information items to review.

8.0 Items for Next Meeting

- Waste Audit
- Re-visit the list and obtain the numbers on the paper usage (Sustainability initiative)

9.0 Next Meeting Date;

- October 11, 2019, 11:00 a.m. – 1:00 p.m., Town of Drayton Valley Conference Room #1

10.0 Adjournment

The meeting was adjourned at 3:20 p.m.